

# 2022

# D-30

## District of Columbia (DC) Unincorporated Business Franchise Tax Forms and Instructions



## Simpler. Faster. Safer.

- Any payment that exceeds \$5,000 per period must be paid electronically.
- Make tax payments electronically with ACH Debit, ACH Credit and Credit Card. If electronic payments are made using ACH Credit, please visit [MyTax.DC.gov](https://MyTax.DC.gov) for instructions in the Electronic Funds Transfer (EFT) guide.
- When making a payment with your D-30 please use the voucher (D-30P) that is provided.



## What's New:

- **Filing Deadline** - For Tax Year 2022, the filing deadline will be April 18, 2023. The filing deadline for fiscal year filers is the 15th day of the 4th month following the close of your fiscal year.
- **MyTax.DC.gov** - Offers the ability to file online the D-30/Schedules to registered taxpayers provided you are not filing a Combined Report or short-year return.
- **New Form - D-30N - Affidavit of Gross Income In Lieu of D-30 Unincorporated Business Franchise Tax Return** - For unincorporated businesses not required to file Form D-30 because gross income is \$12,000 or less. The D-30N can be filed online at [MyTax.DC.gov](https://MyTax.DC.gov).
- **District of Columbia Low-Income Housing Tax Credit (LIHTC) Instruction Book** - Taxpayers receiving or transferring DC LIHTC must be registered online at [MyTax.DC.gov](https://MyTax.DC.gov). For more information, see the Instructions for Low-Income Housing Tax Credit Allocation and Certification on [MyTax.DC.gov](https://MyTax.DC.gov). Note: Forms D-8609A and D-8609DS have been discontinued.
- **Exclusion of Certain Grants From District Gross Income** - The District of Columbia enacted legislation adding additional grants to the previous list of grants made by the District which are excluded from the computation of gross income. See instructions page 7 "Special Filing Circumstances" for guidance on how to report and exclude the amount of these grants from District gross income on your District franchise, or other applicable tax return for tax year 2022. The new grants are:
  - Rebates issued by the Mayor pursuant to the Automated External Defibrillator Incentive Program;
  - Lump-sum payments received by individuals from the Early Educator Pay Parity Program pursuant to DC Code § 1-325.431;
  - The following grants awarded by the Deputy Mayor for Planning & Economic Development:
    - Grants awarded to housing providers under DC Code § 1-328.04(w); and
    - Central Business District grants awarded under DC Code § 1-328.04(x);
  - The following grants awarded by the Department of Energy & Environment:
    - Funding received pursuant to the Solar for All Program established by DC Code § 81774.16(w); and
    - Sustainable Energy Trust Fund grants awarded pursuant to DC Code § 8-1774.10(c)(22);
  - The exclusion of cash assistance grants awarded by the Washington Convention and Sports Authority to excluded workers has been extended through tax year ending December 31, 2023.

## Reminders:

- **General Instructions** - Failure to use the business or trade name that you used when registering with the DC Office of Tax and Revenue will cause processing delays with returns and/or payments.
- **Modernized e-File (MeF)** - Unincorporated business franchise taxpayers that have a Federal Employer Identification Number (FEIN) are encouraged to e-file the D-30 Unincorporated Business Franchise Tax Return through MeF.
- **\*\*IMPORTANT NOTE REGARDING LINE 33\*\*** - If you are claiming the Line 33 Salary Exemption, the number of days in DC must be entered on Line 33a. EXCEPT FOR A COMBINED REPORT FILED BY A DESIGNATED AGENT, FAILURE TO COMPLETE LINE 33a WILL RESULT IN DENIAL OF THE SALARY EXEMPTION.
- **Exemption Certification** - Beginning in November 2017, organizations applying for an exemption from the District of Columbia Sales and Use Tax will be required to complete an online application and attach supporting documentation via [MyTax.DC.gov](https://MyTax.DC.gov). If the exemption is approved, OTR will issue an official certificate which will include an expiration date. Taxpayers must reapply for a new exemption prior to the expiration date on the certificate.
- **Small Retailer Property Tax Relief Credit** - A refundable credit is available for businesses that have less than \$2.5 million in federal gross receipts or sales. See Schedule SR and instructions included in this booklet.
- **District of Columbia Opportunity Zone Tax Benefits** are available to an entity investing in a DC Qualified Opportunity Fund. See instructions, page 16.



## Contents

Who must file Form D-30?	4
Who does not have to file Form D-30?	5
Which other DC forms or schedules may unincorporated businesses need to file?	5
When are your taxes due?	6
Filing your return	6
Payment options	6
Penalties and interest	6
Explanation of terms	9
Specific instructions for the 2022 Form D-30	9
Form D-30 Unincorporated Business Franchise Tax Return	17
Schedule UB Business Credits	23
Form D-30N Affidavit of Gross Income In Lieu of D-30 Unincorporated Business Franchise Tax Return	25
D-8609 District of Columbia Low-Income Housing Tax Credit Allocation and Certification	27
Schedule SR Small Retailer Property Tax Relief Credit	29
Combined Group Members' Schedule	31
Worldwide Combined Reporting Election Form	33
D-2220 Underpayment of Estimated Franchise Tax by Businesses	49
Form D-30P Payment Voucher	51
Form FR-130 Extension of Time to File a DC Unincorporated Business Return	53
Form D-30 NOL Net Operating Loss Deduction for Tax Years 2000 to 2017	55
Form D-30 NOL Net Operating Loss Deduction for Tax Years 2018 and Later	57
15 Day Notice of Bulk Sale Requirement	59
Need assistance?	<b>Back Cover</b>

Note: At the time this tax package went to print, line references to federal tax forms were correct.



## Instructions for the D-30

### Who must file Form D-30?

Generally, an unincorporated business, with gross income (Line 11) more than \$12,000 must file a D-30 (whether or not it has net income). This includes any business carrying on and/or engaging in any trade, business, or commercial activity in DC with income from DC sources.

The act of carrying on or engaging in a trade or business in DC is determined by the nature and extent of the unincorporated business' activities in DC conducted by: its owners; members; or through employees, consultants, agents or other representatives.

An unincorporated business with gross income in DC of over \$12,000 from any of (but not limited to) the activities listed below, must also file a D-30 return:

- Rental of real or tangible personal property; or
- Leasing of real or tangible personal property; or
- Any other similar arrangement.

If a business is terminated as the result of the sale of its assets, even if there is no tax due, the business is required to file a final D-30. Taxable income includes gain from the sale or other disposition of any assets, including tangible assets and intangible assets, including real property and interests in real property, in the District, *even when such sale or disposition results in the termination of an unincorporated business.*

**NOTE:** The term "unincorporated business" does not include a trade or business that arises solely by reason of the purchase, holding, or sale of, or the entering, maintaining, or terminating of positions in, stocks, securities, or commodities for the taxpayer's own account.

An unincorporated business with gross income of \$12,000 or less is not subject to franchise tax or minimum tax even if it files a D-30 return for the purpose of obtaining a Certificate of Clean Hands.

You may have to file other DC returns if you have other business activities with gross income of \$12,000 or less and you operated as:

- A partnership, you must file a Form D-65;
- A DC resident sole proprietor, you must file a Form D-40; or
- A DC resident trust, you must file a Form D-41.

### Multiple businesses

If an individual or group of individuals carries on two or more distinct unincorporated businesses in DC (none of which are exempt), they must be reported on one return. Include all income and expenses on that one return. You may provide separate computations to show the net income or loss of each business.

### Taxicab/Limo Drivers

Any non-resident taxicab/limo driver who operates a motor vehicle for hire in the District must file a Form D-30. The filing of the D-30 is a requirement for operating or continuing to operate a motor vehicle for hire in the District by a non-resident.

### Minimum Tax

The minimum tax is \$250 if DC gross receipts are \$1M or less. Minimum tax is \$1,000 if DC gross receipts are greater than \$1M. DC Gross receipts for purposes of minimum tax includes District gross receipts that are derived from any activity such as sales, rents, services, commissions, etc., from any source within the District. Gross receipts are determined without deduction of any expenses.

**NOTE:** Each member of a combined group must use the Minimum Tax Liability Gross Receipts (MTLGR) worksheet for the purposes of determining a minimum tax liability of a member whose computed tax is less than the minimum tax.

See Minimum Tax Liability Gross Receipts Worksheet (MTLGR) below. You must complete Schedule F even if your operation is 100% in the District.

### Minimum Tax Liability Gross Receipts (MTLGR) Worksheet

**DC gross receipts for minimum tax due and only for minimum tax due is computed as follows:**

1	Amount from numerator of DC sales apportionment factor from Schedule F, Line 1, Column 2 of D-20 or D-30. Financial institutions must use amount on Schedule F, Line 2, Column 2 of D-20.	1 \$	
2	Add the adjusted basis of any property sold for which the gain is included in Line 1.	2 \$	
3	Add Non-Business income allocated to DC reported per D-20, Line 33 or D-30, Line 30.	3 \$	
4	<b>Total DC Gross Receipts</b> (Add Lines 1, 2 and 3)	4 \$	

### Minimum Tax

*The minimum tax is \$250.00 if the amount on Line 4 above is \$1,000,000 or less.*

*The minimum tax is \$1,000.00 if the amount on Line 4 above is greater than \$1,000,000.*



## Who does not have to file Form D-30?

You do not have to file if –

- Total gross income (Line 11) is \$12,000 or less; or
- The trade or business is by law, custom or ethics, unable to incorporate; or
- The trade or business is licensed by DC to a blind person, for operating a stand in a federal building; or
- It is a trade, business or professional organization where:
  - more than 80 percent of its gross income is derived from personal services actually rendered by owners or members of the business; and
  - Capital is not a material income-producing factor; or
- You are:
  - An organization recognized as exempt from DC taxes unless you have unrelated business taxable income, as defined in Internal Revenue Code (IRC) §512; or
  - A professional corporation, incorporated under the DC Professional Corporation Act and, therefore, file a Form D-20.
  - A Qualified High Technology Company (QHTC) business that is not incorporated. A QHTC business that is not a corporation is exempt from the unincorporated business franchise tax. However, you must file a D-65 Partnership Return, or a D-40 Individual Income Tax Return with a copy of Federal Schedule C attached.

Personal services include any activity performed in the fields of accounting, actuarial science, architecture, consulting, engineering, health (including veterinary services), law, and the performing arts.

**NOTE:** If an individual or group of individuals is engaged in two or more separate and distinct businesses during the tax year, each business is separate when determining tax-exempt status.

## Which other DC forms or schedules may unincorporated businesses need to file?

To download DC tax forms, visit [MyTax.DC.gov](http://MyTax.DC.gov).

### Form D-30 N - Affidavit of Gross Income In Lieu of D-30 Unincorporated Business Franchise Tax Return

An unincorporated business having a gross income of \$12,000 or less is not subject to the unincorporated business franchise tax, including minimum tax, and does not have to file a D-30 Unincorporated Business Franchise Tax return. Form D-30N can be filed by such a business in order to satisfy the requirement for Clean Hands.

### Business Nonrefundable and Refundable Credits, Schedule UB

The various nonrefundable and refundable credits available to unincorporated businesses have been consolidated on Schedule UB. The total nonrefundable credits from Schedule UB, Line 20 are reported on Line 38 of the D-30. The total refundable credits from Schedule UB, Line 22 are reported on Line 41(d).

### FR-130, Extension of Time to File a DC Unincorporated Business Franchise Tax Return

You may request an extension of time to file your return by filing DC Form FR-130 (copy included in this booklet) no later than the return due date. An extension of time to file is not an extension of time to pay. You must pay any tax liability with the extension request, otherwise the request will be denied. Do not use the federal extension form for DC tax purposes. For combined report filers, the designated agent shall file.

### D-30ES Declaration of Estimated Franchise Tax for Unincorporated Business

An unincorporated business must file a declaration of estimated franchise tax if it expects its DC unincorporated business franchise

tax liability to exceed \$1000 for the taxable year. See Form D-30ES and the Declaration of Estimated Franchise Tax for Unincorporated Businesses booklet for payment vouchers and details. You will automatically be assessed a penalty for any underpayment of DC estimated tax.

**Note:** Electronic payment required. If the amount of the payment due for a period exceeds \$5,000, you must pay electronically. Visit [MyTax.DC.gov](http://MyTax.DC.gov).

### D-2220, Underpayment of Estimated Tax Installments

You will be charged interest of 10 percent per year, compounded daily, on underpayments of estimated franchise tax installment payments. The charge is computed from the installment payment due date to the date the tax is paid. It is in addition to the penalty imposed for false statements. Interest will be assessed automatically by OTR's integrated tax system. For additional information, see Form D-2220, Underpayment of Estimated Franchise Tax by Businesses. Attach a completed Form D-2220 with your D-30.

### FR-1500 Ballpark Fee

If you have \$5 million or more in annual DC Gross Receipts, you must file and pay the ballpark fee, with Form FR-1500, electronically. For details, visit [MyTax.DC.gov](http://MyTax.DC.gov). Note: Each member of a combined group is responsible for filing and paying its own ballpark fee.

### Combined Reporting

The District of Columbia no longer permits consolidated filing for tax years beginning after December 31, 2010. For tax years beginning after December 31, 2010, a corporation or unincorporated business entity subject to tax in the District of Columbia, engaged in a unitary business with one or more corporations or unincorporated business entities, is required to file a combined report pursuant to DC Official Code §47-1805.02a.

Combined reporting is a tax reporting method where all of the members of unitary group are required to determine their net income based on the activities of the unitary group as a whole. Unitary group members will calculate their taxable net income derived from the unitary business as its apportioned share of the income or loss of the combined group engaged in the unitary business.

A "Unitary business" means a single economic enterprise that is made up either of separate parts of a single business entity or of a commonly owned or controlled group of business entities that are sufficiently interdependent, integrated, and interrelated through their activities so as to provide synergy and mutual benefit that produces a sharing or exchange of value among them and significant flow of value to the separate parts.

If you are filing a combined report, enter the designated agent information and shade the "fill in if Combined Report" oval on page 1 of the return. Complete and submit Combined Reporting Schedules 1A, 1B, 2A, and 2B, along with the Combined Group Members' Schedule, and the Worldwide Combined Reporting Election Form, if applicable. In addition, attach Federal Schedules J, M, M-3, Federal UTP, if applicable, and Federal Forms 851, 5471, 5472, 8833, 8868, 8886, and 8975 (including Schedule A), 8992, 8993, Schedule K-2 and K-3 if applicable.

The combined reporting regulations are contained in DC Municipal Regulations (DCMR) Title 9, Taxation and Assessments, §§156 through 176. Instructions and Schedules for combined reporting are located on our website at [MyTax.DC.gov](http://MyTax.DC.gov).



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## When are your taxes due?

If you are a calendar year filer, file your return and pay any tax due by April 15th. If you are a fiscal year filer, file your return and pay by the fifteenth day of the fourth month after your tax year closes. If the due date falls on a Saturday, Sunday, or legal holiday, the return is due the next business day.

### Taxable year

Enter your tax period ending date on page 1 of the D-30. It may be either a calendar year or fiscal year. You must receive OTR approval to change your taxable year. Combined report filers shall use the designated agent's tax year.

**NOTE:** The District has decoupled from the section of the American Recovery and Reinvestment Act of 2009 which allows an exclusion and deferral from gross income of a discharge of indebtedness. For District tax purposes, a discharge of indebtedness results in income that is includible in gross income. However small business loans awarded due to section 1106 of the Coronavirus Aid, Relief and Economic Security Act are excluded from gross income.

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## Filing your return

### By Modernized e-File (MeF)

MeF offers most DC business taxpayers a full federal/state electronic filing program. There are three ways in which taxpayers can file their federal and District returns together electronically:

1. Through an authorized software provider listed on the Internal Revenue Service (IRS) website;
2. Through a tax practitioner who is an authorized e-File provider; or
3. Through a commercial online filing service. This allows taxpayers to transmit their DC and federal returns from their PC for a fee.

**Note:** An Unincorporated business must have an FEIN to file through MeF.

### MyTax.DC.gov

You may file your DC Unincorporated Business Franchise Tax Return on [MyTax.DC.gov](https://mytax.dc.gov) provided you are a registered [MyTax.DC.gov](https://mytax.dc.gov) user having an existing D-30 account, and provided you are not filing a Combined Report or short-year return.

### Substitute forms

You may file your DC Unincorporated Business Franchise Tax Return using a computer-generated substitute form, provided the form is approved in advance by the Office of Tax and Revenue (OTR). The fact that a software package is available for retail purchase does not mean that the substitute form has been approved for use. Call or check with the software developer to determine if its form is approved by DC OTR.

### By mail

- If mailing a return with a payment, make the check or money order (US dollars) payable to the DC Treasurer. Write your Taxpayer Identification Number (TIN), 'D-30', and the tax year on the payment. Staple your payment to the voucher Form D-30P. Do not attach the D-30P and payment to the D-30 return. Send your return and payment to:  
Office of Tax and Revenue  
PO Box 96165  
Washington, DC 20090-6165
- If mailing a no payment due or refund return, send the return to:

Office of Tax and Revenue  
PO Box 96193  
Washington, DC 20090-6193

**Send in your original DC return with any schedules, not a copy. Fold your return once. Be sure to keep a copy for your records.**

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## Payment Options

Refer to the Electronic Funds Transfer (EFT) Payment Guide available on the DC website at [MyTax.DC.gov](https://mytax.dc.gov) for instructions for electronic payments.

Payment options are as follows:

- **ACH Debit.** There is no fee. Taxpayers' bank routing and account numbers are stored within their online account. This account can be used to pay any existing liability. The taxpayer gives OTR the right to debit the money from their bank account. The use of foreign bank accounts for business ACH Debit is not allowed.
- **Credit/Debit Card.** The taxpayer may pay the amount owed using Visa®, MasterCard®, Discover® or American Express®. You will be charged a fee equal to 2.5% of the tax payment. The fee is paid directly to the District's credit card service provider. Payment is effective on the day it is charged.
- **ACH Credit.** ACH credit is for business taxpayers only. There is no fee charged by OTR, but the taxpayer's bank may charge a fee. The taxpayer directly credits OTR's bank account.

**Note: When making ACH Credit payments through your bank, please use the correct tax type code (00260) and tax period ending date (YYMMDD).**

- **Check or money order.** Include a check or money order, (US dollars) payable to the DC Treasurer, with your completed return. Write your Federal Employer Identification Number (FEIN), daytime telephone number, '2022', and 'D-30' on the check or money order. Attach your payment to the Form D-30P Payment Voucher provided in this booklet. Mail the D-30P **with**, but not attached to the D-30 tax return to:

Office of Tax and Revenue  
PO Box 96165  
Washington, DC 20090-6165

**Note: International ACH Transaction (IAT).** Your payment cannot be drawn on a foreign account. Pay by money order (US dollars) or credit card instead.

## Dishonored Payments

Make sure your check or electronic payment will clear. You will be charged a \$65 fee if your check or electronic payment is not honored by your financial institution and returned to OTR.

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## Penalties and interest

OTR will charge –

- A penalty of 5% per month if you fail to file a return or pay any tax due on time. It is computed on the unpaid tax for each month, or fraction of a month, that the return is not filed or the tax is not paid. It may not exceed an additional amount equal to 25% of the tax due;
- A 20% penalty on the portion of an underpayment of taxes if attributable to negligence. Negligence is a failure to make a reasonable attempt to comply with the law or to exercise ordinary and reasonable care in preparing tax returns without the intent to defraud. One indication of negligence is failure to keep adequate books and records;



- Interest of 10% per year, compounded daily, on a late payment;
- A one-time fee to cover internal collection efforts on any unpaid balance. The collection fee assessed is 10% of the tax balance due after 90 days. Payments received by OTR on accounts subject to the collection fee are first applied to the collection fee, then to penalty, interest and tax owed;
- A civil fraud penalty of 75% of the underpayment which is attributable to fraud (see DC Code §47-4212).

### Special circumstances

#### Special rules on depreciation and §179 property

For federal tax purposes, businesses are allowed to deduct bonus depreciation and additional Internal Revenue Code (IRC) §179 expenses. However, for DC tax purposes, you may not claim the 30, 50, or 100 percent federal bonus depreciation or additional expenses allowed under IRC §179. Similarly, DC does not allow the acceleration of depreciation deductions currently allowed under the 2008 Economic Stimulus Act.

#### Office of Tax and Revenue (OTR) rulings

All rulings issued prior to December 31, 2002 were revoked. Taxpayers cannot rely on these rulings unless they were re-submitted to the OTR for review, and if approved, reissued. Direct any ruling questions to OTR, General Counsel at (202) 442-6500.

### Exclusion of Certain Grants From District Gross Income

The District of Columbia enacted legislation amending DC Code § 47-1803.02 to exclude the following grants from District gross income:

- Small business loans awarded and subsequently forgiven under § 7A of the Small Business Act (15 U.S.C. § 636m);
- For tax years beginning after December 31, 2020, public health emergency response grants issued pursuant to § 5b of the District of Columbia Public Emergency Act of 1980 (D.C. Official Code § 7-2304.02);
- Public health emergency small business grants awarded pursuant to section 2316 of the Small and Certified Business Enterprise Development and Assistance Act of 2005;
- Public health emergency grants authorized pursuant to section 16(m)(1) of the Advisory Neighborhood Commissions Act of 1975, effective March 26, 1976 (D.C. Law 1-58; DC Official Code § 1-309.13(m)(1)).
- Lump-sum payments received by individuals from the Early Educator Pay Parity Program pursuant to DC Code 1-325.431;
- Rebates issued by the Mayor pursuant to the Automated External Defibrillator Incentive Program;
- Grants awarded by the Mayor under the COVID-19 Hotel Recovery Grant Program of 2021;
- The following grants awarded by the Office of the Deputy Mayor for Planning and Economic Development (DMPED);
  - (i) Grants awarded to Check It Enterprises under § 1-328.4(h)(1)(A);
  - (ii) Small business grants awarded under § 1-328.04(1);
  - (iii) Grants to DC Center for LGBT Community awarded under § 1-328.04(m);
  - (iv) Large company grants awarded under § 1-328.04(n);
  - (v) Local food access grants awarded under § 1-328.04(o);
  - (vi) Guaranteed income pilot program grants awarded under § 1-328.04(p);

- (vii) Grants awarded to Community Development Financial Institutions or Minority Depository Institutions awarded under § 1-328.04(q);
  - (viii) Equity growth impact grants awarded under § 1-328.04(r);
  - (ix) Great Streets program grants awarded under § 1-328.04(s);
  - (x) Bridge Fund recovery and special event support grants awarded under § 1-328.04(t);
  - (xi) Small and medium business recovery and growth program grants awarded under § 1-328.04(u);
  - (xii) Equity impact enterprise commercial property acquisition grants awarded under § 1-328.04(v).
  - (xiii) Grants awarded to housing providers under DC Code § 1-328.04(w); and
  - (xiv) Central Business District grants awarded under DC Code § 1-328.04(x).
- The following grants awarded by the Department of Energy & Environment;
    - (I) Funding received pursuant to the Solar for All Program established by DC Code § 8-1774.16; and
    - (II) Sustainable Energy Trust Fund grants awarded pursuant to DC Code § 8-1774.10(c)(22).

The exclusion of cash assistance grants awarded by the Washington Convention and Sports Authority to excluded workers has been extended through tax year ending December 31, 2023.

The amount received by businesses and individuals pursuant to these grants may be subject to federal income tax and included in federal gross income. For form D-30 Unincorporated Business Franchise Tax Return: Do not include the amount of the grant on Line 10 of Form D-30. This is the line you would report the amount of the applicable grant if it was taxable by the District. Report the amount of the grant on Schedule H of Form D-30. Submit the 1099G showing the amount of the grant.

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### Getting started

To complete the paper Form D-30, in general you will need:

- A pen with black ink
- A calculator

Not all items will apply. Fill in only those that do apply. If an amount is zero, make no entry, leave the line blank.

All entries on the return, combined schedules, and attachments are whole dollars only. Do not enter cents. Round cents to the nearest dollar. Examples:

\$10,500.50 rounds to \$10,501  
\$10,500.49 rounds to \$10,500

### Taxpayer Identification Number (TIN)

You must have a TIN, whether it is a Federal Employer Identification Number (FEIN), Social Security Number (SSN), Individual Taxpayer Identification Number (ITIN) or Preparer Tax Identification Number (PTIN).

- **An FEIN is a valid number issued by the IRS.** To apply for an FEIN, get Form SS-4, Application for Employer Identification Number, or get this form online at [www.irs.gov/businesses](http://www.irs.gov/businesses) and click on Employer Identification Number (EIN) under Starting a Business. You may also get this form by calling 1-800-TAX-FORM (1-800-829-3676);



- **An SSN is a valid number issued by the Social Security Administration (SSA) of the United States Government.** To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or online at [www.ssa.gov](http://www.ssa.gov). You may also get this form by calling 1-800-772-1213;
- **An ITIN, Individual Taxpayer Identification Number is a valid number issued by the Internal Revenue Service (IRS).** The IRS issues ITINs to individuals who are required to have a U.S. taxpayer identification number but who do not have, and are not eligible to obtain, a SSN from the SSA. ITINs do not serve any purpose other than federal tax reporting.
- **The PTIN, Preparer Tax Identification Number is an identification number issued by the IRS** that all paid tax preparers must use on tax returns or claims for refund.

### Franchise tax rate and minimum tax

The tax rate is 8.25 percent on your "DC taxable income" on Line 36. The minimum tax is \$250, even if you have a loss. If your DC gross receipts are more than \$1,000,000, the minimum tax is \$1,000.

### Incomplete forms will delay processing

Complete all items on the D-30 and all applicable schedules including combined schedules, otherwise OTR will send the return back to you for completion and resubmission.

### Help us identify your forms and attachments

Write your Taxpayer Identification Number (TIN), tax period, business name and address on any statements submitted with the return or filed separately. Your identification number is used for tax administration purposes only.

For members filing under combined reporting, please ensure you place your TIN in the Taxpayer Identification Number field and the designated agent's TIN in the 'Designated Agent TIN' field. Members must also complete the "Fill in if Combined Return" and the "Fill in if Final Return" ovals. Complete and submit Combined Reporting Schedules 1A, 1B, 2A, and 2B, along with the Combined Group Members' Schedule, and the Worldwide Combined Reporting Form, if applicable. In addition, attach Federal Schedules J, M, M-3, Federal UTP, if applicable and Federal Forms 851, 5471, 5472, 8833, 8868, 8886, and 8975 (including Schedule A) if applicable.

**Note:** The District will allow submission of the D-30 return using a USB flash drive if filing a paper return. D-30 filers must print and submit pages 1-6, Schedule UB, Schedule SR, Worldwide Combined Reporting Election Form and combined reporting schedules, if applicable. All other attachments must be on the flash drive. The flash drive should include a copy of the entire return and indicate the form number, tax year and the TIN on the flash drive label. Images on the flash drive should be submitted in PDF format.

### Filling out the form

To aid us in processing your return, please follow these rules:

*Do not print outside the boxes.*

Use black ink.  
Print in CAPITAL letters.     ROBERTS

Leave a space between words and between words and numbers.     8 ELM

Write 3s with a rounded top, not a flat top.     37 37

Write 7s without a middle bar.     77

Fill in ovals completely.  
Do not "✓" or "x" ovals.     ●     ✗

57204.00

### Personal Information

Complete the personal information as instructed, using CAPITAL letters and black ink. Use one block per letter, including a space between address fields. Please write clearly, otherwise, processing may be delayed.

### Assembling your D-30 return

- Do not staple or otherwise damage the Bar Code located in the upper right hand corner of this form or schedule(s) being attached;
- Do not cross out the tax year on the 2022 return. If you are not filing a 2022 D-30 Unincorporated Business Franchise Tax Return, do not use this booklet. Request a booklet for the specific year you are filing by calling our Forms Center at (202) 727-4829, or visit the Customer Service Administration at 1101 4th Street, SW, 2nd Floor, Washington, DC 20024. You also may visit our website at [MyTax.DC.gov](http://MyTax.DC.gov) for prior year unincorporated business franchise tax returns.
- Attach any other supporting forms or schedules as applicable:
  - o Schedule UB Business Credits
  - o Schedule SR Small Retailer Property Tax Relief Credit
  - o Combined Group Members' Schedule
  - o Worldwide Combined Reporting Election form
  - o Combined Reporting Schedules 1A, 1B, 2A, and 2B
  - o Federal Forms 851, 5471, 5472, 8833, 8868, 8886, and 8975 (including Schedule A)
  - o Federal Forms 8992 (including Schedules A, B), 8993, Federal K-2, and K-3
  - o Federal Schedules J, M and M-3
  - o Federal UTP
  - o DC LIHTC Form D-8609
  - o Any other forms or schedules necessary to process the return
- Staple your check or money order (US dollars) to the D-30P, Payment Voucher.

### Third Party Designee

If you want to authorize another person to discuss your 2022 tax return with OTR, fill-in the oval in the Third Party Designee block on page 4 of the D-30 and enter the designee's name and phone number. If you want to authorize your paid preparer, enter 'preparer' in the 'third party designee' block.

Filling in the oval gives the designee authorization to:

- Give OTR any information missing from your return;
- Contact OTR for information about processing your return and the status of any refund or payment; and
- Request, receive and/or respond to OTR notices related to your return.

The authorization does not:

- Give the designee the right to receive your refund;
- Bind you to any additional tax liability related to your return; or
- Otherwise represent you before OTR.

This authorization automatically ends on April 15, 2024 (without regard to extensions).

### Signature and verification

An authorized officer or designated agent of the corporation must sign and date the return. A receiver, trustee, or assignee must sign any return that he/she is required to file for the corporation. Any person who prepared the return for compensation must also sign, date and provide the necessary identification number. If a firm or corporation prepares a return, it should be signed in the name of the entity. The signature requirement does not apply when a taxpayer's regular employee prepares the return. Please review the tax return before you allow a paid preparer to issue a return on your behalf.

### Email address

Enter the email address of the person authorized to discuss your 2022



tax return with OTR. This can be the taxpayer, the third party designee, or the paid preparer if you have filled in the oval authorizing the paid preparer to discuss this return with OTR.

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## Explanation of terms

### Business income

Income from transactions and activities in the regular course of the taxpayer's trade or business is business income. This includes income from tangible and intangible property if the acquisition, management and disposition of the property are part of the taxpayer's regular trade or business operations. Income of any type — manufacturing income, compensation for services, sales income, interest, dividends, rents, royalties, gains, operating and non-operating income from any class or from any source — is business income if it arises from transactions and activities occurring in the regular course of a trade or business. Whether income is business or non-business depends on the underlying transactions and activities which are the elements of a particular trade or business. In general, transactions and activities that depend on or contribute to the operation of your enterprise constitute your trade or business.

### Commercial domicile

The principal place from which you direct or manage your trade or business.

### Compensation

Wages, salaries, commissions and other forms of remuneration paid or accrued to employees for personal services.

### Non-business income

All income except business income.

### Transportation company

Any business engaged in transporting persons, goods or property of others for hire.

### Sales

All gross receipts, including dividends, interest and royalties, considered to be business income which are not required to be allocated.

### Taxable in another state

For purposes of allocating and apportioning income among DC and another jurisdiction, you must be subject in that jurisdiction to:

- a net income tax,
- a franchise tax measured by net income,
- a franchise tax for the privilege of doing business,
- a corporate stock tax in that state, or
- that state has the jurisdiction to subject the taxpayer to an income tax regardless of whether, in fact, the state does or does not.

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## Specific Instructions

### Negative amounts

If you enter a negative amount on a line, fill in the oval to the left of the entry where it states "Fill in if minus". **Do not enter a minus sign or parenthesis. Also, do not enter a negative number on a line that does not have a "Fill in if minus" indicator.**

### Allocation and apportionment of income

You must complete Schedule F even if your operation is 100% in the District. Any unincorporated business carrying on a trade or business in DC and other jurisdictions must apportion its business income among DC and the other jurisdictions. Apportion the net income from trade or business activities using the appropriate apportionment

factor. See Schedule F, page 4 of the D-30. You must allocate your non-business income.

**Note: When using the D-30 to file a combined report, do not use or fill out Schedule F on page 4 to derive the apportionment factor for the combined group. Leave Schedule F blank. Use Combined Reporting Schedule 2A instead. Likewise, when each individual member derives its individual apportionment factor, do not use Schedule F. Individual members should use Combined Reporting Schedule 2B instead to derive their apportionment factor.**

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## Non-business income allocation

Allocate items of non-business income to DC. The following gains and losses from sales or other dispositions of property are allocated to DC:

- Real property located in DC (other than realty used in the trade or business whether held for sale or otherwise);
- Tangible personal property (other than any tangible personal property used in the trade or business whether held for sale or otherwise) if:
  - The property had a situs in DC at the time of sale or other disposition; or
  - Your principal place of business is in DC and you are not taxable in the situs state.
- Intangible personal property (other than intangible personal property of any kind used in the trade or business whether held for sale or otherwise) is allocable to DC if your principal place of business is in DC.

Allocate to DC net rents and royalties from real property located in DC.

Allocate to DC interest and dividends from sources in DC unless specifically excluded from taxation and/or subject to apportionment as business income.

Allocate to DC income from rents and royalties, patents, copyrights, trademarks, service marks, secret processes and formulas, franchises and similar property (if not used in the trade or business). These royalties are allocated according to the patent's location or place of use, or where the copyrighted material is published or used. If DC is the principal place of business of a business entity, not subject to tax anywhere else, then the rent or royalty income is allocable to DC.

Income from the sale of tangible personal property to the United States Government by a business that has its principal place of business outside DC is income from DC sources if the property is delivered from outside DC for use in DC.

All other non-business income from DC sources is allocable to DC.

Where income is allocable among DC and other jurisdictions, you must allocate all expenses, losses and other deductions incurred in the production of the income in the same way. Losses incurred in the production of non-business income are allowable if any profit from the transaction would have been taxable.

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## Gross Income

**Note:** When OTR requests that a statement be attached, the statement should show the source of the amount and detailed explanation of the items making up the entries.

### Amended returns

You must use the D-30 tax form of the year you are amending.



Fill in the "Amended Return" oval on Page 1 of the D-30 and complete the "Tax period ending" box. Attach a detailed statement of the adjustment(s) and the amount of any refund received.

If the Internal Revenue Service (IRS) adjusts your federal return or if you file an amended federal return, you must file an amended DC return within 90 days of the date of the IRS notice. If the federal adjustment makes you eligible for a DC tax refund, you must file for the DC refund within 180 days of notice of the adjustment. Mail the amended return with payment and any additional attachments to:

Office of Tax and Revenue  
PO Box 96165  
Washington, DC 20090-6165

Mail the amended return if no payment due or refund and any additional attachments to:

Office of Tax and Revenue  
PO Box 96193  
Washington, DC 20090-6193

### **Final return**

If you are not required to continue filing a return due to the ending of business operations, shade the 'fill in if final return' oval on the return. We will then cancel your D-30 filing requirement. Do not use this oval to indicate the return is the final for the period being reported. Taxable income shall include gain from the sale or other disposition of any assets, including tangible assets and intangible assets, including real property and interests in real property, in the District, even when such sale or other disposition results in the termination of an unincorporated business.

## **D-30, page 1, line-by-line**

### **Line 1 Gross receipts, minus returns and allowances**

Enter the total gross receipts from sales and operations, minus returns and allowances.

### **Line 2 Cost of goods sold and/or operations**

Enter the figure from D-30, Schedule A, Line 8. If the production, manufacture, purchase, or sale of merchandise is an income-determining factor in the trade or business, you must inventory merchandise at the start and end of the tax year. You may value it at cost or market value, whichever is lower; or by another IRS-approved method. You must continue to use the method chosen until you get permission from the OTR to change. If the inventories are not consistent with the balance sheet figures, attach an explanation.

Cost of Operations (where inventories are not an income-determining factor). If the amount entered on Line 2, page 1, includes an amount applicable to the cost of operations, attach a statement showing in detail: (1) salaries and wages; and (2) other costs.

### **Line 3 Gross profit**

Line 1 minus Line 2. Enter the result on Line 3.

### **Line 4 Dividends**

Enter the total of all taxable dividends. You may deduct Subpart F income (as defined in IRC §952). Attach a detailed statement showing the calculation of the taxable amount.

**NOTE:** The District has not decoupled from the requirement to report Global Intangible Low-Taxed Income (GILTI). However, the deduction allowed under IRC § 250 is not allowed by the District. Therefore the GILTI income without IRC § 250 deduction must be reported for District taxation.

### **Line 5 Interest**

Enter interest the business received or is credited with during the tax year, including that paid on obligations of a State, Territory of the United States, or any of their political subdivisions, except those of DC.

Exclude interest income on obligations or securities issued by the United States or its instrumentalities which is included in federal gross income.

Expenses incurred in the purchase or production of income from US Treasury securities are included on Line 26(b). (Attach a detailed statement.)

### **Line 6 Gross rental income**

Enter the gross income received from the rental of real or personal property.

**NOTE:** DC does not allow the 100% federal bonus depreciation. If you claimed this additional depreciation on your federal return, you must adjust depreciation for DC tax purposes without claiming the bonus depreciation. Attach a computation showing that your DC claimed depreciation does not include the federal bonus depreciation and that the basis of the property, for DC tax purposes, has not been reduced by any bonus depreciation amount claimed on your federal return. DC also does not allow the additional IRC §179 expenses above \$25,000. If you claimed these additional expenses on your federal return, reduce such expenses claimed on your D-30 by that amount.

### **Line 7 Gross royalties**

Report royalty income in the same manner and detail as rental income. Royalties from patents you developed, from the licensing of processes or a trade name and sales of know-how are business income. Enter royalty income from line 4 of federal Form 1040, Schedule E, Supplemental Income and Loss. Please attach Schedule E.

### **Line 8(a) Net capital gain (loss)**

Capital gains or losses are treated in the same manner as they are for federal corporation income tax purposes. (See detailed instructions on Federal Schedule D, Form 1120, Corporation Income Tax Return.) Report IRC §1231, Property Used in the Trade or Business and Involuntary Conversions, gains as business income on Line 8(a).

**NOTE:** Since the 100% federal bonus depreciation is not allowed for DC tax purposes, recalculate the capital gain/loss reported on your federal return without taking into account the federal bonus depreciation amount. Attach a statement showing the adjustments.

### **Line 8(b) Ordinary gain (loss)**

From Part II, Federal Form 4797. Enter the total ordinary gain (or loss) from your federal Form 4797, Sales of Business Property. Attach a copy of your Form 4797.

### **Line 9 Capital gains deferred on federal return due to investment in a federal Qualified Opportunity Fund**

If you have capital gains deferred on your federal return due to an investment in a federal Qualified Opportunity Fund, enter the amount of the deferral on Line 9.



**Line 10 Other income**

Enter the total income (loss) not reported elsewhere on the return; attach a detailed statement. Do not enter on Line 26(a) other income related to a trade or business. Enter it on Line 10. Attach a statement.

**Line 11 Total gross income**

Enter the total of lines 3 through 10.

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**Deductions**

Deductions are allowed if they are ordinary and necessary and directly related to business income as explained in these instructions. Do not enter negative values and do not take deductions on this return for interest, taxes, contributions and other itemized deductions normally deductible on individual income tax returns filed by the owners or members of the business.

**Line 12 Salaries and wages**

Enter all salaries and wages not deducted elsewhere on the return.

- Do not include compensation of the owners/members of the unincorporated business.
- Do not include wages incurred in computing the Economic Development Zone Incentives credit, QHTC wage credits, and Bone Marrow Credit.

**Line 13 Repairs**

Enter the cost of incidental repairs, including labor, supplies and other items that do not add to the value or appreciably prolong the property's life. You may charge to a capital account, expenditures for new buildings, machinery, equipment and/or permanent improvements or betterments that increase the value or appreciably prolong the life of the property.

**Line 14 Bad debts**

Report bad debts in the same manner as you report them for federal tax purposes. Attach a copy of the information you submitted with your federal return.

**Line 15 (a) Royalty payments**

Royalty payments to related entities are not an allowable deduction. Exceptions to the disallowance of such payments may be found in DC Code §47-1803.03(d)(7)(B). If you are the recipient of a related entity's royalty payments and you are filing a return and paying tax on these payments in the District, see the instructions for Schedule G to determine whether you can deduct any of the payment amount from your income.

**Line 15 (b) Minus nondeductible payments to related entities**

Subtract the nondeductible payments to related entities.

**Payments to related parties**

(Lines 15 and 18). Recent DC legislation allows the deduction of certain interest and intangible expenses, including royalty expenses paid directly or indirectly to related parties if:

- the principal purpose of the payment was not the avoidance of tax;
- the payments were made at arm's length; and
- the related party paid income tax equal to or greater than 4.5 percent of the amount of interest or intangible expense in another jurisdiction.

**Line 16 Rent**

Enter the amount of rent paid or accrued for business property in which the unincorporated business has no equity.

**Line 17 Taxes**

Enter taxes imposed on taxpayers as reported in Schedule C, page 3, Form D-30. Do not deduct these taxes:

- Income and excess profit taxes;
- DC franchise tax; or
- Taxes assessed against the property for local benefits of a kind tending to increase the value of the property assessed.

**Line 18 (a) Interest expense**

Enter interest paid or accrued on business debt. Apply any federal limitation under IRC § 163(j) to this deduction. Interest payments to related entities are not an allowable deduction. Exceptions to the disallowance of such payments may be found in DC Code §47-1803.03(d)(7)(B).

**Line 18 (b) Minus nondeductible payments to related entities**

Subtract the non deductible payments made to related parties. Refer to **Payments to Related Parties** instructions.

**Line 19 Contributions and/or gifts**

Enter from Schedule B, page 3, Form D-30, contributions and/or gifts made to qualified organizations in the tax year. This deduction may not exceed 15 percent of the net income, (Line 25), of the business before the contributions and gifts are deducted. Attach a separate statement with detailed information about the contributions and gifts. Contribution and gift carry-overs are not allowed.

**Note:** A charitable expense incurred by a member of a combined group shall, to the extent allowable as a deduction pursuant to section 170 of the Internal Revenue Code of 1986, be subtracted first from the business income of the combined group, subject to the income limitations of that section applied to the entire business income of the group, and any remaining amount shall then be treated as a non-business expense allocable to the member that incurred the expense, subject to the income limitations of that section applied to the non-business income of that specific member.

**Line 20 Amortization**

Enter the amortization amount from your federal Form 4562 (or 4562FY), Depreciation and Amortization. Attach a completed copy of Form 4562 (or Form 4562FY) to your D-30 return.

**Line 21 Depreciation**

Enter the depreciation amount claimed on your federal Form 4562 subject to limits described. Do not include amounts deducted elsewhere on the D-30. Use on your DC return, the same depreciation method used on your federal return. Attach a copy of your Form 4562.

You must recapture depreciation on your D-30 from the sale of an asset.

**\*NOTE:** If you claimed the 100% federal bonus depreciation amount or additional IRC §179 expenses above \$25,000 on your federal return, do not claim these amounts on your D-30. Recompute the depreciation taken for DC tax purposes without the federal bonus depreciation. Attach a statement showing the recomputation.

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**D-30 page 2, line-by-line**
**Line 22 Capital gains deferred due to DC approved investment in a DC Qualified Opportunity Fund**

If you have capital gains deferred due to an investment in a DC approved Qualified Opportunity Fund, enter the amount on Line 22, provided this amount is also included in Line 9 of the D-30 return.



**Line 23 Other allowable deductions**

Enter the amount from Schedule G, page 4, Form D-30.

**Line 24 Total deductions**

Add Lines 12–23 and enter on Line 24.

**Line 25 Net income**

Subtract Line 24 from Line 11; enter the amount on Line 25.

**Line 26(a), (b) and (c)**

Report on Lines 26(a) and 26(b) non-business income and related expenses. Include expenses connected with the production of income from US Treasury securities on Line 26(b). Enter the net difference on Line 26(c). Submit a detailed statement explaining the allocation of income and expenses. Do not enter rental income related to a trade or business.

**Line 27 Net income from trade or business subject to apportionment**

Subtract Line 26(c) from Line 25. Enter the amount on Line 27.

**Line 28 DC apportionment factor**

Enter the factor from Line 2 of Schedule F, page 4, Form D-30. If the return is a Combined Report, enter the apportionment factor from Combined Reporting Schedule 2A, Column 3, Line 9.

**Line 29 Net income from trade or business apportioned to DC**

Multiply the amount on Line 27 by the DC apportionment factor on Line 28. Enter the result on Line 29.

**Line 30 Other Income/deductions attributable to DC**

Enter the Line 26(c) income/deduction attributable to the District.

**Note:** If you are a partner in another partnership that filed an unincorporated business franchise tax return and claimed a deduction for the salary allowance and/or exemption amount, you must add the post-apportioned distributive share of the unincorporated business salary allowance attributable to the partner under DC Code §47-1803.03(a)(11), and/or the unincorporated business exemption amount attributable to the partner under DC Code §47-1808.04, on Line 30 of the D-30. If filing a combined report, this amount will be reflected as an addition under the partner's column on Line 33 of Schedule 1A and 1B of the combined report.

Also you must include a statement to reflect the specific amounts for each of the items listed below:

- portion of Line 26(c);
- portion of unincorporated business salary allowance attributable to DC;
- portion of unincorporated business exemption attributable to DC.

**Line 31 Total District net income (loss)**

Add Lines 29 and 30. Enter the result on Line 31.

**Line 32 Salary for owner(s)/member(s) services**

See Schedule J, column 4, page 5, Form D-30. You may deduct a reasonable amount for salaries or other compensation for personal services actually rendered by the owner(s) or member(s) of the business in the active conduct of the business.

- The reasonable amount of compensation for owner(s) and members(s) is reduced by any fees paid to an independent management or collection entity for management services performed for the business.
- Do not claim an amount accrued to an owner(s) or member(s) as a drawing account unless it is for services actually rendered.

- The aggregate deduction allowed for salaries or other compensation may not exceed 30 percent of the Line 31 amount of District total net income.

**Line 33 Exemption**

An exemption of up to \$5,000 is allowed. This exemption is not allowable if Line 29 is a minus which results in a net operating loss.

- Enter in the boxes on Line 33(a), the number of days this return covers. If it is a full year enter 365 days (366 if leap year) and enter \$5,000 on Line 33.
- Prorate the exemption if the return is for less than a full year because either the business started after the beginning of the tax year or it ceased before the end of the year. Prorate the exemption by dividing the number of days entered on Line 33(a) by 365 (366 if leap year) to arrive at a percent. Multiply \$5,000 by that percent. Include a statement showing your calculation of the exemption amount. Also enter for each member a portion of this amount in Schedule J, column 5, page 5, Form D-30.

**\*\*IMPORTANT NOTE REGARDING LINE 33\*\*** Form D-30: If you are claiming the Line 33 Salary Exemption, the number of days in DC must be entered on Line 33a. EXCEPT FOR A COMBINED REPORT FILED BY A DESIGNATED AGENT, **FAILURE TO COMPLETE LINE 33a WILL RESULT IN DENIAL OF THE SALARY EXEMPTION.**

**Line 34 Total taxable income before apportioned NOL deduction**

Add Lines 32 and 33 and subtract the result from Line 31. Enter the result on Line 34.

**Line 35 Apportioned NOL deduction**

Enter on this line the amount of any DC apportioned net operating loss carry forward for years 2000 and later. Deductions for losses occurring in tax years 2018 and later are limited to 80% of District taxable income computed without regard to the deduction. Forms for claiming the NOL are provided. Complete the NOL deductions forms and submit with this return.

**Line 36 Total DC taxable income**

Enter the result of subtracting Line 35 from Line 34.

**Line 37 Tax**

Calculate the tax by multiplying any positive amount on Line 36 (Total DC taxable income) by .0825. Enter the result on Line 37.

**Line 38 Minus nonrefundable credits**

Subtract the nonrefundable credits entered from Schedule UB, Line 20. Employers who hired at least 10 DC residents after January 1, 2010, and continue to employ such DC employees for at least one year for any business project that encourages, promotes and stimulates economic development in key economic sectors, may qualify for an annual job growth tax credit.

**Note: The credits cannot be shared among combined group members.**

**Line 39 Total DC gross receipts**

From Line 4 of (MTLGR) worksheet.

**Line 40 Net tax**

Subtract Line 38 from Line 37. Enter the result on Line 40, except:

1. If Line 39 is less than or equal to \$1M and Line 40 is less than \$250, enter \$250;



2. If Line 39 is greater than \$1M and Line 40 is less than \$1,000, enter \$1,000.

#### **Line 41 Payments and refundable credits**

Enter the amount paid:

- (a) with your request for an extension of time to file;
- (b) with your original return if this is an amended return;
- (c) with your estimated franchise tax payments (Form D-30ES);
- (d) enter refundable credits from Schedule UB, Line 22.

#### **Line 42**

If this is an amended 2022 return, enter refund requested with original 2022 return.

**Line 43 Total payments and credits.** Add Lines 41(a) through 41(d). Do not include Line 42.

#### **Line 44 Estimated tax interest**

If you are filing Form D-2220, Underpayment of Estimated Franchise Tax by Businesses, with your D-30 return, fill in the oval and enter the amount on Line 44. Attach the D-2220 to the return.

#### **Line 45 Total Amount Due**

If Line 43 is smaller than the total of Lines 40 and 44, subtract Line 43 from the total of Lines 40 and 44. Enter the amount due.

#### **Line 46 Overpayment**

If Line 43 amount is larger than the total of Lines 40 and 44, subtract Lines 40 and 44 from Line 43. Enter the amount overpaid.

#### **Line 47 Amount to be applied to 2023 estimated franchise tax**

#### **Line 48 Amount to be refunded**

Subtract Line 47 amount from Line 46 amount and enter the result on Line 48.

## **Other Form D-30 schedules**

### **Schedule F – DC apportionment factor**

All unincorporated businesses engaging in a trade or business both in and outside DC must use the single sales factor formula to apportion its business income. Unincorporated businesses domiciled in DC and not subject to tax elsewhere must report 100 percent of their net business income and allocate 100 percent of their non-business income to DC. Unincorporated businesses carrying on a trade or business in DC and in other jurisdictions must apportion trade or business income to DC. Multiply the total income by a fraction. The numerator is the taxpayer's total sales in DC during the tax year. The denominator is the taxpayer's total sales everywhere during the tax year. Sales other than sales of tangible personal property shall be apportioned to the District by using the market-based sourcing rules.

- **Sales factor**

The sales factor, except for transportation companies, is a fraction. The numerator is the taxpayer's total sales in DC during the tax year. The denominator is the taxpayer's total sales everywhere during the tax year.

**Transportation companies** – the sales factor is a fraction. The numerator is the total revenue units the company first received as originating or connecting traffic at a point in DC. Add to this

the total revenue units the company discharged or unloaded at a point in DC, at the termination of the transportation movement or for transfer to a connecting carrier. The denominator is twice the total revenue units originated everywhere during the tax year. One ton of freight equals one revenue unit; ten passengers equal one revenue unit. If the company's revenue is predominantly from transportation of passengers, you may use the number of passengers loaded and discharged, in place of originating and terminating tonnage.

**Tangible personal property sales**, including sales to the United States Government, are considered to occur in DC, no matter where title is transferred, F.O.B. point, or other sales conditions, if the property:

- is delivered or shipped to a purchaser in DC; or
- has an ultimate destination in DC, after all transportation (including any by the purchaser) is completed; or
- is delivered or shipped from an office, store, warehouse, factory, or other storage place in DC to a destination outside DC – and is not taxable in the state to which the property is shipped or delivered.

Except for transportation companies – non-tangible personal property sales are considered as occurring in DC if the income-producing activity or service is performed:

- in DC; or
- the proportion of the income-producing activity or service performed in DC is greater than that performed in any other jurisdiction.

## **General**

If using the income allocation and apportionment rules results in a tax that does not fairly represent the tax liability arising from your trade or business in DC or from non-business sources in DC, you may petition for, or OTR may require, if reasonable:

- a separate accounting, unless the entity is conducting a unitary business;
- exclusion of one or more of the factors;
- inclusion of one or more additional factors that fairly reflect the extent of your trade or business in DC; or
- use of any other method to effect a fair allocation and apportionment of your income.

### **New Markets Tax Credit**

DC taxable income does not include the gross income of a qualified community development entity as defined in IRC section 45D(c)(1) that has received an allocation or suballocation of new markets tax credits from the federal government under IRC section 45D(f). This exclusion applies to the extent the gross income is derived from one or more qualified low-income community investments as defined in IRC section 45D(d)(1). Complete Schedule G and enter on Line 23, Other allowable deductions.

### **Schedule G – Other allowable deductions**

If you are the recipient of royalty, interest or other intangible payments from a related entity that has not deducted the payment amounts on their return and you are filing a return and paying tax on these payments in the District, enter, on Schedule G, the amount of income you are reporting on this return to the extent it was included: on Lines 15(b) and 18(b) of the related entity's District of Columbia D-30 tax return; on Lines 18(b) and 23(b) of the related entity's District of Columbia D-20 tax return; or on a related entity's return filed in another state where a similar adjustment was made.



**Schedule H – Income not reported** (claimed as nontaxable) – (page 4 of Form D-30)

List all income of the unincorporated business that you consider not subject to the DC unincorporated business franchise tax. State why the income should be considered nontaxable.

**Schedule I – Balance sheets** (page 5 of Form D-30)

Submit balance sheets for the start and end of the tax year. Conform them to the unincorporated business' books and records and your federal return. Attach to your D-30 an explanation of any variation.

**Schedule J – Distribution and reconciliation of net income (or loss)** (page 5 of Form D-30)

Under provisions of DC Code §47-1805.01(a), you must enter the TIN of each of the owners. The TIN is necessary for the proper identification of an owner's tax account with DC and will be used only for tax administration purposes. Any additional names, TINs, etc. may be listed on an attachment filed with the return.

**Note: If you filed a federal Schedule M-3, net income (loss) reconciliation with total assets of \$10M or more, attach a copy of it with your DC return.**

**Schedule K - Disregarded Entities** (page 4 of Form D-30)

Use this schedule to report the name and TIN for any single member limited liability company that is treated as a disregarded entity for District franchise tax purposes, whose income is included in the income reported on this return, and which is doing business in the District.

**Supplemental information** (page 6 of Form D-30)

Please provide all the information requested in this schedule.

**Combined Group Members' Schedule**

If filing a Combined Report, it is necessary to identify each member the DC Combined Group subject to the franchise tax. Complete and submit the Combined Group Member's Schedule. Fill in Columns A through F for all members of the group and attach a copy of Federal Forms 851, 5471 and 8975 (including Schedule A). File this schedule each year that a DC Combined Report is filed.

**Worldwide Combined Reporting Election Form**

If the Worldwide Combined Reporting Election Form is completed and submitted, ensure the "Fill in if Worldwide" oval is shaded. Submit this form with the initial year of election.

**Schedule UB, Business credits**

Use this schedule to claim: the Economic Development Zone Incentives Credits (see instructions); the Organ and Bone Marrow donor credit (see below); the Job Growth Incentive Act credit (see below); the Alternative Fuel Infrastructure Installation Credit; the Alternative Fuel Vehicle Conversion Credit (see below); the Small Retailer Property Tax Relief Credit (see Schedule SR and instructions); and the DC Low-Income Housing Tax Credit (see Form D-8609 and instructions).

The **Organ and Bone Marrow Donor Act of 2006** provides a credit to an employer who allows up to 30 days paid leave to an employee who donates an organ and up to 7 days paid leave for donating bone marrow.

This is a non-refundable credit equal to 25% of the regular salary paid to the donor-employee during the leave period. This credit may not be used to reduce the \$250 or \$1,000 minimum tax. An

employer claiming this credit may not also deduct the salary paid the donor-employee for the same leave period. This credit is not available if the employee is eligible for leave under the Family and Medical Leave Act of 1993.

The 2011 Budget Support Act of 2010 authorized funds for the **Job Growth Incentive Act** tax credits. The credit must be approved by the Mayor in advance of starting the project. The process for applying for the credit is found in DC Official Code §47-1807.54. The approval will provide the amount of the allowable credit and the periods for which the credit can be claimed if the employer continues to qualify. The allowable approved amount of the credit can be claimed on Schedule UB, Business Credits, Line 4 for D-20 filers or Line 15 for D-30 filers.

In order to apply for the credit, the employer must be planning a project that:

- Will bring a net job growth to DC of at least 10 new jobs with an average yearly wage of at least 120% of the average yearly wage of DC residents;
- Will increase income tax and payroll revenue for the DC;
- Will result in a retention of any new positions for at least one year; and
- Would not have occurred but for the job growth tax credit.

Beginning in 2014, through the taxable year ending December 31, 2026, there are 2 non-refundable credits allowed against DC Unincorporated Business Franchise Tax for: (1) alternative fuel infrastructure installation; and, (2) alternative fuel vehicle conversion. (See DC Code §47-1808.10 and §47-1808.11)

The **alternative fuel infrastructure credit** is a credit in the amount of 50% of the equipment and labor costs attributable to the purchase and installation of alternative fuel storage and dispensing or charging equipment on a qualified alternative fuel vehicle refueling property. The credit is limited to \$10,000 per qualified alternative fuel vehicle refueling property or per vehicle-charging station. The equipment and labor costs for which this tax credit may be claimed may not include costs associated with the purchase of land, access to land, the purchase of an existing qualified alternative fuel vehicle refueling property, or construction or purchase of any structure.

If the amount of this tax credit exceeds the tax otherwise due, the amount of the credit not used may be carried forward for up to 2 tax years. If the alternative fuel storage and dispensing equipment or charging equipment on a qualified alternative fuel vehicle refueling property is no longer used to dispense or sell alternative fuel to the public, any unused tax credit is forfeited and the taxpayer may not claim a tax credit for the portion of the tax year after the date on which the alternative fuel storage and dispensing equipment was no longer used to dispense or sell alternative fuel to the public.

The **alternative fuel vehicle conversion credit** is a credit in the amount of 50% of the equipment and labor costs attributable to the cost of converting a motor vehicle licensed in the District that operates on petroleum diesel or petroleum derived gasoline to a motor vehicle that operates on an alternative fuel.

The term "alternative fuel" means a fuel used to power a motor vehicle that consists of one or more of the following:

- a. At least 85% ethanol;
- b. Natural gas;
- c. Compressed natural gas;
- d. Liquefied natural gas;
- e. Liquefied petroleum gas;
- f. Biodiesel, excluding kerosene;



- g. Electricity provided by a vehicle-charging station; or
- h. Hydrogen.

The term “qualified alternative fuel vehicle refueling property” means a property in the District that contains equipment available for use by the public for storing and dispensing alternative fuel, including charging electrically.

If you are claiming one of these credits complete the Commercial Form, Alternative Fuel Vehicle Conversion and Infrastructure Credits, available online at [MyTax.DC.gov](https://mytax.dc.gov). Attach it to the D-30, Schedule UB.

The **Employer-Assisted Home Purchase Tax Credit** is a credit equal to 1/2 of the amount of the homeownership assistance provided by the employer to its eligible employees during the taxable year; provided, that: (a) the credit shall not exceed \$2,500 for any one eligible employee who receives homeownership assistance; (b) the assistance is provided through a certified employer-assisted home purchase program; (c) the assistance is used for the purchase of a qualified residential real property; and (d) the eligible employee is a new homebuyer. “Homeownership assistance” means money provided to an eligible employee for the down payment or other acquisition costs for the purchase of the principal place of residence of the employee. “New homebuyer” means an employee (and, if married or in a registered domestic partnership, the employee’s spouse or registered domestic partner) who did not own a principal place of residence in the District during the previous 12 months. “Certified employer-assisted home purchase program” means a program: (a) through which an employer provides homeownership assistance to its employees; (b) which is provided uniformly to its employees; provided, that the employer may limit eligibility for the program by establishing a maximum income limit and may limit assistance to new homebuyers; and (c) which is certified by the Mayor.

To claim the credit, the employer shall attach to its tax return a statement certifying, for each person for whom the employer is claiming the credit: (i) the person is an eligible employee of the

employer; (ii) the employer provided homeownership assistance to the employee under a certified employer-assisted home purchase program; (iii) the amount of homeownership assistance provided to the employee; (iv) the employee used the homeownership assistance to purchase qualified residential property; (v) the household size and household income of the employee; (vi) the address of the qualified residential real property; and (vii), the employee intends to reside in the property for at least 5 years. A copy of the certification by the Mayor of the employer’s employer- assisted affordable homeownership program must be provided. See DC Code §47-1807.07 for further details. A worksheet for computation of the credit is on the reverse side of Schedule UB.

**Small Retailer Property Tax Relief Credit.** For taxable years starting January 1, 2018, a business that has less than \$2.5 million in federal gross receipts or sales, may claim a credit against corporate or unincorporated business franchise tax equal to the total class 2 real property taxes paid by the business for a retail owned location in the District not to exceed \$5,000; or 10% of the rent paid by the business for rental retail location not to exceed \$5,000. The Small Retailer Property Tax Relief Credit does not apply if the business is exempt from or receives any tax credits towards its real property tax; or the rental retail location or the owned retail location is otherwise exempt from real property tax.

To be eligible for the credit, the business must own or lease a building or part of a building in the District that: is classified, in whole or in part as Class 2 Property as defined in DC Code §47-813; is the primary place of the retail business; has a Certificate of Occupancy for commercial use; and is a retail establishment from which the business of selling tangible personal property is conducted, or in or from which any retail sales are made. In addition, the business must file a Sales and Use Tax return, and must be current on all District of Columbia tax filings and payments. See Schedule SR with instructions, and DC Code §§ 47-1807.14 and 47-1808.14 for further details.

## Economic Development Zone Incentives Credits

**Supporting Documentation Required** If you are claiming an Economic Development Zone Incentives (EDZI) credits against your DC franchise tax liability, you MUST attach to your return:

1. a copy of the DC Council resolution approving the qualification for any credits claimed;
2. a certification of eligible employees issued by the DC Department of Employment Services; and
3. a completed EDZI Credit Worksheet.

If you do not have items 1 and 2, you do not qualify for this credit.

The EDZI Amendment Act allows a qualified business, under certain circumstances, to take various credits against its franchise tax liability. A qualified business is one that is approved as being qualified under Section 5 of EDZI by the DC Office of Economic Development. You MUST complete the worksheet below and include the necessary attachments with your return. The following credits are available under EDZI to qualified businesses:

1. A non-refundable credit (not exceeding \$7,500 per certified employee) against the franchise tax in an amount equal to 50 percent of the wages of all certified employees who meet the requirements of Section 10(b) of EDZI;

2. A non-refundable credit against the franchise tax in an amount equal to 50 percent of the insurance premiums attributable to all employees for whom it obtains employer liability insurance under the District of Columbia Workers Compensation Act of 1979; and
3. A non-refundable rent credit for lessors against the franchise tax. The credit allowed is the difference between the rental market value of the space leased to a licensed non-profit child care center and the actual rent stated in the lease agreement as indicated in the DC Council resolution approving the qualification of the business. A non-profit child care center is a child development center as defined in Section 10 of EDZI.

Economic Development Zone Incentives credits shall not reduce the minimum tax liability under DC Code §47-1807.02(b) or §47-1808.03(b). For credits 1, 2, & 3 listed above, amounts not used as an offset against the tax may be carried forward or back for up to 5 years, except that no portion of the credits shall be claimed for any taxable year in which the qualified business was not located within an economic development zone or did not employ a certified employee.



Economic Development Zone Incentives Credit Worksheet			
Column 1 - Credit Category	Column 2	Column 3	Column 4
A. Certified employees wages maximum \$7,500 per certified employee in any taxable year	Total Wages \$	50% of Wages      Col. 2 x .50 =	\$
B. Certified (eligible employees) workers' compensation liability insurance premiums	Total Premiums \$	50% of Premiums      Col. 2 x .50 =	\$
C. Child care center rent (lessor).....	Rental market value ..... \$ _____ Minus rent shown on lease agreement ..... \$ _____ Total child care center credit ..... \$		\$
	Total of Column 4 (if more than \$7500, enter \$7500).		\$
	Add any EDZI credit carry forward from a previous year.		\$
	Total EDZI credit (enter on Schedule UB, Line 13) (maximum \$7500)		\$

### District of Columbia Opportunity Zone Tax Benefits

The Tax Cuts and Jobs Act of 2017 included a provision called 'Opportunity Zones' which established certain tax benefits for federal taxpayers with capital gains who invest those gains into a Qualified Opportunity Fund (QOF). A QOF is an investment vehicle that files either a partnership or corporation federal income tax return and is organized for the purpose of investing in Qualified Opportunity Zone property. Pursuant to the "Aligning Opportunity Zone Tax Benefits with DC Community Priorities Emergency Act of 2020", the District of Columbia has also acted to establish certain tax benefits for DC taxpayers with capital gains who invest those gains into an approved DC QOF.

The District of Columbia Opportunity Zone Tax Benefits available to a DC taxpayer, if the taxpayer meets certain criteria, are:

- (1) a deferral of a capital gains tax payment for investing in a QOF;
- (2) a reduction of capital gains tax liability through a 10% step-up in basis, if invested in a QOF for 5 years prior to December 31, 2026, and an additional 5% step-up in basis, if invested in a QOF for 7 years prior to December 31, 2026; and (3) an abatement of capital gains tax on an investment of capital gains in a QOF for at least 10 years before December 31, 2047.

DC taxpayers seeking the capital gains tax deferral, reduction or abatement at the District level must invest in a QOF that:

- (1) is a QOF approved by the District of Columbia Government; and
- (2) has invested at least the value of the taxpayer's investment in the QOF in eligible Qualified Opportunity Zones Businesses (QOZBs) or

Qualified Opportunity Zones Business Property (QOZBP) in the District of Columbia.

The District taxpayer investor will need to submit a DC QOF Approval letter issued by the Office of the Deputy Mayor for Planning and Economic Development (DMPED) with their tax returns, along with IRS Forms 8996 and 8997 for the tax year for which the taxpayer is seeking the benefits. The taxpayer must also submit other relating federal forms, if applicable, such as federal forms 8949, 4797, and federal Schedules K-1 and Schedule D, including any other information that OTR may require to administer the benefits.

If an unincorporated business taxpayer investor has capital gain deferred on its federal return due to an investment in a Federal Qualified Opportunity Fund, add back the amount of the federal deferment on Line 9 of the D-30 return.

If an unincorporated business taxpayer investor has capital gain deferred due to an investment in a DC approved DC Qualified Opportunity Fund, enter the amount of the DC deferment on Line 22 of the D-30 return, provided this amount is also included in Line 9 of the D-30 return.

See DC Code §§ 47-1801.04(39A), (39B), (39C), (39D); and 47-1803.03(a)(20). For more information about the Qualified Opportunity Funds approval process and eligible investments, contact DMPED at [DCQOF@dc.gov](mailto:DCQOF@dc.gov) or (202) 727-6365. To apply for DC approved Opportunity Zone Tax Benefits, visit [OZMarketplace.dc.gov](http://OZMarketplace.dc.gov).



**2022** D-30 Unincorporated Business  
Franchise Tax Return



Important: Print in CAPITAL letters using black ink.

Taxpayer Identification Number		Fill in <input type="radio"/> if FEIN		Number of business locations		OFFICIAL USE ONLY Vendor ID# 0000	
<div></div>		Fill in <input type="radio"/> if SSN		In DC: <div></div> Outside DC: <div></div>			
Registered Business Name		Tax period ending (MMDDYYYY)		<div></div>		Fill in <input type="radio"/> if Amended Return	
<div></div>						Fill in <input type="radio"/> if Final Return	
Business Mailing Address line #1						Fill in <input type="radio"/> if Combined Report*	
<div></div>						*You must fill in the Designated Agent info below	
Business Mailing Address line #2						Fill in <input type="radio"/> if Worldwide**	
<div></div>						**WorldWide form must be filed with this return	
City		State		Zip Code + 4			
<div></div>		<div></div>		<div></div>			
Designated Agent Name		Designated Agent FEIN		<div></div>			
<div></div>							

		Enter dollar amounts only. If amount is zero, leave line blank; if minus, enter amount	
GROSS INCOME	1	Gross receipts, minus returns and allowances	1 \$ <div></div> .00
	2	Cost of goods sold (from D-30, Schedule A) and/or operations	2 \$ <div></div> .00
	3	Gross profit Line 1 minus Line 2 Fill in if minus: <input type="radio"/>	3 \$ <div></div> .00
	4	Dividends. Minus Subpart F income (attach statement)	4 \$ <div></div> .00
	5	Interest (attach statement showing calculations)	5 \$ <div></div> .00
	6	Gross rental income (attach statement)	6 \$ <div></div> .00
	7	Gross royalties (attach statement)	7 \$ <div></div> .00
	8(a)	Net capital gain (loss) (attach a copy of your federal Schedule D) Fill in if minus: <input type="radio"/>	8a \$ <div></div> .00
	8(b)	Ordinary gain (loss) from Part II, fed. Form 4797, (attach copy) Fill in if minus: <input type="radio"/>	8b \$ <div></div> .00
	9	Capital gains deferred on federal return due to investment in a federal Qualified Opportunity Fund	9 \$ <div></div> .00
DEDUCTIONS	10	Other income (loss) (attach a detailed statement) Fill in if minus: <input type="radio"/>	10 \$ <div></div> .00
	11	<b>Total gross income.</b> Add Lines 3–10. Fill in if minus: <input type="radio"/>	11 \$ <div></div> .00
	12	Salaries and wages (Do not include owner(s)/member(s))	12 \$ <div></div> .00
	13	Repairs	13 \$ <div></div> .00
	14	Bad debts (attach a copy of any statement filed with your federal return)	14 \$ <div></div> .00
	15(a)	Royalty payments made \$ <div></div> .00	
		(b) Minus nondeductible payments to related entities \$ <div></div> .00 =	15c \$ <div></div> .00
	16	Rent	16 \$ <div></div> .00
	17	Taxes from D-30, Schedule C	17 \$ <div></div> .00
	18(a)	Interest payments \$ <div></div> .00	
		(b) Minus nondeductible payments to related entities \$ <div></div> .00 =	18c \$ <div></div> .00
	19	Contributions and/or gifts from D-30, Schedule B	19 \$ <div></div> .00
20	Amortization (attach a copy of your federal Form 4562, Part VI)	20 \$ <div></div> .00	
21	Depreciation (attach a copy of your federal Form 4562. Do not include any additional IRC 179 expenses or IRC 168(k) depreciation.)	21 \$ <div></div> .00	





Taxpayer Identification Number:

[illegible]



Taxpayer Name: \_\_\_\_\_

Taxpayer Identification Number: \_\_\_\_\_



Round cents to the nearest dollar. If an amount is zero, make no entry.

**Schedule A - COST OF GOODS SOLD** (See specific instructions for Line 2.)

1. Inventory at beginning of year (if different from last year's closing inventory, attach an explanation).	\$
2. Purchases . . . . . \$	
Minus cost of items withdrawn for personal use . . . . . \$	Enter result here →
3. Cost of Labor.	
4. Material and supplies.	
5. Other costs (attach statement) – (Additional federal depreciation and additional IRC §179 expenses are not allowed.)	
6. Total of lines 1 through 5.	\$
7. Inventory at end of year.	\$
8. Cost of goods sold (Line 6 minus Line 7). Enter here and on D-30, Line 2.	\$
Method of inventory valuation used _____	

**Schedule B - CONTRIBUTIONS AND/OR GIFTS** (See specific instructions for Line 19.)

	\$		\$
		TOTAL (Limited to 15% of net income – also enter on D-30, Line 19.)	\$

**Schedule C - TAXES** (See specific instructions for Line 17.)

Type of Tax	Amount	Type of Tax	Amount
	\$		\$
TOTAL			\$

\*

**Schedule E - INTEREST EXPENSE** (See specific instructions for Line 18.)

Name and Address of Payee	Amount	Name and Address of Payee	Amount
	\$		\$
TOTAL . . . . .			\$

\*Schedule D has been deleted.



Taxpayer Name: \_\_\_\_\_

Taxpayer Identification Number: \_\_\_\_\_



**Schedule F - DC apportionment factor** (See instructions) Note: If this is a combined report do not use Schedule F to derive the apportionment factor for the group. Leave Schedule F blank. Use Combined Reporting Schedule 2A, Line 9 instead.

Round cents to the nearest dollar.

Carry all factors to six decimal places and truncate.

Column 1 TOTAL

Column 2 in DC

DC Apportionment  
Factor

1. **SALES FACTOR:** All gross receipts of the unincorporated business other than gross receipts from items of non-business income.

\$ .00 \$ .00

(Column 2 divided by Column 1)

2. **DC APPORTIONMENT FACTOR:** Column 2 divided by Column 1. Enter on D-30, Line 28.

### Schedule G - Other allowable deductions

Nature of Deduction	Amount
	\$
<b>TOTAL</b> (Also enter on D-30, Line 23.) . . . . .	\$

**Schedule H - Income not reported** (claimed as nontaxable)  
(See instructions.)

Nature of Income	Amount
	\$
TOTAL . . . . .	\$

**Schedule K - Disregarded Entities** (Name and TIN for any single member limited liability company that is treated as a disregarded entity for District franchise tax purposes, whose income is included in the income reported on this return, and which is doing business in the District). (See instructions.)

[illegible]

Third party designee To authorize another person to discuss this return with OTR, fill in here  and enter the name and phone number of that person. See instructions.

[illegible]

**PLEASE** Under penalties of law, I declare that I have examined this return and, to the best of my knowledge, it is correct. Declaration of paid preparer is based on the information available to the preparer.

SIGN HERE \_\_\_\_\_

Officer's signature	Title	Date	Telephone number of person to contact
---------------------	-------	------	---------------------------------------

PAID			
PREPARER	Preparer's signature (if other than taxpayer)	Date	Firm name
			Firm address

Preparer's signature (if other than taxpayer)	Date	Firm name	Firm address
---	------	-----------	--------------

Preparer's PTIN

If you want to allow the preparer to discuss this return with the Office of Tax and Revenue fill in the oval.

Email Address



Taxpayer Name: \_\_\_\_\_



Taxpayer Identification Number: \_\_\_\_\_

Schedule I - BALANCE SHEETS (See Instructions.)		Beginning of Taxable Year		End of Taxable Year	
		(A) Amount	(B) Total	(A) Amount	(B) Total
<b>ASSETS</b>	1. Cash . . . . .				
	2. Trade notes and accounts receivable . . . . .				
	(a) MINUS: Allowance for bad debts . . . . .				
	3. Inventories . . . . .				
	4. Gov't obligations: (a) U.S. and its instrumentalities . . . . .				
	(b) States, subdivisions thereof, etc. . . . .				
	5. Other current assets (attach statement) . . . . .				
	6. Mortgage and real estate loans . . . . .				
	7. Other investments (attach statement) . . . . .				
	8. Buildings and other fixed depreciable assets . . . . .				
	(a) MINUS: Accumulated depreciation . . . . .				
	9. Depletable assets . . . . .				
	(a) MINUS: Accumulated depletion . . . . .				
<b>LIABILITIES AND CAPITAL</b>	10. Land (net of any amortization) . . . . .				
	11. Intangible assets (amortizable only) . . . . .				
	(a) MINUS: Accumulated amortization . . . . .				
	12. Other assets (attach statement) . . . . .				
	13. TOTAL ASSETS . . . . .				
	14. Accounts payable . . . . .				
	15. Mortgages, notes, bonds payable in less than 1 year . . . . .				
	16. Other current liabilities (attach statement) . . . . .				
	17. Mortgages, notes, bonds payable in 1 year or more . . . . .				
	18. Other liabilities (attach statement) . . . . .				
19. Capital stock . . . . .					
20. TOTAL LIABILITIES AND CAPITAL . . . . .					

## Schedule J - DISTRIBUTION AND RECONCILIATION OF NET INCOME (OR LOSS)

Col. 1		Col. 2	Col. 3	Col. 4	Col. 5	Col. 6	Col. 7	Col. 8
Name and Address of Owner(s)/ Member(s)	Taxpayer Identification Number	Percentage of Time Devoted to this Business	Percentage of Ownership	Salary Claimed	Exemption Claimed	Net Loss DC Sources	Net Income (or Loss) from Outside DC	Total Income (or Loss) Not Taxable to the Unincorporated Business (Add Cols. 4 thru 7)
		%	%	\$	\$	\$	\$	\$
TOTAL . . . . .				\$	\$	\$	\$	\$
Col. 4 - See Instructions.				Enter total taxable income as shown on Line 34 of D-30.				\$
Col. 5 - See Instructions.								
Col. 6 - Any loss amount from Line 31 of D-30.								
Col. 7 - Enter the difference between Line 25 and Line 31 of D-30.				Net income of Unincorporated Business from both within and outside DC (from Line 25 of D-30) . . . . .				\$



## D-30 FORM, PAGE 6

Taxpayer Name: \_\_\_\_\_

Taxpayer Identification Number: \_\_\_\_\_

**SUPPLEMENTAL INFORMATION**

1. During 2022, has the Internal Revenue Service made or proposed any adjustments to your federal income tax returns, or did you file any amended returns with the Internal Revenue Service? Yes <input type="radio"/> No <input type="radio"/> If "Yes", submit separately an amended Form D-30 and a detailed statement, concerning adjustments, to the Office of Tax and Revenue. See instructions for address.		2. PRINCIPAL BUSINESS ACTIVITY _____		3. DATE BUSINESS BEGAN _____	
		4. IF BUSINESS HAS TERMINATED. STATE REASON _____		5. TERMINATION DATE _____	
		6. TYPE OF OWNERSHIP (sole proprietor, partnership, etc.) _____			
7. Place where federal income tax return for period covered by this return was filed:		_____			
8. Name(s) under which federal return for period covered by this return was filed:		_____			
9. Have you filed annual Federal Information Returns, (forms 1096 and 1099) pertaining to compensation payments for 2022?		Yes <input type="radio"/>	No <input type="radio"/>	If no, please state reason: _____	
10. Is this return reported on the accrual basis?		Yes <input type="radio"/>	No <input type="radio"/>	If no, fill in the method used: <input type="radio"/> Cash basis <input type="radio"/> Other (specify) _____	
11. Did you withhold DC income tax from the wages of your DC employees during 2022?		Yes <input type="radio"/>	No <input type="radio"/>	If no, state reason: _____ _____ _____	
12. Did you file a franchise tax return for the business with the District of Columbia for the year 2021? If yes, enter name under which return was filed:		Yes <input type="radio"/>	No <input type="radio"/>	If no, state reason: _____ _____ _____	
13. Does this return include income from more than one business conducted by the taxpayer? (If yes, list businesses and net income (loss) of each.)		Yes <input type="radio"/>	No <input type="radio"/>	_____ _____ _____	
14. Is income from any other business or business interest owned by the proprietors of this business being reported in a separate return? (If yes, list names and addresses of the other businesses.)		Yes <input type="radio"/>	No <input type="radio"/>	_____ _____ _____	
15. (a) Is this business unitary with a partnership or another corporation?		Yes <input type="radio"/>	No <input type="radio"/>	If yes, explain: _____ _____	
(b) Is this business unitary with a combined group?		Yes <input type="radio"/>	No <input type="radio"/>	If yes, explain: _____ _____	
16. Did you file an annual ballpark fee return?		Yes <input type="radio"/>	No <input type="radio"/>		





2 2 2 3 0 0 2 1 0 0 0 0

OFFICIAL USE ONLY  
Vendor ID# 0000

**Important:** Print in CAPITAL letters using black ink.  
Attach to your Form D-20 or D-30.

Taxpayer Identification Number

Fill in ☐ if FEIN

Fill in ☐ if filing a D-20 Return

Fill in ☐ if SSN

Fill in ☐ if filing a D-30 Return

Enter your business name

### D-20 Return

**Nonrefundable Credits** (Nonrefundable Credits may not be applied against the required minimum tax)

- |   |   |   |    |             |     |    |
|---|---|---|----|-------------|-----|----|
| 1 | Economic Development Zone Incentives Credits ( <i>see worksheet</i> ).                                |   | \$ | <div></div> |     | 00 |
| 2 | Qualified High Technology Company Credits from Part D, Line 4a, DC Form D-20CR.                       | 2 | \$ | <div></div> |     | 00 |
| 3 | Organ and Bone Marrow Donor Credit ( <i>see computation on reverse side</i> ).                        | 3 | \$ | <div></div> |     | 00 |
| 4 | Job Growth Incentive Act  | 4 | \$ | <div></div> |     | 00 |
| 5 | Enter alternative fuel credits. See instructions  |   |    |             |     |    |
|   | 5a Alternative fuel infrastructure.   |   | \$ | <div></div> | .00 |    |
|   | # of stations   |   |    |             |     |    |
|   | 5b Alternative fuel vehicle conversion.   |   | \$ | <div></div> | .00 |    |
|   | # of vehicles   |   |    |             |     |    |
| 6 | Total alternative fuel credits. Add Lines 5a and 5b only and enter here.                              | 6 | \$ | <div></div> |     | 00 |
| 7 | Employer-assisted Home Purchase Tax Credit ( <i>see computation on reverse side</i> ). 7a <div></div> | 7 | \$ | <div></div> |     | 00 |
|   | # of employees  |   |    |             |     |    |
| 8 | DC Low-Income Housing Tax Credit ( <i>see instructions</i> ).   | 8 | \$ | <div></div> |     | 00 |
| 9 | Total the nonrefundable D-20 credits. enter here and on Form D-20, Line 38.                           | 9 | \$ | <div></div> |     | 00 |

## Refundable Credits

- |    |   |  |    |    |  |    |
|----|---|--|----|----|--|----|
| 10 | RESERVED  |  | 10 | \$ | <div style="border-bottom: 1px solid black; width: 100%; height: 20px;"></div> | 00 |
| 11 | Small Retailer Property Tax Relief Credit                                   |  | 11 | \$ | <div style="border-bottom: 1px solid black; width: 100%; height: 20px;"></div> | 00 |
| 12 | Total the refundable D-20 credits, enter here and on Form D-20, Line 41(d). |  | 12 | \$ | <div style="border-bottom: 1px solid black; width: 100%; height: 20px;"></div> | 00 |

### D-30 Return

**Nonrefundable Credits** (Nonrefundable Credits may not be applied against the required minimum tax)

- |   |    |  |
|---|----|--|
| 13 Economic Development Zone Incentives Credit ( <i>see worksheet</i> ).<br>14 Organ and Bone Marrow Donor Credit                 ( <i>see computation on reverse side</i> )<br>15 Job Growth Incentive Act<br><br>16 Enter alternative fuel credits. See instructions.<br>16a Alternative fuel infrastructure. | \$ |  |
| # of stations   | \$ |  |
| 16b Alternative fuel vehicle conversion.  | \$ |  |
| # of vehicles   |    |  |
| 17 Total alternative fuel credits. Add Lines 16a and 16b only and enter here.   | \$ |  |
| 18 Employer-assisted Home Purchase Tax Credit ( <i>see computation on reverse side</i> ). 18a   | \$ |  |
| # of employees  | \$ |  |
| 19 DC Low-Income Housing Tax Credit ( <i>see instructions</i> ).<br>20 Total the nonrefundable D-30 credits, enter here and on Form D-30, Line 38.  | \$ |  |

## Refundable Credits

- [illegible]



**Organ and Bone Marrow Donor Credit**

An employer who provides an employee with paid leave to donate an organ (up to 30 days leave) or to donate bone marrow (up to 7 days leave) is eligible to claim a credit against the franchise tax. The credit is equal to 25% of the salary paid to the employee during the leave period. If you take the credit, you may not also deduct the salary paid to the donor employee for that period. This credit is not available if the employee is eligible for leave under the Family and Medical Leave Act of 1993.

<b>Organ and Bone Marrow Donor Credit</b> — Computation —			
<b>Column 1</b> <b>Credit Category</b>	<b>Column 2</b> <b>Total Paid Leave</b>	<b>Column 3</b> <b>Leave Credit Calculation</b>	<b>Column 4</b> <b>Total Credit</b>
<b>Organ Donor(s)</b>	<b>Total Paid Leave Wages</b> \$ _____	Col 2 _____ amt. × 25% _____ \$ _____	\$ _____
<b>Bone Marrow Donor(s)</b>	<b>Total Paid Leave Wages</b> \$ _____	Col 2 _____ amt. × 25% _____ \$ _____	\$ _____
		<b>Total of Col. 4.</b> <b>Enter here and</b> <b>on Schedule UB.*</b>	\$ _____

\*Line 3 of Schedule UB for D-20 filers

Line 14 of Schedule UB for D-30 filers

<b>Employer-Assisted Home Purchase Tax Credit</b> — Computation —	
<b>1. Number of Eligible Employees</b>	<input type="text"/>
<b>2. Amount of Homeownership Assistance provided during this period to Eligible Employees.....x 50%</b>	\$ _____
<b>3. Tax Credit ..... (Cannot exceed Line 2 amount and limited to \$2,500 per Eligible Employee)</b>	\$ _____
<p align="center"><b>Enter amount from Line 3 on</b> <b>Line 7 of Schedule UB for D-20 filers, or</b> <b>Line 18 of Schedule UB for D-30 filers.</b></p>	

**Employer-Assisted Home Purchase Tax Credit**

An employer who provides homeownership assistance to eligible employees through a certified home purchase program may be eligible to claim a credit against the franchise tax if certain conditions are met. See instructions and DC Code Section 47-1807.07 for further details.



**2022** D-30N Affidavit of Gross Income  
In Lieu of D-30 Unincorporated  
Business Franchise Tax Return



Important: Print in CAPITAL letters using black ink.

Taxpayer Identification Number	Fill in <input type="radio"/> if FEIN	Number of business locations		OFFICIAL USE ONLY Vendor ID# 0000
<div style="border: 1px solid black; width: 100px; height: 20px;"></div>	Fill in <input type="radio"/> if SSN	In DC: <div style="border: 1px solid black; width: 40px; height: 20px;"></div>	Outside DC: <div style="border: 1px solid black; width: 40px; height: 20px;"></div>	
Registered Business Name	Tax period ending (MMDDYYYY) <div style="border: 1px solid black; width: 100px; height: 20px;"></div>			
<div style="border: 1px solid black; width: 540px; height: 20px;"></div>				
Business Mailing Address line #1				
<div style="border: 1px solid black; width: 610px; height: 20px;"></div>				
Business Mailing Address line #2				
<div style="border: 1px solid black; width: 610px; height: 20px;"></div>				
City		State	Zip Code + 4	
<div style="border: 1px solid black; width: 280px; height: 20px;"></div>		<div style="border: 1px solid black; width: 40px; height: 20px;"></div>	<div style="border: 1px solid black; width: 100px; height: 20px;"></div>	
Department of Licensing and Consumer Protection Registration Number				
<div style="border: 1px solid black; width: 510px; height: 20px;"></div>				

**For Unincorporated Businesses Having A Gross Income of Twelve Thousand Dollars (\$12,000) or Less**

- Do not file this affidavit if the taxpayer is an unincorporated business that had gross income of more than \$12,000 during the taxable year. *(The taxpayer must file a Form D-30, District of Columbia Unincorporated Business Franchise Tax Return instead, even if the business had no net income).*
- Do not file this affidavit if the taxpayer is an unincorporated business that is required to file Form D-65, District of Columbia Partnership Return of Income.
- Do not file this affidavit if the taxpayer is a corporation (including an S-corporation). *(The taxpayer must file Form D-20, District of Columbia Corporation Franchise Tax Return regardless of the amount of the business's gross income).*
- Do not file this affidavit if the taxpayer is a member of a combined group.

**I hereby affirm and declare under the penalties of law that:**

1. I am the sole proprietor or general partner or principle officer of the above stated business and have personal knowledge of its operations, its sources of income and books and records for the above filing period.
2. The above stated business is an unincorporated business registered with the Office of Tax and Revenue for unincorporated business franchise tax.
3. I did not make any estimated or extension payments.
4. I am not filing a short period return.
5. I have made a good faith effort to calculate its gross income to determine whether it must file a D-30 Unincorporated Business Franchise Tax Return for the above filing period.
6. The above stated business had gross income of \$12,000 or less for the above filing period and, therefore, has elected not to file a D-30 Unincorporated Business Franchise Tax Return.

PLEASE SIGN HERE	<div style="border: 1px solid black; width: 540px; height: 20px;"></div>		<div style="border: 1px solid black; width: 100px; height: 20px;"></div>
	Signature of Sole Proprietor, General Partner or Principal Officer	Date	Telephone number of person to contact
Email Address			
<div style="border: 1px solid black; width: 860px; height: 20px;"></div>			









Important: Print in CAPITAL letters using black ink.

OFFICIAL USE ONLY  
Vendor ID#0000

This Section to be  
completed by DHCD

**Part IA. Credit**

1. Building Address

---

---

---

2a. Building Owner Name

b. Building Owner Address

---

---

---

---

3. Building Owner TIN

---

4. Federal Building Identification Number

DC-

---

5. Maximum Allowable DC LIHTC Amount\*

---

6. Date of Allocation

---

7. Date Building Placed in Service

---

8. Fill in ☐ if election to begin credit period the first year after the building is placed in service was made on Federal Form 8609, Line 10a.

Signature of Authorized DHCD Official

Date

\*The amount for each year of the 10-year credit period

**Part IB. Owner Certification**

**Ownership Entity**

Under penalties of perjury, I declare that: (1) the above building continues to qualify as a part of a qualified low-income housing development and meets the requirements of Internal Revenue Code Section 42(g) and DC Code §47-4801 and (2) the qualified basis of the building (check one) ☐ has ☐ has not decreased for this tax year. I have examined this form, and to the best of my knowledge and belief, it is true, correct and complete.

Signature

Taxpayer ID Number

Date

Name (please type or print)



## DISTRICT OF COLUMBIA LOW-INCOME HOUSING TAX CREDIT

The federal Low-Income Housing Tax Credit (LIHTC) was established by the Tax Reform Act of 1986 and is a dollar-for-dollar tax credit for federal taxpayers who invest in the construction and rehabilitation of housing for low and moderate-income individuals and families in the United States.

Pursuant to the District of Columbia Low-Income Housing Tax Credit Clarification Amendment Act of 2020, (D.C. Law 23-149, § 7201), the District of Columbia has also acted to establish a low-income housing tax credit for qualified projects located in the District of Columbia. Effective October 1, 2020, a “qualified project” means a rental housing development in the District that receives an allocation of federal low-income housing tax credits under IRC §42(h)(1) or IRC §42(h)(4) after October 1, 2021, and receives an executed extended low-income housing commitment pursuant to IRC §42(h)(6)(B) from the District of Columbia Department of Housing and Community Development (DHCD) dated on or after October 1, 2021.

The District of Columbia low-income housing tax credit (DC LIHTC) can be taken against income tax, franchise tax, and insurance premium tax. The credit can be claimed equally for 10 years and subtracted from the amount of District tax otherwise due for each taxable period. The credit cannot be taken against any tax that is dedicated in whole or in part to the Healthy DC and Health Care Expansion Fund established by DC Code §31-3514.02.

The credit is not refundable, but any amount of the credit that exceeds the tax due for a taxable year can be carried forward to any of the 10 remaining subsequent taxable years. The owner of a qualified project eligible for the District low-income housing tax credit must submit a copy of the eligibility statement issued by the Department of Housing and Community Development with respect to the qualified project at the time of filing the project owner's DC tax return. If the eligibility statement is not attached, no credit will be allowed with respect to such qualified project for that year until the copy is provided to the Office of Tax and Revenue.

All or any portion of District low-income tax credits may be transferred, sold, assigned, or allocated to parties who are eligible pursuant to Chapter 48 of Title 47 of the District of Columbia Official Code. There is no limit on the total number of allocations of all or part of the total credit authorized. Collectively, all transfers, sales, assignments, and allocations are subject to the maximum credit allowable to a particular qualified project. A tax credit earned or purchased by, or transferred or assigned to, a partnership, limited liability company, S corporation, or other pass-through entity may be allocated to the partners, members, or shareholders in accordance with the provisions of any agreement among the partners, members, or shareholders and without regard to the ownership interest of the partners, members, or shareholders in the qualified project. A partner, member, or shareholder to whom a tax credit is allocated may further allocate all or part of the allocated credit or may transfer, sell, or assign the allocated credit. Collectively all transfers, sales, assignments, and allocations are subject to the maximum credit allowable to a particular qualified project.

An owner, transferee, purchaser, assignee, or taxpayer to whom a credit is allocated desiring to make a transfer, sale assignment or allocation must submit to the CFO and the Commissioner of the Department of Insurance, Securities, and Banking (Commissioner) a statement that describes the amount of District low-income housing tax credit for which such transfer, sale, assignment, or allocation of District credit is eligible. The owner, transferor, seller, assignor, or taxpayer must provide to the CFO and the Commissioner appropriate information so that the low-income housing tax credit can be properly allocated.

The District low-income housing tax credit can be recaptured if the owner fails to submit a copy of the eligibility statement issued by the Department with respect to the qualified project at the time of filing the return, or, if under IRC §42, a portion of any federal low-income tax credits taken on a low-income qualified project is required to be recaptured. If a recapture is required, any statement submitted to the CFO as required by DC Code §47-4806(b) must include the proportion of the credit required to be captured, the identity of each transferee subject to recapture, and the amount of credit previously transferred, sold, assigned, or allocated to such transferee, purchaser, assignee, or taxpayer to whom a credit is allocated.

Except for unused credits carried forward and for credits claimed under regulations promulgated by the Department consistent with the special rule set forth in IRC §42, a qualified District of Columbia project is not eligible for any District tax credits for more than 11 taxable years.

### Sign-Up for MyTax.DC.gov

MyTax.DC.gov is the web portal where you can view your available DC LIHTC amount and report credit transfers, sales, assignments and allocations to other credit recipients. All credit owners, transferors and recipients must complete a one-time registration to sign up for an online account. Credit transferors must report any credit transfers, sales, assignments and allocations on their MyTax.DC account before the credit recipients can view their portion of available DC LIHTC credit. For further information on how to view your DC LIHTC information and report transactions, please see Instructions for DC Low-Income Housing Tax Credit Allocation and Certification.

### Claiming the Credit

The DC Low-Income Housing Tax Credit can only be claimed for buildings allocated a credit after October 1, 2021. A District tax return must be filed with the credit amount on the appropriate line of the return or schedule to receive the credit. It is important that you log onto your MyTax.DC account and verify your available DC LIHTC credit before filing a District tax return claiming the credit. The lines to claim this credit are:

D-40 Schedule U Line 5  
D-41 Line 16  
D-20 Schedule UB Line 8  
D-30 Schedule UB Line 19

This is a non-refundable credit. The total amount of the credit being claimed should not exceed the amount of tax due.

See DC Code § 47-4801 through § 4812. For more information about the DC low-income housing tax credit approval process and qualified projects, contact DHCD at (202) 442-7200 or visit [dhcd.dc.gov](https://dhcd.dc.gov).







## Instructions for Schedule SR

### Small Retailer Property Tax Relief Credit

For taxable years beginning after December 31, 2017, a qualified corporation, or qualified unincorporated business, may claim a credit against corporate or unincorporated business franchise tax as follows:

(1) a tax credit equal to 10% of the total rent paid by the corporation/unincorporated business for a qualified rental retail location during the taxable year not to exceed \$5,000; or

(2) a tax credit equal to the total Class 2 real property taxes paid by the qualified corporation/unincorporated qualified business for a qualified retail owned location during the taxable year not to exceed the lesser of the real property tax paid during the taxable year or \$5,000.

The credit in any one taxable year may exceed the qualified corporation/qualified unincorporated business's franchise tax liability, including any minimum tax due for that taxable year and is refundable to the qualified corporation/qualified unincorporated business claiming the credit.

The credit shall not apply if the qualified corporation/qualified unincorporated business is exempt from or receives any tax credits towards its real property tax or the qualified rental retail location or qualified owned retail location is otherwise exempt from real property tax.

### Qualified Corporation/Qualified Unincorporated Business Defined

The term "qualified corporation" or "qualified unincorporated business" means a corporation or unincorporated business that: is engaged in the business of making sales at retail and files a sales tax return reflecting those sales; has less than \$2,500,000 in federal gross receipts or sales; and is current on all District tax filings and payments.

### Qualified Retail Rental Location/Qualified Retail Owned Location Defined

The term "qualified retail rental location" or "qualified retail owned location" means a building or part of a building in the District that during the taxable year is: a retail establishment the premises in which the business of selling tangible personal property is conducted or in or from which any retail sales are made; the primary place of the retail business of the qualified corporation/

qualified unincorporated business; leased or owned by the qualified corporation/qualified unincorporated business; classified, in whole or in part, as Class 2 Property as defined in DC Code §47-813; and has obtained a Certificate of Occupancy for commercial use.

### Tax-Exempt and Government Properties

Businesses that lease a qualified retail rental location or own a qualified retail owned location that is exempt from real property taxation by the District (including government-owned buildings) are not eligible to claim this credit.

### Line Instructions

**Line 1** Enter the total amount of federal gross receipts or sales. If you have federal gross receipts or sales of \$2.5 million or more you are ineligible to claim the credit.

**Line 2** If you are a tenant, enter the amount of rent paid on the qualified retail rental location in taxable year 2022.

**Line 3** If you are an owner, enter the amount of Class 2 real property taxes paid on the qualified retail owned location in 2022, or, if you are a tenant, enter the amount of 10% of the rent paid on the qualified retail rental location in taxable year 2022.

**Line 4** The credit limit is \$5,000.

**Line 5** Enter the smaller of Line 3 or Line 4 on Line 5. This is the amount of the credit that may be claimed. Enter the Line 5 amount on Schedule UB, Line 11 if incorporated, or Line 21 if unincorporated.

**Line 6** For the qualified retail location, enter the Owner or Landlord's name, address and telephone number.

**Line 7** If the property is a qualified retail owned location, enter the Square number, Suffix number and Lot number for the property as it appears on your real property tax bill or assessment.

**Note:** In addition to other requirements as listed above, all businesses must have a sales and use tax account with OTR and file all required returns in order to qualify for this credit. The Schedule SR cannot be filed as a standalone return. It must be filed with Schedule UB and the D-20 Corporation Franchise Tax Return, or D-30 Unincorporated Franchise Tax Return, as applicable. A business with multiple locations in the District may claim the credit for only one property owned or leased.



Combined Group  
Members' ScheduleNOTE: READ INSTRUCTIONS BEFORE  
COMPLETING THIS FORM

2 2 2 3 0 0 3 1 0 0 0 0

Important: Print in CAPITAL letters using black ink.

☐ Worldwide

Taxpayer Identification Number of Designated Agent

Taxable year ending MMDDYYYY

Number of members in the combined group

Name of Designated Agent

Telephone number

Business mailing address line #1

Business mailing address line #2

City

State

Zip Code + 4

A List the designated agent and all combined members	B Taxpayer Identification Number	C Was a separate DC franchise tax return filed in the prior year?	D Is the member new to the combined group?	E Was gross income received from District sources?	F Does the member have nexus in DC?
		Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>
		Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>
		Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>
		Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>
		Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>
		Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>
		Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>
		Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>
		Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>
		Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>
		Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>
		Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>
		Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>
		Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>
		Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>

Note: If more than 14 combined members, continue list on a separate sheet of paper.



# Combined Group Members' Schedule

## Instructions

It is necessary to identify each member of the DC Combined Group subject to the franchise tax.

Attach a copy of Federal Forms 851, 5471, and 8975 (including Schedule A).

File this schedule each year that a DC Combined Report is filed.

Enter the number of members in the combined group.

**Column A** - List the designated agent and all combined members included in the DC Combined Report.

**Column B** - Give the Taxpayer Identification Number (TIN) for each member listed.

**Column C** - Indicate if each member listed filed a separate DC franchise tax return in the prior tax year.

**Column D** - Indicate if any members are new to the DC Combined Group.

**Column E** - Indicate if the member received gross income from DC sources.

**Column F** - Indicate if the member has nexus in DC.



## Worldwide Combined Reporting Election Form



Taxpayer Identification Number of Designated Agent

Taxable Year YYYY

☐ Worldwide

Name of Designated Agent

Telephone number

Business address line #1

Business address line #2

City

State

Zip code +4

- In accordance with the provisions of DC Official Code § 47-1810.07 and the combined reporting regulations, election is hereby made to report on a worldwide unitary combined basis.
- A worldwide unitary combined reporting election is binding for and applicable to the tax year it is made and all years thereafter for a period of ten years.
- It may be withdrawn or reinstituted after withdrawal, prior to the expiration of the ten-year period, only upon written request for reasonable cause based on extraordinary hardship due to unforeseen changes in DC tax statutes, law or policy and only with the written permission from the Office of Tax and Revenue.
- Upon the expiration of the ten-year period, a taxpayer may withdraw from the worldwide unitary combined reporting election.
- Withdrawal must be made in writing within one year of the expiration of the election and is binding for a period of ten years, subject to the same conditions as applied to the original election.

Date Beginning Tax Period: MMDDYYYY

Date Ending Tax Period: MMDDYYYY

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

Under penalties of law, I declare that the designated agent has authorized me to sign on behalf of all members of the combined group, and that I have examined this form and the information contained herein is, to the best of my knowledge and belief, correct and complete.







**2022** D-30 Unincorporated Business  
Franchise Tax Return



Important: Print in CAPITAL letters using black ink.

Taxpayer Identification Number		Fill in <input type="radio"/> if FEIN		Number of business locations		OFFICIAL USE ONLY Vendor ID# 0000	
<div></div>		Fill in <input type="radio"/> if SSN		In DC: <div></div> Outside DC: <div></div>			
Registered Business Name		Tax period ending (MMDDYYYY)		<div></div>		Fill in <input type="radio"/> if Amended Return	
<div></div>						Fill in <input type="radio"/> if Final Return	
Business Mailing Address line #1						Fill in <input type="radio"/> if Combined Report*	
<div></div>						*You must fill in the Designated Agent info below	
Business Mailing Address line #2						Fill in <input type="radio"/> if Worldwide**	
<div></div>						**WorldWide form must be filed with this return	
City		State		Zip Code + 4			
<div></div>		<div></div>		<div></div>			
Designated Agent Name		Designated Agent FEIN		<div></div>			
<div></div>							

		Enter dollar amounts only. If amount is zero, leave line blank; if minus, enter amount	
<b>GROSS INCOME</b>	1 Gross receipts, minus returns and allowances	1 \$	<div></div> .00
	2 Cost of goods sold (from D-30, Schedule A) and/or operations	2 \$	<div></div> .00
	3 Gross profit Line 1 minus Line 2 <span style="float: right;">Fill in if minus: <input type="radio"/></span>	3 \$	<div></div> .00
	4 Dividends. Minus Subpart F income (attach statement)	4 \$	<div></div> .00
	5 Interest (attach statement showing calculations)	5 \$	<div></div> .00
	6 Gross rental income (attach statement)	6 \$	<div></div> .00
	7 Gross royalties (attach statement)	7 \$	<div></div> .00
	8(a) Net capital gain (loss) (attach a copy of your federal Schedule D) Fill in if minus: <input type="radio"/>	8a \$	<div></div> .00
	(b) Ordinary gain (loss) from Part II, fed. Form 4797, (attach copy) Fill in if minus: <input type="radio"/>	8b \$	<div></div> .00
	9 Capital gains deferred on federal return due to investment in a federal Qualified Opportunity Fund	9 \$	<div></div> .00
10 Other income (loss) (attach a detailed statement) <span style="float: right;">Fill in if minus: <input type="radio"/></span>	10 \$	<div></div> .00	
11 <b>Total gross income.</b> Add Lines 3–10. <span style="float: right;">Fill in if minus: <input type="radio"/></span>	11 \$	<div></div> .00	
12 Salaries and wages (Do not include owner(s)/member(s))	12 \$	<div></div> .00	
13 Repairs	13 \$	<div></div> .00	
14 Bad debts (attach a copy of any statement filed with your federal return)	14 \$	<div></div> .00	
15(a) Royalty payments made \$ <div></div> .00			
(b) Minus nondeductible payments to related entities \$ <div></div> .00 =	15c \$	<div></div> .00	
16 Rent	16 \$	<div></div> .00	
17 Taxes from D-30, Schedule C	17 \$	<div></div> .00	
18(a) Interest payments \$ <div></div> .00			
(b) Minus nondeductible payments to related entities \$ <div></div> .00 =	18c \$	<div></div> .00	
19 Contributions and/or gifts from D-30, Schedule B	19 \$	<div></div> .00	
20 Amortization (attach a copy of your federal Form 4562, Part VI)	20 \$	<div></div> .00	
21 Depreciation (attach a copy of your federal Form 4562. Do not include any additional IRC 179 expenses or IRC 168(k) depreciation.)	21 \$	<div></div> .00	





Taxpayer Identification Number:

[illegible]



Taxpayer Name: \_\_\_\_\_



Taxpayer Identification Number: \_\_\_\_\_

Round cents to the nearest dollar. If an amount is zero, make no entry.

**Schedule A - COST OF GOODS SOLD** (See specific instructions for Line 2.)

1. Inventory at beginning of year (if different from last year's closing inventory, attach an explanation).	\$
2. Purchases . . . . . \$	
Minus cost of items withdrawn for personal use . . . . . \$	Enter result here →
3. Cost of Labor.	
4. Material and supplies.	
5. Other costs (attach statement) – (Additional federal depreciation and additional IRC §179 expenses are not allowed.)	
6. Total of lines 1 through 5.	\$
7. Inventory at end of year.	\$
8. Cost of goods sold (Line 6 minus Line 7). Enter here and on D-30, Line 2.	\$
Method of inventory valuation used _____	

**Schedule B - CONTRIBUTIONS AND/OR GIFTS** (See specific instructions for Line 19.)

	\$		\$
		TOTAL (Limited to 15% of net income – also enter on D-30, Line 19.)	\$

**Schedule C - TAXES** (See specific instructions for Line 17.)

Type of Tax	Amount	Type of Tax	Amount
	\$		\$
TOTAL			\$

\*

**Schedule E - INTEREST EXPENSE** (See specific instructions for Line 18.)

Name and Address of Payee	Amount	Name and Address of Payee	Amount
	\$		\$
TOTAL . . . . .			\$

\*Schedule D has been deleted.



Taxpayer Name: \_\_\_\_\_

Taxpayer Identification Number: \_\_\_\_\_



**Schedule F - DC apportionment factor** (See instructions) Note: If this is a combined report do not use Schedule F to derive the apportionment factor for the group. Leave Schedule F blank. Use Combined Reporting Schedule 2A, Line 9 instead.

Round cents to the nearest dollar.

Carry all factors to six decimal places and truncate.

Column 1 TOTAL

Column 2 in DC

DC Apportionment  
Factor

1. **SALES FACTOR:** All gross receipts of the unincorporated business other than gross receipts from items of non-business income.

\$ .00 \$ .00

(Column 2 divided by Column 1)

2. **DC APPORTIONMENT FACTOR:** Column 2 divided by Column 1. Enter on D-30, Line 28.

### Schedule G - Other allowable deductions

Nature of Deduction	Amount
	\$
<b>TOTAL</b> (Also enter on D-30, Line 23.) . . . . .	\$

**Schedule H - Income not reported** (claimed as nontaxable)  
(See instructions.)

Nature of Income	Amount
	\$
TOTAL . . . . .	\$

**Schedule K - Disregarded Entities** (Name and TIN for any single member limited liability company that is treated as a disregarded entity for District franchise tax purposes, whose income is included in the income reported on this return, and which is doing business in the District). (See instructions.)

[illegible]

Third party designee To authorize another person to discuss this return with OTR, fill in here  and enter the name and phone number of that person. See instructions.

[illegible]

**PLEASE** Under penalties of law, I declare that I have examined this return and, to the best of my knowledge, it is correct. Declaration of paid preparer is based on the information available to the preparer.

SIGN HERE \_\_\_\_\_

Officer's signature	Title	Date	Telephone number of person to contact
---------------------	-------	------	---------------------------------------

PAID			
PREPARER	Preparer's signature (if other than taxpayer)	Date	Firm name
			Firm address

Preparer's signature (if other than taxpayer)	Date	Firm name	Firm address
---	------	-----------	--------------

Preparer's PTIN

If you want to allow the preparer to discuss this return with the Office of Tax and Revenue fill in the oval.

Email Address



Taxpayer Name: \_\_\_\_\_



Taxpayer Identification Number: \_\_\_\_\_

**Schedule I - BALANCE SHEETS** (See Instructions.)

Beginning of Taxable Year

End of Taxable Year

	(A) Amount	(B) Total	(A) Amount	(B) Total
<b>ASSETS</b>				
1. Cash . . . . .				
2. Trade notes and accounts receivable . . . . .				
(a) MINUS: Allowance for bad debts . . . . .				
3. Inventories . . . . .				
4. Gov't obligations: (a) U.S. and its instrumentalities . . . . .				
(b) States, subdivisions thereof, etc. . . . .				
5. Other current assets (attach statement) . . . . .				
6. Mortgage and real estate loans . . . . .				
7. Other investments (attach statement) . . . . .				
8. Buildings and other fixed depreciable assets . . . . .				
(a) MINUS: Accumulated depreciation . . . . .				
9. Depletable assets . . . . .				
(a) MINUS: Accumulated depletion . . . . .				
10. Land (net of any amortization) . . . . .				
11. Intangible assets (amortizable only) . . . . .				
(a) MINUS: Accumulated amortization . . . . .				
12. Other assets (attach statement) . . . . .				
13. <b>TOTAL ASSETS</b> . . . . .				
<b>LIABILITIES AND CAPITAL</b>				
14. Accounts payable . . . . .				
15. Mortgages, notes, bonds payable in less than 1 year . . . . .				
16. Other current liabilities (attach statement) . . . . .				
17. Mortgages, notes, bonds payable in 1 year or more . . . . .				
18. Other liabilities (attach statement) . . . . .				
19. Capital stock . . . . .				
20. <b>TOTAL LIABILITIES AND CAPITAL</b> . . . . .				

**Schedule J - DISTRIBUTION AND RECONCILIATION OF NET INCOME (OR LOSS)**

Col. 1	Col. 2 Percentage of Time Devoted to this Business	Col. 3 Percent- age of Ownership	Col. 4 Salary Claimed	Col. 5 Exemption Claimed	Col. 6 Net Loss DC Sources	Col. 7 Net Income (or Loss) from Outside DC	Col. 8 Total Income (or Loss) Not Taxable to the Unincorporated Business (Add Cols. 4 thru 7)
Name and Address of Owner(s)/ Member(s)	Taxpayer Identification Number						
		%	%	\$	\$	\$	\$
<b>TOTAL</b> . . . . .				\$	\$	\$	\$
<b>Col. 4 - See Instructions.</b>				Enter total taxable income as shown on Line 34 of D-30.			\$
<b>Col. 5 - See Instructions.</b>							
<b>Col. 6 - Any loss amount from Line 31 of D-30.</b>							
<b>Col. 7 - Enter the difference between Line 25 and Line 31 of D-30.</b>				Net income of Unincorporated Business from both within and outside DC (from Line 25 of D-30) . . . . .			\$



## D-30 FORM, PAGE 6

Taxpayer Name: \_\_\_\_\_

Taxpayer Identification Number: \_\_\_\_\_

**SUPPLEMENTAL INFORMATION**

1. During 2022, has the Internal Revenue Service made or proposed any adjustments to your federal income tax returns, or did you file any amended returns with the Internal Revenue Service? Yes <input type="radio"/> No <input type="radio"/> If "Yes", submit separately an amended Form D-30 and a detailed statement, concerning adjustments, to the Office of Tax and Revenue. See instructions for address.		2. PRINCIPAL BUSINESS ACTIVITY _____		3. DATE BUSINESS BEGAN _____	
		4. IF BUSINESS HAS TERMINATED. STATE REASON _____		5. TERMINATION DATE _____	
		6. TYPE OF OWNERSHIP (sole proprietor, partnership, etc.) _____			
7. Place where federal income tax return for period covered by this return was filed:		_____			
8. Name(s) under which federal return for period covered by this return was filed:		_____			
9. Have you filed annual Federal Information Returns, (forms 1096 and 1099) pertaining to compensation payments for 2022?		Yes <input type="radio"/>	No <input type="radio"/>	If no, please state reason: _____	
10. Is this return reported on the accrual basis?		Yes <input type="radio"/>	No <input type="radio"/>	If no, fill in the method used: <input type="radio"/> Cash basis <input type="radio"/> Other (specify) _____	
11. Did you withhold DC income tax from the wages of your DC employees during 2022?		Yes <input type="radio"/>	No <input type="radio"/>	If no, state reason: _____ _____ _____	
12. Did you file a franchise tax return for the business with the District of Columbia for the year 2021? If yes, enter name under which return was filed:		Yes <input type="radio"/>	No <input type="radio"/>	If no, state reason: _____ _____ _____	
13. Does this return include income from more than one business conducted by the taxpayer? (If yes, list businesses and net income (loss) of each.)		Yes <input type="radio"/>	No <input type="radio"/>	_____ _____ _____	
14. Is income from any other business or business interest owned by the proprietors of this business being reported in a separate return? (If yes, list names and addresses of the other businesses.)		Yes <input type="radio"/>	No <input type="radio"/>	_____ _____ _____	
15. (a) Is this business unitary with a partnership or another corporation?		Yes <input type="radio"/>	No <input type="radio"/>	If yes, explain: _____ _____	
(b) Is this business unitary with a combined group?		Yes <input type="radio"/>	No <input type="radio"/>	If yes, explain: _____ _____	
16. Did you file an annual ballpark fee return?		Yes <input type="radio"/>	No <input type="radio"/>		






2 2 2 3 0 0 2 1 0 0 0 0

OFFICIAL USE ONLY  
Vendor ID# 0000

**Important:** Print in CAPITAL letters using black ink.  
Attach to your Form D-20 or D-30.

Taxpayer Identification Number

Fill in

 if FEIN

### Fill in

- if filing a D-20 Return

Fill in

 if SSN

### Fill in

- if filing a D-30 Return

Enter your business name

## D-20 Return

**Nonrefundable Credits** (Nonrefundable Credits may not be applied against the required minimum tax)

- |   |  |   |    |  |  |  |  |  |  |  |  |     |
|---|--|---|----|--|--|--|--|--|--|--|--|-----|
| 1 | Economic Development Zone Incentives Credits (see worksheet).                    | 1 | \$ |  |  |  |  |  |  |  |  | .00 |
| 2 | Qualified High Technology Company Credits from Part D, Line 4a, DC Form D-20CR.  | 2 | \$ |  |  |  |  |  |  |  |  | .00 |
| 3 | Organ and Bone Marrow Donor Credit (see computation on reverse side).            | 3 | \$ |  |  |  |  |  |  |  |  | .00 |
| 4 | Job Growth Incentive Act   | 4 | \$ |  |  |  |  |  |  |  |  | .00 |
| 5 | Enter alternative fuel credits. See instructions                                 |   |    |  |  |  |  |  |  |  |  |     |
|   | 5a Alternative fuel infrastructure.  |   | \$ |  |  |  |  |  |  |  |  | .00 |
|   | # of stations  |   |    |  |  |  |  |  |  |  |  |     |
|   | 5b Alternative fuel vehicle conversion.  |   | \$ |  |  |  |  |  |  |  |  | .00 |
|   | # of vehicles  |   |    |  |  |  |  |  |  |  |  |     |
| 6 | Total alternative fuel credits. Add Lines 5a and 5b only and enter here.         | 6 | \$ |  |  |  |  |  |  |  |  | .00 |
| 7 | Employer-assisted Home Purchase Tax Credit (see computation on reverse side). 7a | 7 | \$ |  |  |  |  |  |  |  |  | .00 |
|   | # of employees   |   |    |  |  |  |  |  |  |  |  |     |
| 8 | DC Low-Income Housing Tax Credit (see instructions).                             | 8 | \$ |  |  |  |  |  |  |  |  | .00 |
| 9 | Total the nonrefundable D-20 credits, enter here and on Form D-20, Line 38.      | 9 | \$ |  |  |  |  |  |  |  |  | .00 |

## Refundable Credits

- |    |   |  |    |    |   |     |
|----|---|--|----|----|---|-----|
| 10 | RESERVED  |  | 10 | \$ | <div style="display: flex; justify-content: space-between; width: 90px;"> <span></span><span></span><span></span><span></span><span></span><span></span><span></span><span></span><span></span><span></span> </div> | .00 |
| 11 | Small Retailer Property Tax Relief Credit                                   |  | 11 | \$ | <div style="display: flex; justify-content: space-between; width: 90px;"> <span></span><span></span><span></span><span></span><span></span><span></span><span></span><span></span><span></span><span></span> </div> | .00 |
| 12 | Total the refundable D-20 credits, enter here and on Form D-20, Line 41(d). |  | 12 | \$ | <div style="display: flex; justify-content: space-between; width: 90px;"> <span></span><span></span><span></span><span></span><span></span><span></span><span></span><span></span><span></span><span></span> </div> | .00 |

## D-30 Return

**Nonrefundable Credits** (Nonrefundable Credits may not be applied against the required minimum tax)

- [illegible]

## Refundable Credits

- |  |    |    |  |     |
|--|----|----|--|-----|
| 21 Small Retailer Property Tax Relief Credit                                   | 21 | \$ | <div style="display: flex; justify-content: space-between; padding: 0 5px;"> <span></span><span></span><span></span><span></span><span></span><span></span><span></span><span></span> </div> | .00 |
| 22 Total the refundable D-30 credits, enter here and on Form D-30, Line 41(d). | 22 | \$ | <div style="display: flex; justify-content: space-between; padding: 0 5px;"> <span></span><span></span><span></span><span></span><span></span><span></span><span></span><span></span> </div> | .00 |



**Organ and Bone Marrow Donor Credit**

An employer who provides an employee with paid leave to donate an organ (up to 30 days leave) or to donate bone marrow (up to 7 days leave) is eligible to claim a credit against the franchise tax. The credit is equal to 25% of the salary paid to the employee during the leave period. If you take the credit, you may not also deduct the salary paid to the donor employee for that period. This credit is not available if the employee is eligible for leave under the Family and Medical Leave Act of 1993.

<b>Organ and Bone Marrow Donor Credit</b> — Computation —			
<b>Column 1</b> <b>Credit Category</b>	<b>Column 2</b> <b>Total Paid Leave</b>	<b>Column 3</b> <b>Leave Credit Calculation</b>	<b>Column 4</b> <b>Total Credit</b>
<b>Organ Donor(s)</b>	<b>Total Paid Leave Wages</b> \$ _____	Col 2 _____ amt. × 25% _____ \$ _____	\$ _____
<b>Bone Marrow Donor(s)</b>	<b>Total Paid Leave Wages</b> \$ _____	Col 2 _____ amt. × 25% _____ \$ _____	\$ _____
		<b>Total of Col. 4.</b> <b>Enter here and</b> <b>on Schedule UB.*</b>	\$ _____

\*Line 3 of Schedule UB for D-20 filers

Line 14 of Schedule UB for D-30 filers

<b>Employer-Assisted Home Purchase Tax Credit</b> — Computation —	
<b>1. Number of Eligible Employees</b>	<input type="text"/>
<b>2. Amount of Homeownership Assistance provided during this period to Eligible Employees.....x 50%</b>	\$ _____
<b>3. Tax Credit ..... (Cannot exceed Line 2 amount and limited to \$2,500 per Eligible Employee)</b>	\$ _____
<p align="center"><b>Enter amount from Line 3 on</b> <b>Line 7 of Schedule UB for D-20 filers, or</b> <b>Line 18 of Schedule UB for D-30 filers.</b></p>	

**Employer-Assisted Home Purchase Tax Credit**

An employer who provides homeownership assistance to eligible employees through a certified home purchase program may be eligible to claim a credit against the franchise tax if certain conditions are met. See instructions and DC Code Section 47-1807.07 for further details.







## Instructions for Schedule SR

### **Small Retailer Property Tax Relief Credit**

For taxable years beginning after December 31, 2017, a qualified corporation, or qualified unincorporated business, may claim a credit against corporate or unincorporated business franchise tax as follows:

(1) a tax credit equal to 10% of the total rent paid by the corporation/unincorporated business for a qualified rental retail location during the taxable year not to exceed \$5,000; or

(2) a tax credit equal to the total Class 2 real property taxes paid by the qualified corporation/unincorporated qualified business for a qualified retail owned location during the taxable year not to exceed the lesser of the real property tax paid during the taxable year or \$5,000.

The credit in any one taxable year may exceed the qualified corporation/qualified unincorporated business's franchise tax liability, including any minimum tax due for that taxable year and is refundable to the qualified corporation/qualified unincorporated business claiming the credit.

The credit shall not apply if the qualified corporation/qualified unincorporated business is exempt from or receives any tax credits towards its real property tax or the qualified rental retail location or qualified owned retail location is otherwise exempt from real property tax.

### **Qualified Corporation/Qualified Unincorporated Business Defined**

The term "qualified corporation" or "qualified unincorporated business" means a corporation or unincorporated business that: is engaged in the business of making sales at retail and files a sales tax return reflecting those sales; has less than \$2,500,000 in federal gross receipts or sales; and is current on all District tax filings and payments.

### **Qualified Retail Rental Location/Qualified Retail Owned Location Defined**

The term "qualified retail rental location" or "qualified retail owned location" means a building or part of a building in the District that during the taxable year is: a retail establishment the premises in which the business of selling tangible personal property is conducted or in or from which any retail sales are made; the primary place of the retail business of the qualified corporation/

qualified unincorporated business; leased or owned by the qualified corporation/qualified unincorporated business; classified, in whole or in part, as Class 2 Property as defined in DC Code §47-813; and has obtained a Certificate of Occupancy for commercial use.

### **Tax-Exempt and Government Properties**

Businesses that lease a qualified retail rental location or own a qualified retail owned location that is exempt from real property taxation by the District (including government-owned buildings) are not eligible to claim this credit.

### **Line Instructions**

**Line 1** Enter the total amount of federal gross receipts or sales. If you have federal gross receipts or sales of \$2.5 million or more you are ineligible to claim the credit.

**Line 2** If you are a tenant, enter the amount of rent paid on the qualified retail rental location in taxable year 2022.

**Line 3** If you are an owner, enter the amount of Class 2 real property taxes paid on the qualified retail owned location in 2022, or, if you are a tenant, enter the amount of 10% of the rent paid on the qualified retail rental location in taxable year 2022.

**Line 4** The credit limit is \$5,000.

**Line 5** Enter the smaller of Line 3 or Line 4 on Line 5. This is the amount of the credit that may be claimed. Enter the Line 5 amount on Schedule UB, Line 11 if incorporated, or Line 21 if unincorporated.

**Line 6** For the qualified retail location, enter the Owner or Landlord's name, address and telephone number.

**Line 7** If the property is a qualified retail owned location, enter the Square number, Suffix number and Lot number for the property as it appears on your real property tax bill or assessment.

**Note:** In addition to other requirements as listed above, all businesses must have a sales and use tax account with OTR and file all required returns in order to qualify for this credit. The Schedule SR cannot be filed as a standalone return. It must be filed with Schedule UB and the D-20 Corporation Franchise Tax Return, or D-30 Unincorporated Franchise Tax Return, as applicable. A business with multiple locations in the District may claim the credit for only one property owned or leased.





Combined Group  
Members' Schedule

NOTE: READ INSTRUCTIONS BEFORE  
COMPLETING THIS FORM



Important: Print in CAPITAL letters using black ink.

☐ Worldwide

Taxpayer Identification Number of Designated Agent

Taxable year ending MMDDYYYY

Number of members in the combined group

Name of Designated Agent

Telephone number

Business mailing address line #1

Business mailing address line #2

City

State

Zip Code + 4

A List the designated agent and all combined members	B Taxpayer Identification Number	C Was a separate DC franchise tax return filed in the prior year?	D Is the member new to the combined group?	E Was gross income received from District sources?	F Does the member have nexus in DC?
		Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>
		Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>
		Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>
		Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>
		Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>
		Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>
		Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>
		Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>
		Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>
		Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>
		Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>
		Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>
		Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>
		Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>
		Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>

Note: If more than 14 combined members, continue list on a separate sheet of paper.



## Combined Group Members' Schedule

### Instructions

It is necessary to identify each member of the DC Combined Group subject to the franchise tax.

Attach a copy of Federal Forms 851, 5471, and 8975 (including Schedule A).

File this schedule each year that a DC Combined Report is filed.

Enter the number of members in the combined group.

**Column A** - List the designated agent and all combined members included in the DC Combined Report.

**Column B** - Give the Taxpayer Identification Number (TIN) for each member listed.

**Column C** - Indicate if each member listed filed a separate DC franchise tax return in the prior tax year.

**Column D** - Indicate if any members are new to the DC Combined Group.

**Column E** - Indicate if the member received gross income from DC sources.

**Column F** - Indicate if the member has nexus in DC.



## Worldwide Combined Reporting Election Form



Taxpayer Identification Number of Designated Agent

Taxable Year YYYY

☐ Worldwide

Name of Designated Agent

Telephone number

Business address line #1

Business address line #2

City

State

Zip code +4

- In accordance with the provisions of DC Official Code § 47-1810.07 and the combined reporting regulations, election is hereby made to report on a worldwide unitary combined basis.
- A worldwide unitary combined reporting election is binding for and applicable to the tax year it is made and all years thereafter for a period of ten years.
- It may be withdrawn or reinstituted after withdrawal, prior to the expiration of the ten-year period, only upon written request for reasonable cause based on extraordinary hardship due to unforeseen changes in DC tax statutes, law or policy and only with the written permission from the Office of Tax and Revenue.
- Upon the expiration of the ten-year period, a taxpayer may withdraw from the worldwide unitary combined reporting election.
- Withdrawal must be made in writing within one year of the expiration of the election and is binding for a period of ten years, subject to the same conditions as applied to the original election.

Date Beginning Tax Period: MMDDYYYY

Date Ending Tax Period: MMDDYYYY

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

Under penalties of law, I declare that the designated agent has authorized me to sign on behalf of all members of the combined group, and that I have examined this form and the information contained herein is, to the best of my knowledge and belief, correct and complete.









**IMPORTANT: Please read the instructions on the reverse before completing this form**

Business Name (from your D-20 or D-30 return)

Taxpayer Identification Number (TIN)

Person to contact if there are questions

Daytime telephone number

**No underpayment interest is due and this form should not be filed if:**

- A. Your tax liability on taxable income after deducting DC applicable credits and estimated tax payments is less than \$1001, or  
B. You have made the required periodic DC estimated franchise tax payments and the total is equal to or more than 110% of last year's taxes or 90% of the current year's taxes. Note: In order to use the prior year 110% exception, you must have filed a DC franchise tax return last year and you must have been in business in DC for the entire year.

**Computation of Underpayment Interest**

1 2022 DC franchise tax liability from Forms D-20, or D-30.

\$

2 Multiply the amount on Line 1 by 90% (.90).

\$

3 2021 DC franchise tax liability from Forms D-20, or D-30 X 110%.

\$

4 Minimum estimated tax requirement for tax year 2022 (lesser of Lines 2 and 3).

\$

5 Multiply the amount on Line 4 by 25% (.25).

\$

Note: If your income was not evenly received over 4 periods, see instructions on the reverse of this form on the "Annualized Income" method.

**Due date of Payments**

Due dates shown are for calendar year; for fiscal year, use the 15<sup>th</sup> day of the 4<sup>th</sup>, 6<sup>th</sup>, 9<sup>th</sup> and 12<sup>th</sup> months after the end of the fiscal year.

1<sup>st</sup> Period  
04/15/22

2<sup>nd</sup> Period  
06/15/22

3<sup>rd</sup> Period  
09/15/22

4<sup>th</sup> Period  
12/15/22

6 Enter the amount from Line 5 or the annualized amount in each period (the 2<sup>nd</sup> period includes the 1<sup>st</sup> period amount, 3<sup>rd</sup> period includes the 1<sup>st</sup> and 2<sup>nd</sup> period amounts, the 4<sup>th</sup> period includes all period amounts).

Check here ☐ if you are using the "Annualized Income" method.

7 DC estimated taxes paid each period (the 2<sup>nd</sup> period includes the 1<sup>st</sup> period amount, 3<sup>rd</sup> period includes 1<sup>st</sup> and 2<sup>nd</sup> period amounts, the 4<sup>th</sup> period includes all period amounts).

8 Underpayment each period (Line 6 minus Line 7).

9 Underpayment Interest Factors.

.0175

.0265

.0262

.0348

10 Line 8 multiplied by Line 9.

11 Underpayment Interest - Total of amounts from Line 10. Pay this amount.

\$

(See D-2220 instructions).



# Instructions for Underpayment of Estimated Tax by D-20 or D-30 Filers

## Estimated Tax Interest

DC law requires any business that expects its DC franchise tax liability to exceed \$1000 for the tax year to file a declaration of estimated franchise tax using the payment vouchers in:

- D-20ES – Declaration of Estimated Franchise Tax for Corporations; or
- D-30ES – Declaration of Estimated Franchise Tax for Unincorporated Businesses.

The law states that any business required to file and pay estimated tax that fails to pay the amount required by the due date is subject to interest on the underpayment of estimated franchise tax.

### When is interest assessed for Underpayment of Estimated Franchise Tax?

A 10% interest, compounded daily, is assessed if your total DC estimated franchise tax payments compared to your DC franchise tax liability do not equal at least the smaller of:

- 90% of the tax due on your 2022 DC franchise tax return; or
- 110% of the tax due on your 2021 DC franchise tax return (consisting of 12 months).

You must have filed a 2021 DC franchise tax return to use the 110% exception.

A penalty will be assessed if any statement made on an estimated tax payment voucher is not true and accurate to the best of the signatory's knowledge.

### Are there any exceptions?

You are not subject to interest for underpayment of estimated franchise tax if:

- You had no DC franchise tax liability for the tax year 2021 and in that year, you did business in DC for the entire 12 months;
- The franchise tax due for 2022, minus any estimated tax payments, is less than \$1001;
- Your total DC estimated franchise tax payments are equal to or greater than 110% of your 2021 DC franchise tax liability for the entire year; or
- Your remaining tax due after totaling all credits and estimated tax payments is less than 10% of your total DC franchise tax liability for the year.

## When do you use this form?

- You may use this form to calculate your underpayment interest. If you do, attach it to your tax return and enter the underpayment interest on Line 44 of Forms D-20 or D-30. Fill in the oval if the D-2220 is attached. If you do not wish to calculate the interest, OTR will do it when your return is processed and will notify you of the amount due.
- You may also complete this form if you believe the interest amount assessed by OTR for underpayment of estimated franchise tax is incorrect.

### How do you file this form?

Attach it to your return if you complete the form before filing your tax return. If you complete the D-2220 after filing and receiving a notice of interest assessment, send it to:

Office of Tax and Revenue  
1101 4th St SW, 2nd Floor  
Washington DC 20024

## Completing this form

### Line 1

Enter the amount from your 2022 D-20 or D-30.

### Line 2

Multiply the amount on Line 1 by 90% (.90). Your estimated franchise tax payments must be equal to or greater than this amount.

### Line 3

Enter 110% of the amount from your 2021 DC Forms D-20 or D-30. If your 2021 return was amended or corrected, multiply 110% times the corrected amount.

### Line 4

Enter the lesser of the amounts on Line 2 and Line 3. If you did not file a DC franchise tax return for 2021, you may only use Line 2. This is your minimum estimated franchise tax payment for 2022.

### Line 5

Multiply the amount on Line 4 by 25% (.25). This gives you an even distribution of your tax liability over the four periods of the tax year.

### Line 6

Enter the amount required from Line 5 under each of the payment columns. For example, if Line 5 is \$2000, you would enter \$2000 for the 1<sup>st</sup> period, \$4000 for the 2<sup>nd</sup> period, \$6,000 for the 3<sup>rd</sup> period and \$8,000 for the 4<sup>th</sup> period.

**Annualized income method:** If your income was different for each period, determine the percentage for each period (divide the period income by the full year's income). Multiply Line 4 by each period's percentage and enter the amounts earned by period on Line 6. Accumulate the periodic amounts as shown above. Check the "Annualized Income" box.

### Line 7

Enter the amount of estimated franchise tax payments made in each period. Include the amounts from the previous period with the 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> periods. For example, if your estimated payment amount is \$1,000 in each period, you would enter \$1,000 in the 1<sup>st</sup> period, \$2,000 in the 2<sup>nd</sup> period, \$3,000 in the 3<sup>rd</sup> period and \$4,000 in the 4<sup>th</sup> period.

### Line 8 Underpayment each period

For each column, subtract Line 7 from Line 6. If Line 7 exceeds Line 6, you have no underpayment interest. If there is an amount remaining, this is your periodic underpayment amount.

### Line 9 Underpayment Interest Factors

These are the underpayment interest factors by period.

### Line 10

For each period, multiply the amount on Line 8 by the factor on Line 9. This is your underpayment interest amount by period.

### Line 11 Underpayment Interest

Add the amounts on Line 10 for each period. This is your total underpayment of estimated franchise tax penalty.

- If you are filing the D-2220 with your D-20 or D-30 return, enter the amount on Line 44 and pay the total amount with the return. Fill in the oval on Line 44 and attach the D-2220 to the return.
- If you are filing the D-2220 form separately, pay the amount you owe and attach to the D-30P Payment Voucher, using the applicable mailing address.

Make the check or money order payable to the **DC Treasurer**. **Make sure your check or electronic payment will clear. You will be charged a \$65 fee if your check or electronic payment is not honored by your financial institution and returned to OTR.**



**D-30P PAYMENT VOUCHER**  
**See instructions on back**

*Detach at perforation and mail the voucher, with payment attached. See mailing address on back.*



**2022** D-30P Payment Voucher for  
Unincorporated Business Franchise Tax



Important: Print in CAPITAL letters using black ink.

[illegible]

Official Use Only Vendor ID# 0000

To avoid penalties and interest, your payment must be postmarked no later than the due date of your return.

Taxpayer Identification Number

Fill in  if FEIN

Fill in  if SSN

Business name or Designated Agent name

Tax Period Ending (MMDDYYYY)

Business mailing address (number, street and suite/apartment number if applicable)

Business mailing address (number, street and suite/apartment number if applicable)

City

State

Zip Code + 4

Revised 08/2022



**2022** D-30P Payment Voucher for  
Unincorporated Business Franchise Tax



Important: Print in CAPITAL letters using black ink.

[illegible]

Official Use Only Vendor ID# 0000

To avoid penalties and interest, your payment must be postmarked no later than the due date of your return.

Taxpayer Identification Number

Fill in  if FEIN

Fill in  if SSN

Business name or Designated Agent name

Tax Period Ending (MMDDYYYY)

Business mailing address (number, street and suite/apartment number if applicable)

Business mailing address (number, street and suite/apartment number if applicable)

City

State

Zip Code + 4

Revised 08/2022



## Instructions for D-30P PAYMENT VOUCHER – please print clearly

Use the D-30P Payment Voucher to make any payment due on your **D-30** return.

- Do not use this voucher to make estimated tax payments.
- Enter your Taxpayer Identification Number. Fill in the oval indicating if this is your FEIN or SSN.
- Enter name and address exactly as they appear on your return.
- Enter the amount of your payment.
- Make the check or money order (US dollars) payable to the DC Treasurer.
- Write your TIN, tax period and type of return filed (D-30) on the payment.
- **Staple your check or money order to the D-30P voucher only.** Do not attach your payment to your D-30 return.
- Mail the D-30P **with**, but not attached to, your D-30 tax return in the envelope provided in this tax booklet. If you do not have the return envelope, make sure to address your envelope to: Office of Tax and Revenue PO Box 96165, Washington DC 20090-6165.

### Notes:

- If your payment exceeds \$5,000 in any period, **you must pay electronically.** Visit [MyTax.DC.gov](https://MyTax.DC.gov).
- **For electronic filers**, in order to comply with banking rules, you will be asked the question “Will the funds for this payment come from an account outside of the United States”. If the answer is yes, you will be required to pay by money order (US dollars) or credit card. Please notify this agency if your response changes in the future. Make sure your check or electronic payment will clear. You will be charged a \$65 fee if your check or electronic payment is not honored by your financial institution and returned to OTR.



ENTER DOLLAR AMOUNTS ONLY

- |   |    |  |  |  |  |  |  |  |     |
|---|----|--|--|--|--|--|--|--|-----|
| 1 | \$ |  |  |  |  |  |  |  | .00 |
| 2 | \$ |  |  |  |  |  |  |  | .00 |
| 3 | \$ |  |  |  |  |  |  |  | .00 |
| 4 | \$ |  |  |  |  |  |  |  | .00 |
| 5 | \$ |  |  |  |  |  |  |  | .00 |

2 2 1 3 0 0 1 1 0 0 0 0

2 2 1 3 0 0 1 1 0 0 0 0

Revised 08/2022



# Instructions for Form FR-130 (Unincorporated Business Franchise)

## Purpose

Use Form FR-130 to request a 6-month extension of time to file an Unincorporated Business Franchise Tax Return (Form D-30), or a 7-month extension of time to file if you are a Combined Reporting filer.

## When to file

The request for an extension of time to file must be submitted no later than the due date of the return.

## Where to submit your request

Mail the completed FR-130 with your payment in full of any tax due for D-30 to: Office of Tax and Revenue, PO Box 96020 Washington, DC 20090-6020. Make your payment out to the DC Treasurer. Include your TIN, FR-130 and the tax year on the payment.

## Extension of time to file

A 6-month extension of time to file (7-month extension for Combined Reporting filers) will be allowed if you complete this form properly, file it on time and PAY the full amount of any tax due shown on Line 5 of the Worksheet. When you file your return (D-30), attach a copy of the FR-130 which you filed. A separate extension request must be filed for each return. Blanket requests for extensions will not be accepted.

## Federal extension forms

The Office of Tax and Revenue does not accept the federal application for an extension of time to file. **You must use DC Form FR-130.**

## Additional extension of time

No additional extension of time to file will be granted beyond the 6-month extension unless the taxpayer is outside the continental limits of the United States. In that case, an additional extension up to 6 months may be granted, but in no case shall such extension be granted for more than one year. To request the additional extension of time for living or traveling outside the U.S., fill in the oval on the front of this form.

## Notes:

- If your payment exceeds \$5,000 in any period, **you must pay electronically.** Visit [MyTax.DC.gov](https://mytax.dc.gov).
- **For electronic filers**, in order to comply with new banking rules, you will be asked the question "Will the funds for this payment come from an account outside of the United States". If the answer is yes, you will be required to pay by money order (US dollars) or credit card. Please notify this agency if your response changes in the future. Make sure your check or electronic payment will clear. You will be charged a \$65 fee if your check or electronic payment is not honored by your financial institution and returned to OTR.





Government of the  
District of Columbia

## D-30 NOL Net Operating Loss Deduction for Tax Years 2000 to 2017

Complete a separate D-30 NOL for each business carrying forward a NOL.

Please attach this form to your D-30.

Name of business		Taxpayer Identification Number	
Year	District net income/loss	Losses claimed	Losses remaining
Oldest loss year	\$	\$	\$
Subsequent year 1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
Summary:		Total losses claimed. \$	Total losses remaining (to be carried forward). \$

- Add these totals to D-30 NOL Net Operating Loss Deduction for Tax Years 2018 and Later.









## D-30 NOL Net Operating Loss Deduction for Tax Years 2018 and Later

Complete a separate D-30 NOL for each business carrying forward a NOL. Please attach this form to your D-30.

Name of business		Taxpayer Identification Number	
<b>Year - 2018 and Later</b>	<b>District net income/loss</b>	<b>Losses claimed*</b>	<b>Losses remaining</b>
Oldest loss year	\$	\$	\$
Subsequent year 1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
<b>Year 2000 to 2017</b> <i>From D-30 NOL Deduction for Tax Year 2000-2017</i>	<b>DC net income/loss</b>	<b>Losses claimed</b>	<b>Losses remaining</b>

**Summary:** Add losses claimed for tax years 2000 to 2017 to losses claimed for tax years 2018 and later.

\*Deductions for DC apportioned net operating losses occurring in tax years 2018 and later are limited to 80% of District taxable income computed without regard to the deduction.

Total losses claimed.	Total losses remaining (to be carried forward).
\$	\$

- Enter loss on D-30, Line 35.







## **15 DAY NOTICE OF BULK SALE REQUIREMENT**

Pursuant to DC Code §47-4461, the purchaser, transferee, or assignee of all or a part of the inventory, furnishings, equipment, materials, or supplies ("property") of a business, must, at least 15 days before taking possession of or paying for the property, notify the Office of Tax and Revenue by registered or certified mail. The notice must identify the price, terms, and conditions of the sale, including a description of the property being sold, its location, and the identity of the seller, transferor, or assignor ("seller"). The notice is required whether or not the seller has represented to, or informed, the purchaser that it owes tax to the District of Columbia, or whether taxes are in fact owing.

If the purchaser fails to give the required notice, or OTR informs the purchaser that a possible claim for tax exists: (1) The money or other consideration which the purchaser is required to pay for the sale will be subject to a first priority right and lien for the taxes determined to be due from the seller to the District of Columbia; and (2) The purchaser shall not pay the seller any money or other consideration to the extent of the amount of the lien. A purchaser who fails to comply with the Notice of Bulk Sale requirement will be personally liable for the payment to the District of Columbia of the taxes determined to be due from the seller to the extent of the fair market value of the assets transferred.

The required Notice of Bulk Sale must be sent by certified or registered mail to:

Office of Tax and Revenue  
Marc Aronin, Branch Chief, Enforcement Branch,  
Collection Enforcement Administration  
1101 4th Street, SW, Washington, DC 20024

\*Note: Due to Covid19, a copy of the Notice of Bulk Sale should also be emailed to:  
[Jennifer.Loster@dc.gov](mailto:Jennifer.Loster@dc.gov)





Government of the District of Columbia  
Office of the Chief Financial Officer  
Office of Tax and Revenue

## Key Website Resources

### DC Official Code

[www.lexisnexis.com/hottopics/dccode/](http://www.lexisnexis.com/hottopics/dccode/)

### DC Regulations

[www.dcregs.dc.gov/](http://www.dcregs.dc.gov/)

### DC Tax Forms/Publications

[MyTax.DC.gov](http://MyTax.DC.gov)

### Mailing Address for Returns

[MyTax.DC.gov](http://MyTax.DC.gov)

### Electronic Funds Transfer (EFT) Guide

[MyTax.DC.gov](http://MyTax.DC.gov)

### NACHA Guidelines

[www.nacha.org/](http://www.nacha.org/)

### Social Security Administration

[www.ssa.gov/](http://www.ssa.gov/)

### Internal Revenue Service

[www.irs.gov](http://www.irs.gov)

## Need assistance?

**File or pay online:** [MyTax.DC.gov](http://MyTax.DC.gov).

### Get tax forms

Download forms at [MyTax.DC.gov](http://MyTax.DC.gov).

Request forms by mail: 202-727-4829

Pick up forms:

### Office of Tax and Revenue

1101 4th St SW 2nd Floor  
8:15 am–5:30 pm

### Ask tax questions

Visit our Walk-In Center, 1101 4th St SW 2nd Floor; or  
Contact our Customer Service Administration: 202-727-4TAX(4829)

#### Regular hours

8:15 am–5:30 pm  
Monday–Friday

## Do you need help with this form?

Visit our Walk-In Center, at 1101 4th St SW 2nd Floor.

### Are you unable to hear or speak?

Call the DC Relay Service,  
202-727-3363.

[Spanish] Si necesita ayuda en Español, por favor llame al **(202) 727-4829** para proporcionarle un intérprete **de manera gratuita**.

[Vietnamese] Nếu quý vị cần giúp đỡ về tiếng Việt, xin gọi **(202) 727-4829** để chúng tôi thu xếp có thông dịch viên đến giúp quý vị **miễn phí**.

[French] Si vous avez besoin d'aide en Français appelez-le **(202) 727-4829** et l'assistance d'un interprète vous sera **fournie gratuitement**.

[Amharic] በአማርኛ አርዳታ ከፈለጉ በ **(202) 727-4829** ይደውሉ። የገንዘብ አስተርጓሚ ይመደብልዎታል።

[Korean] 한국어로 언어 지원이 필요하신 경우 **(202) 727-4829** 로 연락을 주시면 **무료로** 통역이 제공됩니다.

[Chinese] 如果您需要用(中文)接受幫助，請電洽 **(202) 727-4829** 將**免費**向您提供口譯員服務。