

## HOW TO SEARCH THE OCFO's ON-LINE REAL PROPERTY SALES DATABASE

Real property sales information is provided as a data service to the users of the real property database. These sales have not been qualified as arm's-length, market sales. Use of a particular sale as a comparable for determining valuation will require additional review. Only sales after January 4, 1999 are available on our website.

1. Log on to [www.cfo.dc.gov](http://www.cfo.dc.gov). A screen similar to Fig. 1 will appear.

The screenshot shows the homepage of the Office of the Chief Financial Officer (OCFO) for the District of Columbia. The header features the Washington, D.C. logo and a welcome message from Mayor Anthony A. Williams. A navigation bar includes links for DC Home, Citizen Services, Business Services, Mayor's Office, Mayor's Scorecards, DC Council, City Seat, and Voter Info. The main content area is titled "Office of the Chief Financial Officer" and is divided into three columns: "Services", "Information", and "CFO NEWS". The "Services" column lists various services, with "Taxpayer Service Center" highlighted. The "Information" column lists various reports and documents. The "CFO NEWS" column contains three news items, each with a "Full Text" link. A left sidebar contains links for "CFO HOME", "SERVICES", "INFORMATION", and "ONLINE SERVICE REQUESTS".

2. Under "Services", select "Taxpayer Service Center."

This screenshot is identical to the previous one, but with a red circle highlighting the "Taxpayer Service Center" link in the "Services" column. The "Taxpayer Service Center" link is the first item in the list under "Services".

- From the "Taxpayer Service Center" page, under "Services", select "Real Property Tax Database Search."

Welcome to Washington DISTRICT OF COLUMBIA

Office of Tax and Revenue

## Taxpayer Service Center

**Services**

- Tax Forms/Publications
- Business Tax Center
- Individual Income Tax Service Center
- Real Property Tax Database Search
- Records of Death Forms
- UCC Filings

**Information**

- Business Taxpayers
- Individual Taxpayers
- Income Tax Refund and Processing Report
- Real Property Taxes

**OTR NEWS**

**Mayor Anthony A. Williams Kicks Off 2002 Tax Filing Season**  
The District is the first US city to offer online tax services for residents and businesses. [Full Text](#)

**Office of Tax and Revenue Offers Online Application for New Business Registration**  
New businesses in the District can now complete and submit the Combined Business Tax Registration Application (Form PR-900) online. [Full Text](#)

**District Makes Last Effort To Confirm Real Property Tax Relief Eligibility**  
The OTR has publicized on the Internet thousands of real properties whose owners have not confirmed their eligibility for Homestead and Senior Citizen tax relief. [Full Text](#)

- Select "Search Real Property Sales Database" from this screen.

Welcome to Washington DISTRICT OF COLUMBIA

Office of Tax and Revenue

## Real Property Tax Database Search

Real property assessment information is available on this website for your convenience. If you need assistance, please contact the Customer Service Center at (202) 727-4TAX between the hours of 8:30 am - 4:30 pm, Monday through Friday. If you have any questions or comments please contact the [DC Assessor](#).

The Office of Tax and Revenue's Real Property Tax Database provides on-line access to real property information that was formerly available only through manual searches and at various District of Columbia public libraries. You can now obtain property value, assessment roll, and other information for more than 160,000 parcels.

The District of Columbia Public Library has this database, and you may also conduct a manual search at the Office of Tax and Revenue - Customer Service Center, located at 5M1 North Capital Street, NE, lobby level.

**Select the following:**

- Search Real Property Post-2001 Database
- Search Real Property Sales Database**
- Records of Death Filings

A screen similar to the one below will appear:

Welcome to **Washington**  
DISTRICT OF COLUMBIA

DC Home Citizen Services Business Services Mayor's Office Mayor's Schedule DC Council City Govt Visitor Info

Office of the Chief Financial Officer

**Search Real Property Sales Database**

To search and display real property sales records, use the on-line public information database. Please enter one or more search items in the boxes below. Then press the "Search Now" button.

Real Property sale information is provided as a data service to the users of the Real Property database. These sales have not been qualified as arm's-length or non-arm's length. Use of a particular sale as a comparable for determining valuation will require additional review.

Click for tips on how to use the search page.

Premise Address:

Neighborhood:  Sub-Neighborhood:

Property ID: Square:  Suffix:  Lot:

Mortgage Co.:

Use Code:

Ward:

Sale Date: From:  (MM/DD/YYYY) To:  (MM/DD/YYYY)

Alphabetical Directory by Topic Elected Officials **Contact & Services** Search Upcoming Events DC Government Agencies

5. From this screen, enter a variety of criteria to best optimize the search. One suggestion is to limit the search to properties having the same "Use Code" as the subject property. This criteria may be selected by using the drop-down list accessed at the "Use Code" box. For example, if the property is a townhouse, select "011 Residential-Row-Single-Family" as the "Use Code." Other useful criteria include "Neighborhood" and "Sub-Neighborhood."

An example of search criteria is displayed below:

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Neighborhood:  Sub-Neighborhood:

Property ID: Square:  Suffix:  Lot:

Mortgage Co.:

Use Code:

Ward:

Sale Date: From:  (MM/DD/YYYY) To:  (MM/DD/YYYY)

**Please note:** The more criteria incorporated in a search, the fewer number of matches will be found. Conversely, if the criteria is too broad, too large a number of matches will be displayed. Spend some time with various search

criteria arrangements to achieve the best results. The help key  provides tips to help refine a search.

The results of the sample search are displayed in the following figure:

Real Property Sales Database - Search Results							
Matches: (35) Click on a property to view detail and assessment information.							
Square/Suffix/Lot	Premise Address	Owner Name	Neighborhood	Sub-Neighborhood	Use Code	Sale Price	Sale Date
<a href="#">3842.0005</a>	626 13TH ST NE	DAVID & NINA HOMEOWNER	Brentwood	A	011	\$115,000.00	05/12/2000
<a href="#">3842.0007</a>	5210 13TH ST NE	MELVIN PICKETT	Brentwood	A	011	\$63,186.00	04/21/1999
<a href="#">3842.0010</a>	2264 13TH ST NE	CHARLOTTE WILLIAMS	Brentwood	A	011	\$124,000.00	09/19/2001
<a href="#">3842.0027</a>	2284 13TH ST NE	LUISE SIMON GEORGE	Brentwood	A	011	\$106,000.00	01/29/2001
<a href="#">3850.0067</a>	1244 WYF LN	TOMMY MOSSBEE	Brentwood	A	011	\$90,000.00	02/22/2001
<a href="#">3852.0055</a>	2047 13TH PL NE	DWANE W MYER	Brentwood	A	011	\$100,000.00	03/02/2001
<a href="#">3852.0067</a>	2558 13TH PL NE	THEODORE MOTON	Brentwood	A	011	\$77,000.00	09/05/2000
<a href="#">3852.0075</a>	2322 13TH PL NE	GLORIA THOMAS	Brentwood	A	011	\$103,700.00	07/21/2000
<a href="#">3852.0088</a>	2912 13TH PL NE	JAMES H SAUNDERS	Brentwood	A	011	\$110,000.00	03/29/2000
<a href="#">3852.0124</a>	2240 13TH ST NE	CONNIE L T JONES	Brentwood	A	011	\$115,000.00	01/17/2001
<a href="#">3852.0126</a>	2247 13TH ST NE	ERICA WHOLE	Brentwood	A	011	\$95,750.00	09/29/2000
<a href="#">3852.0132</a>	3259 13TH ST NE	FRITZ KAEB	Brentwood	A	011	\$16,500.00	02/16/1999
<a href="#">4027.0016</a>	1367 DOWNING 2 <sup>ND</sup> NE	ROSE TAMM ROSSIGNOL	Brentwood	A	011	\$20,000.00	03/22/1999
<a href="#">4027.0022</a>	1775 DOWNING ST NE	JANELLA D BROWER	Brentwood	A	011	\$113,000.00	04/03/2001
<a href="#">4028.0036</a>	2314 14TH ST NE	TAMIA O DAKES	Brentwood	A	011	\$107,000.00	01/05/2001
<a href="#">4028.0037</a>	2312 14TH ST NE	WHERIAD ANDERSON	Brentwood	A	011	\$167,005.00	01/18/2000
<a href="#">4028.0045</a>	1358 ADAMS ST NE	LUTLEY HANCOCK	Brentwood	A	011	\$110,000.00	03/09/2001
<a href="#">4028.0047</a>	1364 ADAMS ST NE	RONNIE H V DVMN	Brentwood	A	011	\$102,000.00	02/12/1999
<a href="#">4043.0028</a>	1928 CAPITOL AV NE	1928 CAPITOL AVENUE NE LLC	Brentwood	B	011	\$20,000.00	01/19/2000
<a href="#">4043.0033</a>	1928 CAPITOL AV NE	PRINCE KADE	Brentwood	B	011	\$16,000.00	07/27/2001

To print this report, the best output is achieved by setting the printer to "landscape" mode. In Internet Explorer, go to "File" and select "Page Setup", then select the "Paper Size" tab. Under "Orientation", select "Landscape" and click "OK." All printing will be in landscape mode until the mode is reset, or the browser is re-started.

- Select an account number from the list to see the details regarding individual sales. For example, by selecting the first account, the following information will be displayed:

Record Details			
<b>Neighborhood:</b>	Brentwood	<b>Sub-Neighborhood:</b>	A
<b>Use Code:</b>	011 - Residential-Row-Single-Family		
<b>Tax Type:</b>	TX - Taxable	<b>Tax Class:</b>	01 - Owner Occupied
<b>Assessor:</b>	Mathis, Kim Jacobs	<b>Assessor Phone No.:</b>	442-6698
<b>Building Square Footage:</b>		<b>Ward:</b>	5
<b>Land Area:</b>	1,600	<b>Triennial Group:</b>	1
Owner and Sales Information			
<b>Owner Name:</b>	DAVID & NINA HOMEOWNER		
<b>Mailing Address:</b>	626 13TH ST NE; WASHINGTON, DC 20018		
<b>Sale Price:</b>	\$115,000		
<b>Sale Date:</b>	05/12/2000		
<b>Instrument No.:</b>	38180		
Tax Year 2003 Preliminary Assessment Roll			
		<b>Old Value</b>	<b>Proposed New Value (2002)</b>
<b>Land:</b>		\$24,608	\$26,084
<b>Improvements:</b>		\$55,500	\$85,466
<b>Total Value:</b>		\$80,108	\$111,550
Assessment History			
		<b>2001</b>	<b>2002</b>
<b>Assessment Total:</b>		\$80,108	\$111,550

The detail contained in the record provides the sale price and date for the selected property, among other useful information. Hit the  button in the left corner to return to the Search Results list in order to select another Property Detail report. Continue in this manner until a sufficient quantity of sales have been researched and retrieved.

If you need assistance, please contact the Customer Service Telephone Information Center at (202) 727-4TAX between the hours of 8:15 AM - 4:30 PM, Monday through Friday, or you may visit us at our Customer Service walk-in center located at 941 North Capitol Street, N.E., first floor.