

Instructions

Form FP-31P

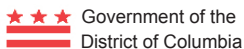
Payment Voucher

The FP-31P Payment Voucher is used when making any payment due on your FP-31 return.

- Enter your federal employer identification number (FEIN) or your social security number (SSN).
- Fill in the oval for the identification number you entered.
- Enter your business name and mailing address.
- Enter the amount you are paying by check or money order (do not send cash).
- Make your check or money order payable to the DC Treasurer.
- Write your FEIN/SSN and the tax year on your check or money order.
- Staple your payment to the FP-31P.
- Mail the FP-31P with the FP-31 return to the Office of Tax and Revenue, PO Box 7862, Washington, DC 20044-7862. **Do not attach this voucher to your return.**

By using the FP-31P Payment Voucher, you are helping us process your return.

Detach at perforation before mailing



2010 FP-31P Payment Voucher



OFFICIAL USE

STAPLE CHECK OR MONEY ORDER

Taxpayer Identification Number

Fill in

if FEIN

Tax Year beginning July 1, 2009
and ending June 30, 2010
Due Date: July 31, 2009

Business name

Fill in

if SSN

Mailing address

Mailing address (continued)

City

State

Zip Code + 4

Amount of payment \$

To avoid penalties and interest, your return envelope must be postmarked no later than the due date of your return.

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Payment Voucher