FR-400P Payment Voucher

Instructions for FR-400P Payment Voucher for Motor Fuel Tax Return – Please print clearly**.**

Use the FR-400P Payment Voucher to make any payment due on your FR-400M return.

- Enter your federal employer identification number (FEIN).
- Enter your name(s) and address exactly as shown on your return.
- Enter the amount you are paying by check or money order. Do not send cash.
- Make your check or money order payable to the DC Treasurer.
- Make sure your name and address appear on your payment (check or money order).
- Write your FEIN, tax period and FR-400M on your payment.
- To avoid penalties and interest, pay in full by the 25th day of the month following the month being reported.
- Staple your payment to the FR-400 Payment Voucher.
- **Do not attach your payment *or* this FR-400P Payment Voucher to your return.**

  Mail the FR-400P ***with*** your tax return to:
  Office of Tax and Revenue
  PO Box 556
  Washington, DC 20044-0556

Notes

- If your liability exceeds $10,000 in any month, **you must file and pay electronically**.
  See www.taxpayerservicecenter.com

- **For electronic filers**, in order to comply with new banking rules, you will be asked the question "Will the funds for this payment come from an account outside of the United States". If the answer is yes, you will be required to pay by check or credit card. Please notify this agency if your response changes in the future. If your payment is rejected, you may be subject to the District's dishonored check fee and additional penalties and interest.

Detach at perforation and mail the voucher, with payment attached to the Office of Tax and Revenue, PO Box 556, Washington, DC 20044-0556.

Government of the District of Columbia

2010 **FR-400P** Payment Voucher

1 0 4 0 0 0 2 1 0 0 0 0

STAPLE CHECK OR MONEY ORDER HERE ▲

Federal Employer Identification Number (FEIN)

Tax Period Ending (MMYY) 0110

Name of Importer

Mailing address line 1

Mailing address line 2

City | State | Zip Code + 4

Amount of payment $ _____ .00 *Whole dollars only. Do not enter cents.*