

2008 FP-31 Personal
Property Tax Return



Federal Employer Identification Number (FEIN)

Social Security Number (SSN) if self-employed

Tax Year beginning July 1, 2007
and ending June 30, 2008
Due Date: July 31, 2007

Business name

Principal DC business address

Business address (continued)

City

State

Zip Code + 4

Mailing address (if different from above)

Mailing address (continued)

City

State

Zip Code + 4

Fill in	if Amended Return	Fill in	if Certified QHTC	Fill in	if remaining cost is under \$50,000
---------	-------------------	---------	-------------------	---------	-------------------------------------

Statement of personal property and computation of personal property tax

A. Kind of business or profession:

B. Number of DC locations

C. If a hotel or motel, enter the number of rooms

D. Are you a lessee or lessor of personal property not reported in Schedule A of this return?
If "Yes", complete Schedule D-1 or D-2 as appropriate. If you are a certified QHTC
complete Schedule D-3 or D-4 (see Publication FR-399 for schedules D-3 and D-4) as
appropriate.

Yes

No

E. Are there other companies doing business from your address under a lease, sublease or
concession? If "Yes", attach a separate schedule listing the name of each company

Yes

No

Office building owners must attach a list of tenants as of July 1, 2007.
Include the building address, their taxpayer ID and room number.

Taxpayer name :

FEIN (or SSN):



Column A - Original Cost
Dollars

Cents

Column B - Remaining Cost (Current Value)
Dollars

Cents

1. Books, DVDs and other reference material *(from Schedule A)*
2. Furniture, fixtures, machinery and equipment *(from Schedule A)*
3. Unregistered motor vehicles, unregistered trailers and other tangible personal property *(from Schedule A)*
4. Supplies *(from Schedule B)*
5. Total original cost of tangible personal property *(Add Lines 1 through 4, Column A)*

6. Remaining cost (Current Value) of personal property *(Add Lines 1 through 4, Column B)*

7. Deduct: Exclusion

50,000.00

8. Taxable remaining cost (current value) of personal property *(Line 6 minus Line 7). If Line 7 is equal to or greater than Line 6, make no more entries, sign below and mail)*

TAX RATE (\$3.40 per hundred)

X .0340

9. **TAX** *(Line 8 multiplied by .0340 tax rate)*

10. Tax paid with FR-129A, request for extension of time to file

11. Balance due *(Line 9 minus Line 10)*

12. Penalties *(See page 4 of instructions)*

13. Interest *(See page 4 of instructions)*

14. Total - balance due, penalties and interest *(Add Lines 11, 12 and 13)*

15. Amount paid with this return

16. Unpaid balance *(If any)*

17. Overpayment *(If any)*

**PLEASE
SIGN
HERE**

Under penalties of law, I declare that I have examined this return and, to the best of my knowledge, it is correct. Declaration of paid preparer is based on the information available to the preparer.

Telephone Number of Person to Contact

Officer's or owner's signature

Title

Date

Preparer's FEIN, SSN or PTIN

**PAID
PREPARER
ONLY**

Preparer's signature (If other than taxpayer)

Date

Firm name

Preparer's Telephone Number

Firm address

Make check or money order payable to the DC Treasurer. Include your FEIN/SSN, "FP-31" and tax year 2008 on your payment. See page 4 for complete mailing instructions. Use return envelope in this booklet and the correct mailing label.

2008

Schedule A

Schedule B Cost of office and other supplies on hand as of July 1, 2007.

Schedule C Tangible personal property reported on last year's return and disposed of subsequently.

Schedule D-1 Leased tangible personal property in your possession. To be completed by lessee (other than a QHTC) only. (See the specific instructions for Schedule D-1.)

Schedule D-2 Leased tangible personal property in DC (other than leased to a QHTC). To be completed by lessor only. (See the specific instructions for Schedule D-2.)

2008 Personal property tax return

Instructions for FP-31P - Please print clearly

The FP-31P Payment Voucher is used to make any payment due on your FP-31 return.

- Enter your federal employer identification number (FEIN) or your social security number (SSN).
- Fill in the oval for the identification number you entered.
- Enter your business name and mailing address.
- Enter the amount you are paying by check or money order (do not send cash).
- Make your check or money order payable to the DC Treasurer.
- Write your FEIN/SSN and the tax year on your check or money order.
- Make sure your name and address appear on your payment.
- Staple your payment to the FP-31P.
- Mail the FP-31P with the return to the Office of Tax and Revenue, PO Box 7862, Washington, DC 20044-7862. **Do not attach this voucher to your return.**

✂ *Cut below and mail with your check or money order.* ✂



Government of the
District of Columbia

2008 FP-31P Payment Voucher



Important: Print in CAPITAL letters in black ink.

Taxpayer Identification Number

Fill in if FEIN

Business name

Fill in if SSN

Tax Year beginning July 1, 2007
and ending June 30, 2008
Due Date: July 31, 2007

Address 1

Address 2

City

State

Zip Code + 4

Amount of payment

*To avoid penalties and interest, your return envelope must be
postmarked no later than the due date for your return.*

2008 FP-129A Extension of Time
to File DC Personal Property
Tax Return



Federal employer identification number (FEIN)

Social Security Number (if self-employed)

Tax Year beginning July 1, 2007
and ending June 30, 2008
Due Date: July 31, 2007

Business name

Mailing address

Mailing address (continued)

City

State

Zip Code + 4

Submit this form along with your payment in full of any tax due shown on Line 4 below.

1. A 3-month extension until October 31, 2007, is requested to file the following DC return or report (*fill in oval that applies*):

Personal Property Tax Return, Form FP-31

Railroad Company Report, Form FP-33

Railroad Tangible Personal Property Return, Form FP-32

Rolling Stock Tax Return, Form FP-34

Dollars

Cents

2. Estimated taxable remaining cost (current value) of tangible
personal property as of July 1, 2007

3. Tax rate (\$3.40 per hundred)

X .0340

4. Balance due (*Multiply Line 2 amount by Line 3 rate*) Payment of the entire balance due
must be submitted with this form, otherwise, your extension request will be denied.
(*Note: A failure to pay penalty and interest will be added to any amount of tax due that
is not paid with this extension request*)

Under penalties of law, I declare that I have examined this return and, to the best of my knowledge, it is correct.
Declaration of paid preparer is based on all the information available to the preparer.

**PLEASE
SIGN
HERE**

Print name

Telephone Number of Person to Contact

Taxpayer's signature

Fill in _____ if you are granting the preparer power of attorney authority

**PAID
PREPARER
ONLY**

Preparer's signature (if other than taxpayer)

Date

Preparer's FEIN, SSN or PTIN

Firm name

Preparer's Telephone Number

Firm address

Make check or money order payable to the DC Treasurer. Include your FEIN / SSN, "FP-129A" and tax year 2008 on your payment.
Mail this form and payment to: Office of Tax and Revenue, PO Box 229, Washington DC 20044-0229.

Instructions

Form FP-129A

Extension of Time to File DC Personal Property Tax Return

Extension of time to file

A 3-month extension of time to file will be granted if you properly complete and timely file Form FP-129A together with full payment of any tax due. If you are granted an extension of time to file you must attach a copy of your Form FP-129A when you actually file your personal property tax return or report.

A taxpayer must use Form FP-129A to request a 3-month extension of time to file Forms FP-31, FP-32, FP-33 and FP-34. A separate Form FP-129A must be submitted for each return or report for which an extension of time to file is requested. No extension of time to file will be granted beyond the 3-month extension.

When to file

The request for an extension of time to file must be submitted no later than the due date of the return or report.

Where to file

Mail the completed Form FP-129A together with the payment of any tax due to the Office of Tax and Revenue, PO Box 229, Washington DC 20044-0229. Be sure to sign

and date the form. Make the check or money order payable to the DC Treasurer. Include on the payment your FEIN/SSN, "FP-129A" and tax year 2008. If no tax is due, then the extension request should be sent to Office of Tax and Revenue, PO Box 96035, Washington DC 20090-6035.

Interest and penalty

If any tax due is not paid by the due date of the return or report, without regard to any extension of time to file, interest at the rate of 10 percent per year, compounded daily, will be assessed on any tax remaining unpaid after the due date of the return. Interest on a late payment is computed from the due date of the return to the date the tax is paid.

A penalty of 5 percent per month, or portion of a month (limited to a 25 percent maximum), will be assessed on the unpaid taxes.

Signature

The request for an extension to file must be signed by the taxpayer or the taxpayer's authorized agent.