

DEPARTMENT OF HEALTH
HIV/AIDS, HEPATITIS, STD & TB ADMINISTRATION

Frequently Asked Questions (FAQs)

RFA #HAHSTA_BUA10.16.15

October 27, 2015

1. **How should the applications be bound?** Please refer to page 7 of the RFA regarding binding.
2. **How do we calculate Ward estimates for Attachment D?**
Ward estimates should be calculated based on the Ward of the address used by the client.
3. **Where can I find Attachment H: Budget Worksheet and Budget Narrative?** Attachment H will be placed on the DC Grants Clearinghouse: www.opgs.dc.gov/node/1113292
4. **Since funeral homes are not required to have a business license, will a Funeral Establishment license suffice?** If an applicant has submitted a valid "Business License for a Funeral Establishment" with a DC Government – DCRA Seal, they have met that RFA submission requirement for a business license.
5. **Why does the NOFA say \$125,000 are available but the RFA states \$93,750 is available?**
The NOFA reflects an award amount for a 12-month grant period. The RFA reflects a prorated award amount for a 9-month grant period (January 1, 2016 – September 30, 2016).

Dependent upon a successful performance review by the awardee and the availability of funds, the grant may be extended for two 12-month option years at the end of the initial grant period.
6. **Are fare cards allowed in the budget?** Yes. The allowability of fare card purchases will be determined based on the program design presented in the proposal. Fare card purchase may then be considered as other direct costs.
7. **Please define limited financial assistance that is mentioned under Key Activities on page 17 of the RFA?** Each applicant, if eligible, is limited to an \$800 cap for burial assistance. Eligible clients must have the following:
 - Proof of District of Columbia residency
 - AIDS as the defining cause of death
 - Low-income status
Insurance policies, death benefits, and benefits are all factored in when determining client need based on documented burial costs.
8. **Is a "for profit" eligible to apply for this grant?** No. HAHSTA has determined that the non-profit applicant pool is sufficient for limiting eligible applicants to non-profit organizations. For-profit organizations are not eligible to apply. See the RFA, Page 2 (Eligibility).