

**FR-900P PAYMENT VOUCHER**  
**See instructions on back**

*Detach at perforation and mail the voucher, with payment attached. See mailing address on back.*



**2017** FR-900P Payment Voucher  
for Withholding Tax



1 7 9 0 0 P 1 1 0 0 0 0

Important: Print in CAPITAL letters using black ink.

Official Use Only Vendor ID# 0000

Amount of payment \$

Federal Employer Identification Number

Account Number

Name (not your trade name)

Business mailing address #1

Business mailing address #2

City

State

Zip Code + 4

Payment for Tax Period:

- 1. Quarterly: January, February, March
- 2. Quarterly: April, May, June
- 3. Quarterly: July, August, September
- 4. Quarterly: October, November, December
- 5. Annual: January through December

STAPLE CHECK OR MONEY ORDER HERE ▲

2017 FR-900P P1

Payment Voucher for Withholding Tax

Revised 07/16



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2017 FR-900P P1

Payment Voucher for Withholding Tax

Revised 01/17

## **Instructions for FR-900P PAYMENT VOUCHER** – please print clearly

Use the FR-900P Payment Voucher to make any payment due on your **FR-900** return.

- Enter your Federal Employer Identification Number.
- Enter name and address exactly as they appear on your return.
- Enter the amount of your payment.
- Select the tax period for this payment (for monthly payers, select the quarter the payment falls within).
- Make the check or money order (US dollars) payable to the DC Treasurer.
- Write your FEIN, tax period and type of return filed (FR-900) on the payment.
- **Staple your check or money order to the FR-900P voucher only.** Do not attach your payment to your FR-900 return.
- Mail the FR-900P Payment Voucher with check or money order to: Office of Tax and Revenue, PO Box 96385, Washington DC 20090-6385.
- If you have more than one (1) withholding account, use a separate FR-900P to remit payment for each account.

### **Notes:**

- If your payment exceeds \$5,000 in any period, **you shall pay electronically.** Visit [MyTax.DC.gov](http://MyTax.DC.gov).
- **For electronic filers**, in order to comply with banking rules, you will be asked the question “Will the funds for this payment come from an account outside of the United States”. If the answer is yes, you will be required to pay by money order (US dollars) or credit card. Please notify this agency if your response changes in the future.