MyTax.DC.gov User Guide: How to Request/Obtain a Motor Fuel Bond

Learn how to request a Motor Fuel bond via MyTax.DC.gov by following this step-by-step guide.

**Note:** A District of Columbia Motor Fuel License application cannot be completed without an executed bond.

1. From the MyTax.DC.gov homepage, log in using your Username and Password.
   a. If you are a new user, from the MyTax.dc.gov homepage, click on the Sign up for MyTax.dc.gov hyperlink to register.
2. From your homepage **Summary**, locate the **Motor Fuel Account**, and click **View other Options**.

3. Under **Requests**, click the **Request a Motor Fuel Bond** hyperlink to begin the process.
4. If the **Estimate Bond** page appears, enter your **Bond Estimate** in the space provided. New applicants have an option to request a Bond for the current licensing year. *Current License Year is only visible between July 1st and June 30th. Note: The number must range from $5,000 to $100,000 USD and be a multiple of 500.*
   a. Click **Submit**.

5. In the **Confirmation** pop-up window, enter your MyTax.DC.gov Password, which will act as your electronic signature.
   a. Click **OK**.
6. A Confirmation page displays. To obtain a printed copy of this page, click **Printable View**. Otherwise, click **OK**.