

GOVERNMENT OF THE DISTRICT OF COLUMBIA
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF TAX AND REVENUE



November 17, 2020

OTR TAX NOTICE 2020 - 08

COVID-19 DIGITAL SIGNATURES

On March 11, 2020, the Mayor of the District of Columbia declared a public emergency and a public health emergency caused by the coronavirus (COVID-19). *See* Mayor's Order 2020-045 dated March 11, 2020, and Mayor's Order 2020-46 dated March 11, 2020. The Mayor subsequently extended the declaration of a public emergency and a public health emergency through December 31, 2020. *See* Mayor's Orders 2020-050 dated March 20, 2020 and 2020-103 dated October 7, 2020.

In an effort to protect public health and safety, the Office of Tax and Revenue will allow taxpayers and tax professionals to use digital signatures on forms, even those forms that cannot be filed electronically during the declared public health emergency.

The use of digital signatures assists in reducing in-person contact and lessens the risk to taxpayers and tax professionals during the COVID-19 pandemic, allowing both groups to work remotely and to file forms timely.

The Office of Tax and Revenue encourages taxpayers and tax professionals to electronically file returns. However, if electronic filing is not possible, taxpayers and tax professionals may digitally sign an income tax, withholding, or corporate/unincorporated franchise business tax return and mail in a printed copy of the return with the digital signature to the Office of Tax and Revenue.

The following returns must be filed electronically on www.MyTax.DC.gov, and cannot be filed by mail:

- Alcoholic Beverage Tax;
- Ballpark Fee;
- Cigarette and Other Tobacco Products Tax;
- Estate Tax Extensions and Returns;
- Utility Gross Receipts;
- Motor Fuel Tax Returns;
- Personal Property Tax;
- Sales and Use Returns;
- Specialized Sales Tax;
- Street Vendors and Mobile Food Services Returns; and

For additional information, please contact OTR's Customer Service Center at e-services.otr@dc.gov or (202) 759-1946.