

2011 FP-31 SUB Personal Property Tax Return



Federal Employer Identification Number (FEIN)
1 2 3 4 5 6 7 8 9

Social Security Number (SSN) if self employed
1 2 3 4 5 6 7 8 9

Tax Year beginning July 1, 2010
and ending June 30, 2011
Due Date: July 31, 2010

Business name
ABCDEFGHIJKLMNABCDEFGHIJKLMN

OFFICIAL USE ONLY

Business mailing address line 1
1 2 3 4 5 ABCDEFGHIJKLMNOPABCDEFGHIJKLM

Business mailing address line 2
1 2 3 4 5 ABCDEFGHIJKLMNOPABCDEFGHIJKLM

City State Zip Code + 4
ABCDEFGHIJKLMNAB 1 2 3 4 5 6 7 8 9

Mark if Amended Return

Mark if Certified QHTC

Mark if Final Return

Mark if Remaining cost is \$225,000 or less

Statement of personal property and computation of personal property tax

A. Kind of business or profession: ABCDEFGHIJKLMNOPABCDEFGHIJKLM

B. Number of DC locations..... 1 2 3 4
Consolidate reporting for all business locations in the District on one personal property tax return. Do not file separate returns for each location.

C. If a hotel or motel, enter the number of rooms..... 1 2 3 4

D. Are you a lessee or lessor of personal property not reported in Schedule A of this return? YES NO
If "YES", complete Schedule D-1 or D-2 as appropriate. If you are a certified QHTC complete FR-399 Schedule D-3 or D-4 as appropriate.

E. Are there other companies doing business from your address under a lease, sublease or concession? YES NO
If "YES", attach a separate schedule listing the name of each company.

Office building owners must attach a list of tenants as of July 1, 2010
Include the building address, their taxpayer ID and room number

Business name ABCDEFGHIJKLMNOPQRSTUVWXYZ

FEIN or SSN 123456789



Column A - Original Cost

Column B - Remaining Cost (Current Value)

Dollars (Round cents to the nearest dollar)

Dollars (Round cents to the nearest dollar)

1. Books, DVDs and other reference material (from Schedule A)	\$ 1 2 3 4 5 6 7 8 9 . 00	\$ 1 2 3 4 5 6 7 8 9 . 00
2. Furniture, fixtures, machinery and equipment (from Schedule A)	\$ 1 2 3 4 5 6 7 8 9 . 00	\$ 1 2 3 4 5 6 7 8 9 . 00
3. Unregistered motor vehicles, unregistered trailers and other tangible personal property (from Schedule A)	\$ 1 2 3 4 5 6 7 8 9 . 00	\$ 1 2 3 4 5 6 7 8 9 . 00
4. Supplies (from Schedule B)	\$ 1 2 3 4 5 6 7 8 9 . 00	\$ 1 2 3 4 5 6 7 8 9 . 00
5. Total original cost of tangible personal property (Add Lines 1 through 4, Column A)	\$ 1 2 3 4 5 6 7 8 9 . 00	
6. Remaining cost (Current Value) of personal property (Add Lines 1 through 4, Column B)		\$ 1 2 3 4 5 6 7 8 9 . 00
7. Deduct: Exclusion		225000.00
8. Taxable remaining cost (current value) of personal property (Line 6 minus Line 7). If Line 7 is equal to or greater than line 6, make no more entries, sign below and mail)		\$ 1 2 3 4 5 6 7 8 9 . 00
TAX RATE (\$3.40 per hundred)		x .0340
9. TAX (Line 8 amount multiplied by .0340 tax rate)		\$ 1 2 3 4 5 6 7 8 9 . 00
10. Tax paid (if any) with FP-129A, Request for Extension of Time to File		\$ 1 2 3 4 5 6 7 8 9 . 00
11. Balance due (Line 9 minus Line 10)		\$ 1 2 3 4 5 6 7 8 9 . 00
12. Penalties (See instructions)		\$ 1 2 3 4 5 6 7 8 9 . 00
13. Interest (See instructions)		\$ 1 2 3 4 5 6 7 8 9 . 00
14. Total - Balance due, Penalties and Interest (Add Lines 11, 12 and 13)		\$ 1 2 3 4 5 6 7 8 9 . 00
15. Amount paid with this return		\$ 1 2 3 4 5 6 7 8 9 . 00
16. Unpaid balance (if any)		\$ 1 2 3 4 5 6 7 8 9 . 00
17. Overpayment (if any)		\$ 1 2 3 4 5 6 7 8 9 . 00

Will this refund go to an account outside of the U.S.? Yes No See instructions

Under penalties of law, I declare that I have examined this return and, to the best of my knowledge, it is correct. Declaration of paid preparer is based on the information available to the preparer.

PLEASE SIGN HERE

Officer's or owner's signature _____ Title _____

MMDDYYYY

Date

Telephone Number of Person to Contact

Preparer's signature (If other than taxpayer) _____ Date _____

MMDDYYYY

Date

1 2 3 4 5 6 7 8 9 0

Preparer's FEIN, SSN or PTIN

1 2 3 4 5 6 7 8 9

Preparer's Telephone Number

1 2 3 4 5 6 7 8 9 0

PAID PREPARER ONLY

Firm name _____

Firm address _____

Make check or money order payable to the DC Treasurer. Include your FEIN or SSN, "FP-31" and the tax year 2011 on your payment. Mail this return and payment voucher FP-31P with payment to: Office of Tax and Revenue, PO Box 7862, Washington, DC 20044-7862.