

2010 FP-31 Personal  
Property Tax Return



Federal Employer Identification Number (FEIN)

Social Security Number (SSN) if self-employed

Tax Year beginning July 1, 2009  
and ending June 30, 2010  
Due Date: July 31, 2009

Business name

Principal DC business address

Business address (continued)

City

State

Zip Code + 4

Mailing address (if different from above)

Mailing address (continued)

City

State

Zip Code + 4

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Fill in

if Amended Return

Fill in

if Certified QHTC

Fill in

if remaining cost is under \$225,000

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Statement of personal property and computation of personal property tax

A. Kind of business or profession:

B. Number of DC locations Consolidate all business locations in the District on one personal property tax return.

C. If a hotel or motel, enter the number of rooms

D. Are you a lessee or lessor of personal property not reported in Schedule A of this return? If "Yes", complete Schedule D-1 or D-2 as appropriate. If you are a certified QHTC complete Schedule D-3 or D-4 (see Publication FR-399 for schedules D-3 and D-4) as appropriate.

Yes

No

E. Are there other companies doing business from your address under a lease, sublease or concession? If "Yes", attach a separate schedule listing the name of each company

Yes

No

Office building owners must attach a list of tenants as of July 1, 2009.  
Include the building address, their taxpayer ID and room number.

Taxpayer name :

FEIN (or SSN):



Column A - Original Cost  
Dollars

Cents

Column B - Remaining Cost (Current Value)  
Dollars

Cents

1. Books, DVDs and other reference material (from Schedule A)
2. Furniture, fixtures, machinery and equipment (from Schedule A)
3. Unregistered motor vehicles, unregistered trailers and other tangible personal property (from Schedule A)
4. Supplies (from Schedule B)
5. Total original cost of tangible personal property (Add Lines 1 through 4, Column A)
6. Remaining cost (Current Value) of personal property (Add Lines 1 through 4, Column B)

7. Deduct: Exclusion

225000.00

8. Taxable remaining cost (current value) of personal property (Line 6 minus Line 7). If Line 7 is equal to or greater than Line 6, make no more entries, sign below and mail)

TAX RATE (\$3.40 per hundred)

X .0340

9. TAX (Line 8 multiplied by .0340 tax rate)

10. Tax paid with FR-129A, request for extension of time to file

11. Balance due (Line 9 minus Line 10)

12. Penalties (See page 4 of instructions)

13. Interest (See page 4 of instructions)

14. Total - balance due, penalties and interest (Add Lines 11, 12 and 13)

15. Amount paid with this return

16. Unpaid balance (If any)

17. Overpayment (If any)

PLEASE  
SIGN  
HERE

Under penalties of law, I declare that I have examined this return and, to the best of my knowledge, it is correct. Declaration of paid preparer is based on the information available to the preparer.

Telephone Number of Person to Contact

\_\_\_\_\_  
Officer's or owner's signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

Preparer's FEIN, SSN or PTIN

PAID  
PREPARER  
ONLY

\_\_\_\_\_  
Preparer's signature (If other than taxpayer)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Firm name

Preparer's Telephone Number

\_\_\_\_\_  
Firm address

Make check or money order payable to the DC Treasurer. Include your FEIN/SSN, "FP-31" and tax year 2010 on your payment. See page 4 for complete mailing instructions. Use return envelope in this booklet and the correct mailing label.

## Schedule A

## Schedule B Cost of office and other supplies on hand as of July 1, 2009.

## Schedule C Tangible personal property reported on last year's return and disposed of subsequently.

## Schedule D-1

Leased tangible personal property in your possession. To be completed by lessee (other than a QHTC) only. (See the specific instructions for Schedule D-1.)

## Schedule D-2

2010 Personal Property Tax Return