

2023

Government of the
District of Columbia,
Office of the Chief
Financial Officer, Office
of Tax and Revenue



Instructions for Low-Income Housing Tax Credit (LIHTC) Allocation and Certification

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General Instructions

- As of TY2022, all credit holders of the District of Columbia Low-Income Housing Tax Credit (DC LIHTC) may view the credit availability and schedule by signing into DC web portal, MyTax.DC.gov.
- All parties, including building owners, credit transferors and credit recipients (transferees) MUST be registered with the Office of Tax and Revenue (OTR). The Combined Registration Application for District of Columbia Business Taxes/Fees/Assessments (Form FR-500) is available online at <https://mytax.dc.gov/> . Go to "Register a New Business - Form FR-500", or click [here](#) to view the tutorial.
- Once the business registration process is completed, all parties MUST sign up to obtain a username through MyTax.DC.gov. This is a one-time registration. To sign up for an account, visit <https://mytax.dc.gov/> and go to "Sign-up for MyTax.DC.gov," or click [here](#) to view the tutorial.
- If a transferee is not registered with OTR, has no prior tax filing obligations in the District, and lacks any tax nexus (no employees, no office, no property, no District-sourced income) with the District, go to page 7 for instructions of this booklet on how to register without completing Form FR-500. This convenient one-time registration will include sign-up for MyTax.DC.gov.
- The building owners of a qualified project must complete Form D-8609, District of Columbia Low-Income Housing Tax Credit Allocation and Certification, and have it signed by an authorized official from the District of Columbia Department of Housing and Community Development (DHCD). A blank D-8609 can be found at the end of this booklet or in the District of Columbia Individual and Business Income tax booklets. Provide the following documents to OTR:
 - A copy of your executed D-8609,
 - A copy of your eligibility letter issued by DHCD,
 - A copy of your federal Form 8609A, Annual Statement for Low-Income Housing Credit,
 - A signed disclosure statement, and
 - A copy of signed Waiver of Confidentiality Provisions.
- A copy of the executed D-8609 should be provided to all credit recipients in the event that any portion of credit is transferred, sold, assigned, or allocated.
- In this booklet, you will find step-by-step instructions on how to view your available DC LIHTC and to report transfers/sales/assignments and allocations of credits to other parties. The steps described in this booklet must be taken before any transferee will be able to view the credit schedule and claim the credit.
- Need assistance?
 - By phone: If you have questions regarding FR-500 and MyTax.DC.gov sign-up, call the Office of Tax and Revenue's e-Services Call Center at (202) 759-1946 between the hours of 8:15 a.m. and 5:30 p.m., Monday through Friday.
 - By email: Email DCLIHTCTeam@dc.gov to reach the LIHTC team.
 - By web message: If you are logged in to your account, you have the option under "More..." to send a web message to e-Services. **Please select a message type dedicated to DC LIHTC to facilitate the message to be routed to appropriate DC personnel.**

Key website resources:

DC Official Code

<https://code.dccouncil.gov/us/dc/council/code>

DC Regulations

www.dcregs.dc.gov/

DC LIHTC Program Information

<https://dhcd.dc.gov/page/low-income-housing-tax-credit-lihtc-program>

District of Columbia Low-Income Housing Tax Credit

The federal Low-Income Housing Tax Credit (LIHTC) was established by the Tax Reform Act of 1986 and is a dollar-for-dollar tax credit for federal taxpayers who invest in the construction and rehabilitation of housing for low and moderate-income individuals and families in the United States.

Pursuant to the District of Columbia Low-Income Housing Tax Credit Clarification Amendment Act of 2020 (D.C. Law 23-149, §7201), the District of Columbia has also established a low-income housing tax credit for qualified projects located in the District of Columbia, effective October 1, 2020. A “qualified project” means a rental housing development in the District that receives an allocation of federal low-income housing tax credits under IRC §42(h)(1) or IRC §42(h)(4) after October 1, 2021, and receives an executed extended low-income housing commitment pursuant to IRC §42(h)(6)(B) from the District of Columbia Department of Housing and Community Development (DHCD) dated on or after October 1, 2021.

The District of Columbia low-income housing tax credit (DC LIHTC) can be taken against income tax, franchise tax, and insurance premium tax. The credit can be claimed equally for 10 years or 120 months and subtracted from the amount of District tax otherwise due for each taxable period. The credit cannot be taken against any tax that is dedicated in whole or in part to the Healthy DC and Health Care Expansion Fund established by DC Code §31-3514.02. Except for unused credits carried forward and for credits claimed under regulations promulgated by DISB consistent with the special rule set forth in IRC §42, a qualified District of Columbia project is not eligible for any District tax credits for more than 11 taxable years.

The credit is not refundable, but any amount of the credit that exceeds the tax due for a taxable year can be carried forward to any of the 10 remaining subsequent taxable years. The owner of a qualified project eligible for the

DC LIHTC must obtain an eligibility statement issued by DHCD with respect to the qualified project, and submit an executed Form D-8609, District of Columbia Low-Income Housing Tax Credit Allocation and Certification.

For more information about the DC LIHTC approval process and qualified projects, contact DHCD at (202) 442-7200 or visit <https://dhcd.dc.gov/>.

Transfers, Sales, Assignments and Allocations of Credit

All or any portion of DC LIHTC may be transferred, sold, assigned, or allocated to parties who are eligible pursuant to Chapter 48 of Title 47 of the District of Columbia Official Code. There is no limit on the total number of allocations of all or part of the total credit authorized. Collectively, all transfers, sales, assignments, and allocations are subject to the maximum credit allowable to a particular project.

A tax credit earned or purchased by, transferred or assigned, a partnership, limited liability company, S corporation or other pass-through entity may be allocated to the partners, members, or shareholders in accordance with the provisions of any agreement among the partners, members, or shareholders and without regard to the ownership interest of the partners, members, or shareholders in the qualified project. A partner, member or shareholder to whom a credit is allocated may further allocate all or part of the allocated credit. Collectively, all transfers, sales, assignments, and allocations are subject to the maximum credit allowable to a particular qualified project.

An owner, transferee, purchaser, assignee, or taxpayer to whom a credit is allocated, desiring to make a transfer, sale, assignment or allocation to another transferee, purchaser, assignee or taxpayer, must submit appropriate information to the Office of Tax and Revenue (OTR) and report the amount of DC LIHTC transferred, sold, assigned, or allocated, and the recipient of the credit. Please follow the steps described in this booklet using the DC web portal: MyTax.DC.gov.

No credit shall be claimed on a District tax return for a given year until the appropriate information is submitted to OTR. Copies of the executed D-8609 for the qualified project should be provided to all credit recipients.

See OTR Notice 2022-10 for further details.

Claiming the Credit

Credit holders will be able to view the available credit amount on their MyTax.DC.gov account. It is important that you log onto your MyTax.DC.gov account and verify your available DC LIHTC credit amount before filing a District tax return claiming the credit. Claiming the credit over the available amount shown on your account may result in denial of credit for the year.

A District tax return must be filed with the credit amount on the appropriate line of the return to receive the credit. The lines to claim this credit are:

- D-40 Schedule U Line 5
- D-41 Line 16
- D-20 Schedule UB Line 8
- D-30 Schedule UB Line 19

This is a non-refundable credit. The total amount of non-refundable credits should not exceed the amount of tax due. If your tax liability is less than the total of your non-refundable credits, adjust the amount of DC LIHTC on these lines.

Signing up for MyTax.DC.gov Account

If You Are A DC Taxpayer

If you have nexus in DC but have not yet completed the business registration process, visit [https://mytax.dc.gov/ /](https://mytax.dc.gov/) and go to "Register a New Business - Form FR-500", or click [here](#) to view the tutorial.

If you are already registered with OTR, but do not have a login to view your account on MyTax.DC.gov, please complete the MyTax.DC.gov sign-up process on [https://mytax.dc.gov/ /](https://mytax.dc.gov/) . Go to "Sign-up for MyTax.DC.gov", or click [here](#) to view the tutorial.

If you are an existing MyTax.DC.gov web user for an entity that has DC LIHTC, you do not need to take any extra step.

If You Are Not A DC Taxpayer

Even if you do not have nexus in DC and will not file and pay DC taxes, you still need to be registered with OTR for your credit to be recorded in the DC system. This situation often applies to insurance companies outside of DC that will use the credit for insurance premium tax filing with DC Department of Insurance, Securities and Banking (DISB).

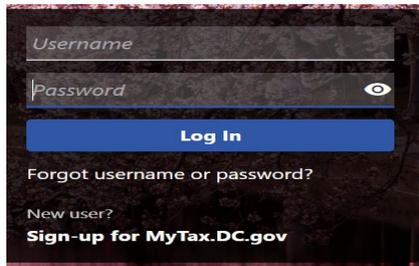
We created a convenient way of registration for such entities. This process will register your entity in the OTR system as a Nonresident LIHTC Recipient and give you a MyTax.DC.gov login. You will be asked to enter the Building ID Number (BIN) of the qualified LIHTC project you are associated with before starting the sign-up process.

Click [here](#) to start the registration as a Nonresident LIHTC Recipient.

MyTax.DC.gov Walk-through

How To View Your DC LIHTC Information

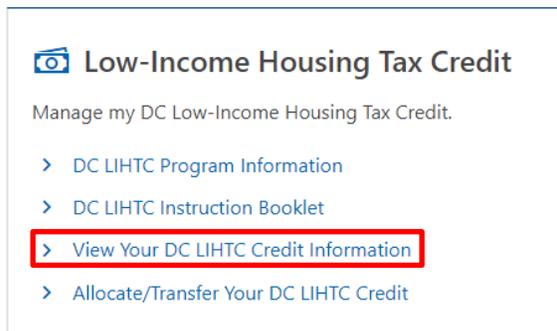
1. Go to <https://mytax.dc.gov/> and log on using your Username and Password.



2. Click on "More" ...



3. Scroll down to "Low-Income Housing Tax Credit". The first two options are for informational purposes. "DC LIHTC Program Information" will take you to the general program information page on the DHCD website. Select "View Your DC LIHTC Credit Information" to view your available DC LIHTC amount.



4. If you are an insurance company that received the credit intended for DISB's insurance premium tax filing, you will NOT see this portion of credit in our tracking system. OTR reports such credits to DISB and you will need to contact DISB directly to confirm the available credit amount.
5. "DC LIHTC Credit Information" is organized by Building ID Number (BIN) of the qualified project. The entire amount of DC LIHTC is split over the period of 10 years or 120 months. You can view the schedule of your 10-year or 120-month DC LIHTC availability, or any particular year(s) that you received the credit for. If there is no DC LIHTC available to you, you will not see any schedule.

Each line on the schedule represents the available credit and activities for a particular tax year. The date under the "Begin Date" normally represents the beginning date of the tax year. The first year and the last year may show the prorated credit amounts, unless you made an election to begin the credit period the first year after the building is placed in service.

As you file your District tax return claiming DC LIHTC, you will see the used amount under the

“Claimed” column after the return has been processed at OTR. When you transfer or allocate all or portion of your approved credit to another taxpayer, you will see the transferred amount under the “Allocated/Transferred” column. The amount under the “Available” column is the maximum amount of DC LIHTC you may claim on your tax return for that particular tax year.

The example shown below is the DC LIHTC schedule for the qualified program with BIN DC-12-00000. The available amount on the first line is what is available to claim on your TY2022 tax return. The second line may not be used until TY2023. After the filing of TY2022, if there is any leftover credit from TY2022 in the available column, OTR will deduct first from what’s left from TY2022 for the following tax year’s claim.

BIN	Begin Date	Approved	Claimed	Allocated/Transferred	Available
DC-12-00000					
	01-Jul-2022	\$5,041.10	\$0.00	\$0.00	\$5,041.10
	01-Jan-2023	\$10,000.00	\$0.00	\$0.00	\$10,000.00
	01-Jan-2024	\$10,000.00	\$0.00	\$0.00	\$10,000.00
	01-Jan-2025	\$10,000.00	\$0.00	\$0.00	\$10,000.00
	01-Jan-2026	\$10,000.00	\$0.00	\$0.00	\$10,000.00
	01-Jan-2027	\$10,000.00	\$0.00	\$0.00	\$10,000.00
	01-Jan-2028	\$10,000.00	\$0.00	\$0.00	\$10,000.00
	01-Jan-2029	\$10,000.00	\$0.00	\$0.00	\$10,000.00
	01-Jan-2030	\$10,000.00	\$0.00	\$0.00	\$10,000.00
	01-Jan-2031	\$10,000.00	\$0.00	\$0.00	\$10,000.00
	01-Jan-2032	\$4,958.90	\$0.00	\$0.00	\$4,958.90
		\$100,000.00	\$0.00	\$0.00	\$100,000.00

- If you believe your information on this page is incorrect, it is important that you contact your credit transferor first before contacting OTR customer service. The credit transferors are responsible for reporting the information of allocation/transfer to you on their MyTax.DC.gov account. If you are the building owner of a qualified project and you have any questions, please contact us. Please see “General Instructions” on page 3 of this booklet on how to contact us.

How To Enter Transfers, Sales, Assignments and Allocations of Credit

Before you start, make sure you have the following:

- Your username and password for MyTax.DC.gov
- Taxpayer ID number (FEIN or SSN) and name for credit recipient (transferee), exactly as registered with OTR
- National Association of Insurance Commissioners (NAIC) number, if credit recipient will use the credit for insurance premium tax filing with DISB
- Any documentation to support the transfer

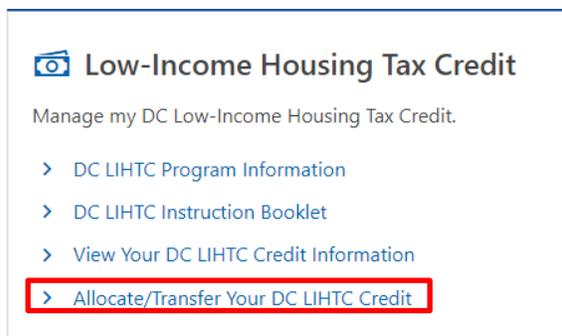
1. All credit transferors must enter transfers, sales, assignments, and allocations of credit to other entities on their MyTax.DC.gov account before the credit recipients (transferees) can see their portion of credit on their MyTax.DC.gov account. Go to [https://mytax.dc.gov/ /](https://mytax.dc.gov/) and log on using your Username and Password.



2. Click on More...



3. Scroll down to the “Low-Income Housing Tax Credit” panel and select “Allocate/Transfer Your DC DC LIHTC Credit”. Note that this transfer process is only for transfers of the credit you have available with OTR. The portion of credit for the DISB insurance premium tax filing is reported to DISB and tracked by DISB.



4. Instructions:

Read the brief instructions on the page and click on “Next”.

Instructions

Instructions

Before you start:

- Read the instruction book carefully before moving forward. You can download it from the link under the "Low-Income Housing Tax Credit" panel on the previous page.
- CONFIRM WITH EACH CREDIT TRANSFEREE THAT THEY HAVE REGISTERED WITH OTR.
- Verify that you have accurate information for each credit transferee, such as their tax identification number and business/individual name exactly as registered with OTR.
- Please enter and review information carefully before submitting.
- Any questions? Please contact Customer Service by sending a web message from your MyTax.DC.gov profile or calling e-Services call center at (202) 759-1946.

5. Enter credit recipient (transferee) identity information:

Asterisks (*) indicate fields are mandatory.

Read descriptions of allocation and transfer and select a type. Enter identity of transferee (credit recipient) **exactly as registered with OTR.**

NOTE: if the transferee's ID type is an SSN, select "Individual" as the transferee entity type and enter the first and last name of the transferee. Selecting "Business" and entering the business trade name will result in an error.

If you keep receiving an error, confirm with the transferee to verify the ID and Business/Individual name you entered is correct, as registered with OTR, or have the transferee contact the e-Services call center to verify that their ID and name are registered in our system correctly. **More than three errors will result in you getting locked out.** You will have to wait for 60 minutes to be unlocked.

6. If the transferee is using the credit against the insurance premium tax filed with DISB, you must check 'Yes' to the question 'Is the transferee using the credit for an insurance premium?'. When the answer is 'Yes', the transferee must have an FEIN.

If answering 'Yes', the National Association of Insurance Commissioners (NAIC) number is required. The transaction will be reported to DISB and will not be available in the OTR system to be claimed on the DC income tax return.

It is important that you answer this question correctly so that DISB will receive the correct information on each entity's credit availability.

Once all required fields are entered, click "Next".

Instructions Transferee Information

Transferee Information

An **allocation** is an allotment of the credit to any person or entity (of whatever type) that has an ownership interest, either direct or indirect in the qualified DC project.

A **transfer** is a sale or assignment of the credit to a person or entity without an ownership interest in the DC qualified project, and without transferring any ownership interest in the qualified project.

Select the request type: *

Allocation Transfer

Select the transferee entity type: * Is the transferee using the credit for an insurance premium?

Business Individual No **Yes**

Once you select that the transferee is for an insurance premium, the portion of the credit will be reported to the DC Department of Insurance, Securities, and Banking (DISB). Please contact them with any questions at (202) 727-8000.

Business Name *
Required

ID Type * ID *
Required

FEIN ITIN PEIN SSN

National Association of Insurance Commissioners Number *
Required

Cancel < Previous Next >

7. Enter the amount of credit being transferred:

There are four ways to enter the transferred amount. Choose the option that is most convenient for you to record "Amount to Transfer."

Review carefully before clicking on "Next."

Instructions Transferee Information Certificates

Please select how you would like to transfer your certificates

Allocate a custom amount *

Allocate a percentage of the approved amount *

Allocate a percentage of the available amount *

Allocate all available amount *

Allocation Amount
\$0.00

BIN	Begin Date	Approved	Claimed	Allocated/Transferred	Available	Amount to Allocate
DC-12-00000						
	01-Jul-2022	\$5,041.10	\$0.00	\$0.00	\$5,041.10	\$0.00
	01-Jan-2023	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00
	01-Jan-2024	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00
	01-Jan-2025	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00
	01-Jan-2025	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00

8. Add Attachment

Click on “Add Attachment” to upload any appropriate information such as executed D-8609. If the type is an allocation, certain information is requested as an attachment, as shown in the screen below. Click on “Next.”

On the next summary page, you will have a chance to review the transaction you just entered before the final submission.

[Instructions](#) [Transferee Information](#) [Certificates](#) **[Attachments](#)**

For this allocation, attach a statement reporting the following information regarding the partners or members of the ownership entity:

1. Name of the Entity
2. Taxpayer Identification Number of the Entity
3. Taxpayer's Address
4. State whether the partner type is a general partner, limited partner, or limited liability company member
5. State whether the partner type is an individual, corporation, or partnership
6. State the taxpayer's percentage of Federal Low-Income Housing Credit (if known)
7. State the taxpayer's percentage of DC Low-Income Housing Tax Credit (if known)

Attachments [Add Attachment](#)

Type	Name	Description	Size
There are no attachments.			

Cancel

[< Previous](#)

[Next >](#)

9. Summary

Review and verify the identity of the transferee and the total amount of transferred credit. Click on “Submit” and enter your password on the pop-up screen confirming your submission.

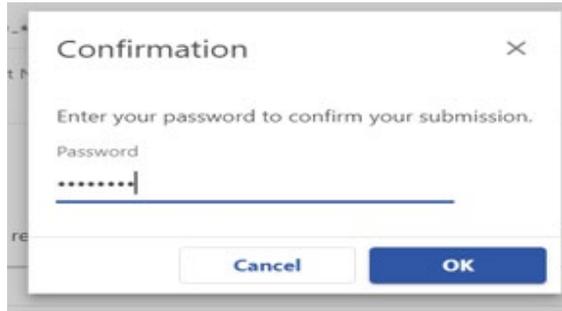
It is extremely important to verify that all information is correct. Once submitted, you will not be able to modify the transaction. You must contact OTR if any modification is necessary. Refer to the “General Instructions” section of this document for information on how to contact us.

Low Income Housing Tax Credit Transfer

Summary

ID Type	ID
FEIN	**_***8888
<hr/>	
Business Name	ZZZ BUS
<hr/>	
Amount to Transfer	\$220,000.00
<hr/>	

Click 'Submit' below to complete the request. After completing the request the credit will be available to claim on returns or transfer to additional taxpayers by the transferee.



10. Confirmation

You will receive the confirmation of reporting a transfer. You can also view your completed allocation/transfer transactions under “Submissions.”

The transferees will be able to view their available credit information immediately on their MyTax.DC.gov account.

Confirmation

Your request has been successfully submitted. Please print a copy of this page for your records.
Your request confirmation number is **0-000-015-547**. Please retain your confirmation number for future reference.

Request Type: Low Income Housing Tax Credit Transfer
Submitted Date: 20-Oct-2022 3:51:31 PM

Contact Us:
(202) 759-1946
e-services.otr@dc.gov

[Printable View](#)

[OK](#)

Low-Income Housing Tax Credit Allocation and Certification



OFFICIAL USE ONLY Vendor ID#0002

Important: Print in CAPITAL letters using black ink.

This Section to be completed by DHCD

Part IA. Credit

1. Building Address

Three horizontal lines for address input

2a. Building Owner Name

b. Building Owner Address

Three horizontal lines for owner name and address input

3. Building Owner TIN

One horizontal line for TIN input

4. Federal Building Identification Number

DC- followed by a horizontal line for FID number input

5. Maximum Allowable DC LIHTC Amount*

One horizontal line for amount input

6. Date of Allocation

One horizontal line for date input

7. Date Building Placed in Service

One horizontal line for date input

8. Fill in if election to begin credit period the first year after the building is placed in service was made on Federal Form 8609, Line 10a.

Signature of Authorized DHCD Official

Date

*The amount for each year of the 10-year credit period

Part IB. Owner Certification

Ownership Entity

Under penalties of perjury, I declare that: (1) the above building continues to qualify as a part of a qualified low-income housing development and meets the requirements of Internal Revenue Code Section 42(g) and DC Code §47-4801 and (2) the qualified basis of the building (check one) ___ has ___ has not decreased for this tax year. I have examined this form, and to the best of my knowledge and belief, it is true, correct and complete.

Signature

Taxpayer ID Number

Date

Name (please type or print)

DISTRICT OF COLUMBIA LOW-INCOME HOUSING TAX CREDIT

The federal Low-Income Housing Tax Credit (LIHTC) was established by the Tax Reform Act of 1986 and is a dollar-for-dollar tax credit for federal taxpayers who invest in the construction and rehabilitation of housing for low and moderate-income individuals and families in the United States.

Pursuant to the District of Columbia Low-Income Housing Tax Credit Clarification Amendment Act of 2020, (D.C. Law 23-149, § 7201), the District of Columbia has also acted to establish a low-income housing tax credit for qualified projects located in the District of Columbia. Effective October 1, 2020, a “qualified project” means a rental housing development in the District that receives an allocation of federal low-income housing tax credits under IRC §42(h)(1) or IRC §42(h)(4) after October 1, 2021, and receives an executed extended low-income housing commitment pursuant to IRC §42(h)(6)(B) from the District of Columbia Department of Housing and Community Development (DHCD) dated on or after October 1, 2021.

The District of Columbia low-income housing tax credit (DC LIHTC) can be taken against income tax, franchise tax, and insurance premium tax. The credit can be claimed equally for 10 years and subtracted from the amount of District tax otherwise due for each taxable period. The credit cannot be taken against any tax that is dedicated in whole or in part to the Healthy DC and Health Care Expansion Fund established by DC Code §31-3514.02.

The credit is not refundable, but any amount of the credit that exceeds the tax due for a taxable year can be carried forward to any of the 10 remaining subsequent taxable years. The owner of a qualified project eligible for the District low-income housing tax credit must submit a copy of the eligibility statement issued by the Department of Housing and Community Development with respect to the qualified project at the time of filing the project owner's DC tax return. If the eligibility statement is not attached, no credit will be allowed with respect to such qualified project for that year until the copy is provided to the Office of Tax and Revenue.

All or any portion of District low-income tax credits may be transferred, sold, assigned, or allocated to parties who are eligible pursuant to Chapter 48 of Title 47 of the District of Columbia Official Code. There is no limit on the total number of allocations of all or part of the total credit authorized.

Collectively, all transfers, sales, assignments, and allocations are subject to the maximum credit allowable to a particular qualified project. A tax credit earned or purchased by, or transferred or assigned to, a partnership, limited liability company, S corporation, or other pass-through entity may be allocated to the partners, members, or shareholders in accordance with the provisions of any agreement among the partners, members, or shareholders and without regard to the ownership interest of the partners, members, or shareholders in the qualified project. A partner, member, or shareholder to whom a tax credit is allocated may further allocate all or part of the allocated credit or may transfer, sell, or assign the allocated credit. Collectively all transfers, sales, assignments, and allocations are subject to the maximum credit allowable to a particular qualified project.

An owner, transferee, purchaser, assignee, or taxpayer to whom a credit is allocated desiring to make a transfer, sale assignment or allocation must submit to the CFO and the Commissioner of the Department of Insurance, Securities, and Banking (Commissioner) a statement that describes the amount of District low-income housing tax credit for which such transfer, sale, assignment, or allocation of District credit is eligible. The owner, transferor, seller, assignor, or taxpayer must provide to the CFO and the Commissioner appropriate information so that the low-income housing tax credit can be properly allocated.

The District low-income housing tax credit can be recaptured if the owner fails to submit a copy of the eligibility statement issued by the Department with respect to the qualified project at the time of filing the return, or, if under IRC §42, a portion of any federal low-income tax credits taken on a low-income qualified project is required to be recaptured. If a recapture is required, any statement submitted to the CFO as required by DC Code §47-4806(b) must include the proportion of the credit required to be captured, the identity of each transferee subject to recapture, and the amount of credit previously transferred, sold, assigned, or allocated to such transferee, purchaser, assignee, or taxpayer to whom a credit is allocated.

Except for unused credits carried forward and for credits claimed under regulations promulgated by the Department consistent with the special rule set forth in IRC §42, a qualified District of Columbia project is not eligible for any District tax credits for more than 11 taxable years.

Sign-Up for MyTax.DC.gov

[MyTax.DC.gov](https://mytax.dc.gov) is the web portal where you can view your available DC LIHTC amount and report credit transfers, sales, assignments and allocations to other credit recipients. All credit owners, transferors and recipients must complete a one-time registration to sign up for an online account. Credit transferors must report any credit transfers, sales, assignments and allocations on their MyTax.DC account before the credit recipients can view their portion of available DC LIHTC credit. For further information on how to view your DC LIHTC information and report transactions, please see Instructions for DC Low-Income Housing Tax Credit Allocation and Certification.

Claiming the Credit

The DC Low-Income Housing Tax Credit can only be claimed for buildings allocated a credit after October 1, 2021. A District tax return must be filed with the credit amount on the appropriate line of the return or schedule to receive the credit. It is important that you log onto your MyTax.DC account and verify your available DC LIHTC credit before filing a District tax return claiming the credit. The lines to claim this credit are:

D-40 Schedule U Line 5
D-41 Line 16
D-20 Schedule UB Line 8
D-30 Schedule UB Line 19

This is a non-refundable credit. The total amount of the credit being claimed should not exceed the amount of tax due.

WAIVER OF CONFIDENTIALITY PROVISIONS

DC LIHTC USER (“Taxpayer”)

Taxpayer Identification No.

Taxpayer acknowledges that this release is governed by DC Code §§ 47-1805.04 (income and franchise tax) and 47-4406 (general non-disclosure statute under Title 47) which addresses the confidentiality of tax information and the exceptions for its release. The Taxpayer also acknowledges that under 26 U.S.C. § 6103(c), it may designate a party to receive such confidential information. Therefore, the release of taxpayer information must be made only to the designated party and only for a specific purpose.

Taxpayer hereby authorizes the District of Columbia Office of Tax and Revenue, Office of the Chief Financial Officer, to release tax information to an authorized representative of the District of Columbia Department of Insurance, Securities, and Banking (DISB) for the purpose of verifying and processing the transfer of the Low-Income Housing Tax Credit (“LIHTC”) to:

Insurance Company

on _____.
Date of Sale/Transfer

Taxpayer further authorizes that this consent be valid for one year from the date of this release.

[Taxpayer]

By: _____ Date: _____

[Insurance Company]

By: _____ Date: _____